

Uniform Building Permit Application Working Group Meeting 1 Background Information

Florida House Bill 803

HB 803 directs the Florida Building Commission (FBC) to develop uniform commercial and residential building permit applications.

Section [553.77, Florida Statutes, Specific Powers of the Commission](#)

553.77(1)(b) By July 1, 2027, adopt by rule a uniform commercial building permit application to be used statewide for commercial construction projects and a uniform residential building permit application to be used statewide for residential construction projects. To the extent feasible, the uniform commercial building permit application and the uniform residential building permit application adopted by the commission must be capable of integration with existing building permit software systems used by local governments and must account for local amendments to the Florida Building Code.

Research Project

FBC has contracted the University of Florida to assist in responding to this legislative requirement. The objective is to develop recommended permit application forms with input from an expert advisory group and based on a comprehensive review of building permit applications in use in Florida.

Key project dates:

- October 13, 2026: Update the Florida Building Commission on the progress of the project
- January 1, 2027: Interim Report due, followed by an update presentation to the Code Technical Advisory Committee
- March 15, 2027: Final Report due including summary of all data collection and analysis, and draft final form recommendations, followed by a finale presentation to the Code Technical Advisory Committee

Progress to date includes the formation and approval of the Unified Building Permit Application Workgroup, establishing a workgroup meeting schedule, and collection and preliminary analysis of building permit applications in use throughout the state.

Building Permit Application Requirements in Section 713.135, Florida Statutes

[Section 713.135, Florida Statutes, Notice of Commencement and Applicability of Lien](#)

Section 713.135(7), Florida Statutes, outlines the information required for a building permit application, in addition to any requirements by the local jurisdiction. This information is provided below.

Tax Folio No. _____

BUILDING PERMIT APPLICATION

Owner's Name _____

Owner's Address _____

Fee Simple Titleholder's Name (If other than owner) _____

Fee Simple Titleholder's Address (If other than owner) _____

City _____

State _____ Zip _____

Contractor's Name _____

Contractor's Address _____

City _____

State _____ Zip _____

Job Name _____

Job Address _____

City _____ County _____

Legal Description _____

Bonding Company _____

Bonding Company Address _____

City _____ State _____

Architect/Engineer's Name _____

Architect/Engineer's Address _____

Mortgage Lender's Name _____

Mortgage Lender's Address _____

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION.

IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

(Signature of Owner or Agent)

(including contractor)

STATE OF FLORIDA

COUNTY OF _____

Sworn to (or affirmed) and subscribed before me this ____ day of ____, (year) , by (name of person making statement) .

(Signature of Notary Public - State of Florida)

(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known ____ OR Produced Identification ____

Type of Identification Produced _____

(Signature of Contractor)

STATE OF FLORIDA

COUNTY OF _____

Sworn to (or affirmed) and subscribed before me this ____ day of ____, (year) , by (name of person making statement) .

(Signature of Notary Public - State of Florida)

(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known ____ OR Produced Identification ____

Type of Identification Produced _____

(Certificate of Competency Holder)

Contractor's State Certification or Registration No. _____

Contractor's Certificate of Competency No. _____

APPLICATION APPROVED BY

_____ Permit Officer