

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE  
TELECONFERENCE MEETING FROM TALLAHASSEE, FLORIDA**

**WEB URL : <https://global.gotomeeting.com/join/545051013>**

**AUDIO: DIAL-IN NUMBER 1 877 309 2070**

**CONFERENCE CODE/MEETING ID: 545-051-013**

**November 29, 2018**

**10:00 A.M.**

## **Minutes**

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE  
PRESENT:**

Jeffrey Stone, Chairman

Nan Dean

Brian Swope

David Gilson

Robert Hamberger

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE  
NOT PRESENT:**

David Compton

**STAFF PRESENT:**

Mo Madani

Thomas Campbell

Jim Hammers

Justin Vogel

Zubeyde Binici

Chris Howell

**MEETING FACILITATION:**

The meeting was facilitated by Jeff Blair from the FCRC Consensus Center at Florida State University. Information at: <http://consensus.fsu.edu/>

**Welcome:**

**Time: 10:00 a.m.**

Mr. Blair welcomed everyone to the teleconference meeting of the Product Approval Program Oversight Committee.

**Roll Call:**

Mr. Blair performed roll call for the Product Approval Program Oversight Committee. A quorum was determined with 5 members present at the time of roll call.

**Agenda Approval:**

Commissioner Hamberger entered a motion to approve the agenda as posted for today's meeting. Commissioner Swope seconded the motion. The motion passed unanimously with a vote of 5 to 0.

**Approval of Minutes and Facilitation Report from September 27, 2018 meetings:**

Commissioner Dean entered a motion to approve the minutes and facilitation report as posted from September 27, 2018. Commissioner Hamberger seconded the motion. The motion passed unanimously with a vote of 5 to 0.

**Product Approval and Entities Statistics Report:**

Ms. Binici provided the statistical report for 2018 product approval and entities.

**Report on conditional approvals from the October 8, 2018 meeting:**

Chairman Stone advised that all conditional approval requirements were met for the October Cycle.

**Review of Product Approval & Entity Applications:**

Chairman Stone advised there were 19 Entities on the consent agenda for approval.

Commissioner Hamberger entered a motion to approve the consent agenda of 19 entities. Commissioner Swope seconded the motion. The motion passed unanimously with a vote of 5 to 0.

**Product Approval Applications without Comments consent agenda:**

Commissioner Stone advised there were 136 products on the consent agenda and asked for a motion for approval.

Commissioner Dean entered a motion to approve the 136 products on the consent agenda. Commissioner Hamberger seconded the motion. The motion passed unanimously with a vote of 5 to 0.

**Product Approval Application with Comments:**

**28368** – Commissioner Dean entered a motion for conditional approval of 28368. Commissioner Hamberger seconded the motion. The motion passed with a vote of 5 to 0.

**DBPR Applications:**

Chairman Stone advised that there were 158 products on the DBPR roster and those with comments have been addressed. He stated there is no action needed from the Product Approval Committee.

**Public Comments:** None

**POC Member Comments:** None

**Adjournment:** There being no further business before the Committee Chairman Stone adjourned the meeting at 10:08 a.m.