

Uniform Building Permit Application Workgroup

Workplan - DRAFT

Objective: Discuss and provide recommendations to the commission on uniform commercial and residential building permit applications.

Assignment:

The commission shall adopt by rule a uniform commercial building permit application to be used statewide for commercial construction projects and a uniform residential building permit application to be used statewide for residential construction projects. To the extent feasible, the uniform commercial building permit application and the uniform residential building permit application adopted by the commission must be capable of integration with existing building permit software systems used by local governments and must account for local amendments to the Florida Building Code.

Approach:

- Collect and analyze data on current building permit applications in use by jurisdictions throughout Florida.
- Establish an expert Workgroup to provide input on the components, language, and requirements for unified building permit applications to be used statewide.

Schedule:

Workgroup 1st meeting (Teleconference/Webinar)

9/25/2026

- Workgroup orientation
- Workplan review
- Background information
- Identify key application components for evaluation

Workgroup 2nd meeting (Teleconference/Webinar)

10/17/2026

- Review updated workplan
- Discuss initial permit application draft
- Continue identification of key application components for evaluation
- Discuss potential survey or other methods for viewpoint collection

Workgroup 3rd meeting (Teleconference/Webinar)

11/20/2026

- Review data analysis results
- Discuss permit application draft updated based on previous meeting outcomes
- Evaluate application components for inclusion in recommendations

Workgroup 4th meeting (Teleconference/Webinar)

12/17/2027

- Discuss permit application draft updated based on previous meeting outcomes
- Evaluate application components for inclusion in recommendations

Workgroup 5th meeting (Teleconference/Webinar)

1/22/2027

- Discuss permit application draft updated based on previous meeting outcomes
- Evaluate application components for inclusion in recommendations

Workgroup 6th meeting (Teleconference/Webinar)

2/22/2027

- Finalize recommended draft permit application for presentation to the commission

Commission reviews final recommendations: April 2027 (specific meeting date TBD)