

TAB

4

Tab4

Response Evaluation Criteria as indicated in Section 2.12

1. Qualifications and Experience:

- A copy of an active license pursuant to Chapter 468, 471 or 481 (Part I), Florida Statutes.

Copies of DBPR licenses for the following individuals are attached for your review and documentation:

Douglas Harvey, CBO

John Farinelli, CBO

James E Pait, P.E.

- Documentation of work experience (minimum of 5-years) in the structural provisions of the Florida Building Code; or
- Documentation of work experience (minimum of 5-years) in building code enforcement; or
- Documentation of work experience (minimum 5-years) in building code product approval or in the State Product Approval System.

Resumes for Douglas Harvey, John Farinelli, T. Eric Stafford, P.E. James E Pait, P.E. are attached showing work experience.

Employment summaries for each BOAF employee / team member as follows:

Douglas Harvey – Served as Building Official in excess of 10 years. In the position of Building Official, structural review and inspection is required. Doug has had the opportunity to be involved in agricultural buildings, manufacturing buildings, offices, stores and residential work. During his tenure, he has reviewed numerous plans and had many discussions with owners and designers for applying the structural provisions of the FBC for compliance. He has also been involved in the development of the codes and understanding of the background for specific code applications. Review of Florida Building Code compliance and the application of the notices of acceptance for specific criteria during construction, including wind borne debris and appropriate design pressure ratings for proper applications is imperative to this position.

John Farinelli - Has over 15 yrs. experience in enforcing the structural provisions of the Florida building Code. He has served as a structural building inspector and plans examiner for several jurisdictions and also a building official. His structural inspection and plan review experience includes single family dwellings, commercial, industrial and hi-rise applications. As plans examiner for the Village of Wellington located in Palm Beach County, Florida, Mr. Farinelli was instrumental in developing a component and cladding “Product Approval Master Plan” system for use by area developers and contractors of track housing. This system allowed the applicant to submit complete product approval for all components and claddings intended for use during construction of the development. Mr. Farinelli was the primary plans examiner

responsible for reviewing all submitted product approvals for completeness, accuracy, building code compliance and conformance with the submitted plans and permit application documents.

T. Eric Stafford, P.E. -

- Published and authored the 2004 and 2007 Florida Building Code, Building Commentaries, the 2004 and 2007 Florida Building Code, Residential Commentaries, the 2007 Florida Building Code, Existing Building Commentary
- Published and one of primary authors for the 2004 Florida Building Code, Building Application and Interpretation Guide
- Published and one of primary authors for the 2007 Florida Building Code, Building Q&A and the 2007 Florida Building Code, Residential Q&A
- One of the primary authors on the Significant Changes to the Florida Building Code, Building 2007 Edition
- One of the primary authors on the Significant Changes to the Florida Building Code, Residential 2007 Edition
- Consultant to IBHS at the Florida Building Commission meetings to develop and monitor changes/updates to the structural provisions of the Florida Codes
- Member of Mitigation Committee
- Technical consultant to ICC and Florida DCA for the development of the 2004 and 2007 Florida Codes
- Participated in the development of the first draft of the Wind Loss Mitigation requirements of CS/HB 7057 for inclusion in the 2007 Florida Codes
- Member of ASCE 7 Wind Loads Task Committee
- Member of ICC HRC Committee, ICC 600 Standard for Residential Construction in High Wind Regions
- ICC Secretariat to the IBC Structural Code Development Committee
- Performed administrative reviews for product approval applications on the 2004 Florida Codes

James E. Pait, P.E.

- Martin County Bridge Inspections
- Inspection Services – Reconstruction FP&L Dam Failure
- Safety Inspections of Assembly Bldgs. & Structures - Martin County School Board
- Expert Witness – Construction Defects
- Threshold Building Inspector – Mets Stadium, Martin Mem. Hosp.
- Industrial, Commercial and Residential Building Design
- Building and Site Permitting
- Structural Analysis and Certification of Custom Non-Repetitive Building Products (Rationale Analysis)
- New Product Development
- Product Approval Affidavits for Commercial and Residential Bldgs.

A listing of all service personnel Respondent proposes to use to provide the services, including those who will be at the site, and their tenure in the field of building code. Please list each person's duties and responsibilities.

Douglas Harvey – Administrator, on-site, over 30 years in the construction industry
John Farinelli – Reviewer, customer support, on-site, over 25 years in the construction industry
James E. Pait, P.E. – Engineer, reviewer, customer support, off-site
T. Eric Stafford, P.E. – Engineer, reviewer, customer support, off-site
Secretarial Staff (to be named) – Customer support, filing, scanning, verifying files are complete, monitor of BCIS for accuracy, on-site

2. Past Performance References:

References attached as required following this page.

3. Current Contracts / Employment:

As inspectors, plans examiners, building officials and professional engineers, the team that has been established for this project has extensive experience and background in the structural aspects and requirements of the codes as well as the specifying, review and application of products. With well over 50 years of combined experience and knowledge, the team has the ability and knowledge to review product testing, data and application information relevancy and accuracy. By reviewing hundreds of products over the years for specific applications and installations, the information contained in the documentation, and the application, BOAF staff and direct contractors are highly qualified to perform the needed functions.

- BOAF has worked with DCA successfully under contract to provide binding interpretations of the Florida Building Code, including the products that fall into these reviews, non-binding interpretations of the Florida Building Code and related documents and has provided training statewide on the Florida Building, the use of the BCIS and the Florida Product Approval System.
- BOAF has also successfully provided contract training services on the Florida Building Code, Florida Statutes and Florida Administrative Code directly under contract with the City of Tampa as well as Statewide through the BOAF Chapters and other associations.

4. Application Review:

Product Approval Application FL13389, FL13354, FL112930 and FL 4451 have been reviewed by T. Eric Stafford, P.E and James E. Pait, P.E. Their review results are attached.

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Licensee Details

Licensee Information

Name: HARVEY, DOUGLAS WILLIAM (Primary Name)
(DBA Name)

Main Address: *Private Address* *Private Address*
Private Address
Private Address
Private Address

License Mailing:

LicenseLocation: *Private Address* *Private Address*
Private Address
Private Address
Private Address

License Information

License Type: Building Code Administrator
Rank: Building Code A
License Number: BU763
Status: Current,Active
Licensure Date: 06/22/1995
Expires: 11/30/2011

Special Qualifications Qualification Effective
Standard

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Licensee Details

Licensee Information

Name: **FARINELLI, JOHN D (Primary Name)**
 (DBA Name)

Main Address: ***Private Address* *Private Address***
Private Address
Private Address
Private Address

License Mailing: ***Private Address* *Private Address***
Private Address
Private Address
Private Address

LicenseLocation:

License Information

License Type: **Building Code Administrator**

Rank: **Building Code A**

License Number: **BU1262**

Status: **Current,Active**

Licensure Date: **03/22/2002**

Expires: **11/30/2011**

Special Qualifications **Qualification Effective**
Standard **03/22/2002**

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Licensee Details

Licensee Information

Name: **PAIT, JAMES EDWIN JR (Primary Name)**
(DBA Name)

Main Address: **12201 SE Colby Ave.**
HOBE SOUND Florida 33455

County: **MARTIN**

License Mailing:

LicenseLocation:

License Information

License Type: **Professional Engineer**

Rank: **Prof Engineer**

License Number: **25497**

Status: **Current,Active**

Licensure Date: **09/30/1977**

Expires: **02/28/2011**

Special Qualifications **Qualification Effective**
Building Code Core
Course Credit

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Douglas W. Harvey

Dec, 2006 - Present Building Officials Association of Florida, Lake Mary, FL

Executive Director/Training and Codes Administrator

- In charge of operations of the association on a day to day basis
- Answer to the Executive Board and Board of Directors
- Responsible for training and educational classes and programs for the Association
- Responsible to governing Boards for programs carrying State approvals
- Management of classes and instructional staff for educational programs and office staff
- Establish statewide programs, locations and classes for license compliance
- Instruct classes in accordance with approved outlines and rules

Aug, 2005 – Dec, 2006 The Weintraub Organization, Vero Beach, FL

Florida Regional Manager, Private Provider Services

- Manager of private provider service operations within Florida for plans, inspections and relations
- Code compliance officer for the firm and responsible for interpretations of the governing codes, compliance with local regulations and coordination of company activities with all local regulations and entities on a Statewide basis
- Responsible for quality control of services and personnel , including administration
- Responsible to monitor employees and compliance with State laws

Mar, 1996 – Aug, 2005 Town of Jupiter Island Hobe Sound, FL

Building Official

- Department Head, with all administrative responsibilities
- Direct operations of Planning, Zoning, Building Departments and Code Enforcement
 - Responsible to monitor performance of employees, including plans examiners, inspectors and clerical
- Perform plan review and field inspections as needed
- Assist Town Manager in operations of municipal government as needed
- Responsible for Code Enforcement activities, failing corrective action prior to enforcement
- Responsible for contractor licensing compliance
- Community Rating System (CRS) Coordinator
- GIS Coordinator
- Work with governing Boards and Committees (Board of Adjustment, Local Planning Agency, Impact Review Committee, Town Commission)
- Extensive experience in overall operation
- Manage Information Technology (IT) area for Administration and Public Safety
- Emergency/Hurricane Response Coordinator/Trainer
- Martin County MPO-TAC Vice-Chair, St Lucie County Ex-Officio

1995 -1996 St. Lucie County Fort Pierce, FL

Building Official/Building Codes Supervisor

- Department Head, with all associated administrative responsibilities
- Responsible to train and supervise employees, including clerical
- Responsible to monitor performance of plans examiners and inspectors
- Perform follow-up plan review and field inspections

1992 - 1995 Fort Pierce Utilities Authority Fort Pierce, FL

Instrumentation Technician

- Perform inspection and maintenance of electrical and SCADA systems

- Responsible to train and supervise subordinates
- Responsible to monitor performance of electrical systems
- Perform plan reviews of existing systems and proposed upgrades
- Work with other departments to ensure reliable service to the public

1989 - 1992 Martin County Stuart, FL

Inspector/Plans Examiner/Instrumentation Technician

- Perform plan reviews and field inspections
- Perform inspection and maintenance of utility systems
- Responsible to train and supervise subordinates
- Responsible to monitor performance of systems
- Work with other departments to ensure reliable service to the public

1984 - 1989 City of Pompano Beach Pompano Beach, FL

Electrical Inspector/Plans Examiner

- Perform field inspections of electrical work
- Perform electrical plan reviews for code compliance
- Performed numerous other duties as assigned
- Chairman, MIS steering committee

Instructional Experience

2001 – present Gold Coast School of Construction Fort Lauderdale, FL

Instructor

- Instruct construction continuing education classes throughout Florida
- Prepare individuals for contractors certification examination

2003 – 2005 Florida Construction Apprenticeship Training Corp Martin/St Lucie Counties Florida

Coordinator for Electrical Apprenticeship Program

- Ensure instructional program is properly implemented
- Maintain paperwork and enrollment for electrical apprenticeship

1995 - 2001 Associated General Contractors Martin/St Lucie/Palm Beach Counties Florida

Instructor

- Instruct classes in various trades
- Instruct construction superintendent training courses

1993 -1997 Indian River Community College Fort Pierce, Florida

Adjunct Faculty - Instructor

- Instruct classes
- Create curriculum for courses

State of Florida Certified Building Codes Administrator (Building Official) State of Florida Inspector State of Florida Plans Examiner IAEI Certified Inspector/Plans Examiner SBCCI (ICC) Certified Inspector SBCCI (ICC) Certified Plans Examiner SBCCI (ICC) Certified Code Analyst

Leed, AP Accredited

International Association of Electrical Inspectors (IAEI) 25 year member, Past Division and FL Chapter President

BOAF Member, By-Laws Committee Member, Code Development and Mutual Aid Committees

BOATC Past Member, Past President

Boy Scout Troop 402 Assistant Scoutmaster

JOHN D. FARINELLI

PROFESSIONAL EXPERIENCE

2005 – Present

JC Code & Construction Cosultants Wellington, FL

Vice President

- Municipal building department support providing code administration, plan review and inspection services. Provider of code consultant, plan review and inspection services to design professionals, developers, contractors and property owners. DPBR / BCAIB approved continuing education provider.

2002 – 2005

Lennar Family of Builders Royal Palm Beach, FL

Community Design Coordinator

- Performance of building, mechanical, electrical and plumbing code compliance plan review of single and multi-family residential building construction. Coordination of architectural design and structural specifications.

2000 – 2002

Village of Wellington Wellington, FL

Plans Examiner

- Performance of building, mechanical, electrical and plumbing code compliance plan review of residential and commercial building construction.

1999 - 2000

Village of Wellington Wellington, FL

Building Inspector

- Performance of building, mechanical, electrical and plumbing code compliance inspections of residential and commercial building construction.

1996 – 1999

Village of North Palm Beach North Palm Beach, FL

Building inspector / Plans Examiner

- Performance of building, mechanical, electrical and plumbing code compliance inspections of residential and commercial building construction.
- Performance of building code compliance plan review of residential and commercial building construction.

1995 – 1996

Jackson-Reeger Architects Gainesville, FL

Architects' Representative

- On site representative, construction of the Dreyfoos School of the Arts.
- Inspected all in progress and completed work for code compliance and contract documents.
- Processed contactor request for information (RFI) and request for payment (RFP) documents.
- Preparation of daily field reports for architect, owner and contractor.

LICENSES / CERTIFICATIONS

F.S. 468 Building Code Administrators & Inspectors Board

Standard License BU 1262

- Building Code Administrator

Standard License PX 0001502

- Building Plans Examiner
- Mechanical Plans Examiner
- Electrical Plans Examiner
- Plumbing Plans Examiner

Standard License SFP 0000027

- 1 & 2 Family Dwelling Plans Examiner

Standard License BN 002215

- Building Inspector
- 1 & 2 Family Dwelling Inspector
- Mechanical Inspector
- Residential Electrical Inspector
- Commercial Electrical inspector

- Plumbing Inspector
- Coastal Construction Inspector

Construction Industry Licensing Board of Palm Beach County

- Building Contractor U-16783 / RB0067020

International Code Council

- Master Code Professional #5169996-MP
- Certified Building Official #5169996-CB
- Building Code Official #5169996-B6
- Mechanical Code Official #5169996-M6
- Electrical Code Official #5169996-E6
- Plumbing Code Official #5169996-P6
- Housing Code Official #5169996-H6
- Commercial Energy Plans Examiner #5169996-78
- Residential Energy Insp./Plans Examiner #5169996-79

Department of Environmental Protection

- Stormwater Erosion Control Inspector #12605

Florida Concrete and products Association

- Structural Masonry Inspector # SM 1415

American Welding Society

- Certified Welder 4-G AWS D1.1.4

1101 Mystic Way
Wellington, Florida 33414
(561) 383-8385

T. ERIC STAFFORD, PE

Telephone: 205/987-9034 Fax: 205/985-4375 email: testafford@charter.net

EDUCATION

Master of Science, Civil Engineering (Structural), March 1996
Auburn University, Auburn, Alabama

Bachelor of Civil Engineering, May 1994
Auburn University, Auburn, Alabama

CERTIFICATIONS/AWARDS

Hurricane Mitigation Award – 2004 National Hurricane Conference
Principals and Practices of Engineering Exam (PE)
Fundamentals of Engineering Exam (EIT)
Chi Upsilon Honor Society

EXPERIENCE

President/T. Eric Stafford & Associates, LLC – building code consulting firm April 2003 –

Publications: 2007 Florida Building Code, Existing Building Commentary
2007 Florida Building Code, Building Commentary
2007 Florida Building Code, Residential Commentary
2007 Florida Building Code, Building Application and Interpretations Guide
(currently being developed)
2004 Florida Building Code, Building Commentary
2004 Florida Building Code, Building Application and Interpretations Guide
2004 Florida Building Code, Residential Commentary
2006 North Carolina Building Codes Commentaries – Building, Residential, Fire,
Plumbing, Mechanical, Fuel-Gas, Energy Conservation

Develop and administer training programs on building code provisions to various groups including Miami-Dade County, building officials, architects, engineers, home inspectors and others involved construction.

Other Clients include:

International Code Council – training, technical support to the Florida Building Commission for the development of the *Florida Building Codes*. Partner with the International Code Council to develop and print building code related support products including books, guidelines, and other documents.

American Society of Civil Engineers – development of code changes for the model codes. Create presentations and provide instruction on the Wind Load Provisions of *ASCE 7* for delivery via classroom and distance learning formats.

Florida Department of Community Affairs – assist the staff in the preparation and development of the updates to the *Florida Building Codes*. Perform product approval reviews, and code and standard comparisons/evaluations for inclusion in the *Florida Building Codes*.

Building Officials Association of Florida – building code interpretations.

Institute for Business and Home Safety – Develop and propose to code writing bodies, building construction techniques that improve wind resistance. Assist the membership and staff of IBHS on code issues and code interpretations, particularly as it relates building code requirements for wind-resistant construction. Representation at the International Code Council Code Development Hearings, representation on the International Code Council Hurricane Resistant Construction Committee, identify and develop code changes to the International Codes on areas of concern for member companies. Partnered with IBHS in the aftermath of Hurricane Katrina to update ICC's *Standard for Hurricane Resistant Residential Construction SSTD 10-99* to provide jurisdictions with a prescriptive document for constructing wind-resistant homes using the latest wind design provisions (ASCE 7 2002 Edition at that time).

Member of the ICC Hurricane Resistant Construction Committee.

Vice President/Technical Services, Federal Alliance for Safe Homes, October 2003 – November 2004

Developed and promoted the use support products that provide instruction and recommendations for improving a building's resistance to wind forces. Primary responsibility to ensure that all FLASH programs and materials meet the organization's core value of integrity. This is accomplished by ensuring that all programs provide the targeted audience with the best information available on natural hazard mitigation techniques and products. Specific activities included education program management, including instruction and curriculum development, research projects, technical advisory committee oversight and technical support services for consumers, homebuilders and design professionals.

Consulting Engineer, Federal Alliance for Safe Homes, April 2003 – October 2003

Responsible for training builders, engineers, building officials, emergency managers, insurance agents, homeowners, and others on the Blueprint for Safety Code Plus (recommended construction techniques that specify requirements more stringent than current building codes) construction recommendations. Performed quality assurance inspections on low-moderate income homes retrofitted under the Residential Construction Mitigation Program. Provide technical assistance on the Blueprint for Safety recommendations and building code issues.

Manager, Codes and Standards Development, International Code Council, August 2002 – April 2003

Director/Code Development, Southern Building Code Congress International, February 2000 – August 2002

Responsible for managing and directing the activities of the Code Development Department, consisting of engineers/architects/code analysts and support staff. Primary duty was to direct the production and facilitate the proceedings of the International Code Council (ICC) Code Development Process. Responsible for coordinating the duties of this department with those of the other model code groups and regional offices. Responsible for directing the efforts on the development of reference material that serves to facilitate code adoption and use. Develop schedules and coordinate the work within the department. Prepare reports on the progress of projects under development in this department. Responsible for scheduling and facilitating the process for informal and formal code interpretations performed by technical staff of SBCCI. Pursue, administer and deliver technical support services for contract consulting services with entities ranging from local and state governments to other associations with missions similar to SBCCI.

Presentations/training: Provide numerous presentations throughout the country to a range of audiences including engineers, architects, building officials, contractors, home builders, and other public officials. Extensive experience in delivering presentations on provisions of the codes throughout the country to a wide range of technical audiences. Responsible for developing and delivering technical presentations on the ICC Codes, with particular emphasis on structural loading requirements. Responsible for developing and delivering presentations describing the role of ICC, the ICC family of codes, and ICC Code Development Process to encourage adoption of the ICC Codes and participation in the process.

Committees:

ASCE 7 Task Committee on Wind Loads

ASCE Standards Committee on Minimum Design Loads

National Hurricane Conference Planning Committee

National Hurricane Conference Engineering Topic Committee – Chairman

Florida Building Commission Hurricane Mitigation Workgroup
ICC Standard for Hurricane Resistant Construction - Member
ICC Standard on Design, Performance and Construction of Storm Shelters - Secretariat
SBCCI Wind Load Committee - Secretariat
Florida Building Code Structural Technical Advisory Committee – SBCCI Staff
ICC Codes Correlation Committee - Secretariat
ICC Board for the Development of Model Codes - Secretariat
International Building Code Structural Code Development Committee
ICC Building Code Council
Building Officials Association of Florida Interpretation Committee
Building Seismic Safety Council – Provisions Update Committee

Staff Engineer, Southern Building Code Congress International, April 1996- January 2000

Related Activities Included:

- Served as staff liaison to the SBCCI Wind Load Committee. Coordinated and assisted the maintenance and updating of the SBCCI Standard for Hurricane Resistant Residential Construction SSTD 10, Standard for Determining Impact Resistance from Wind Borne Debris SSTD 12, and Standard for Determining Overturning Resistance of Concrete and Clay Roof Tile SSTD 11.
- Assisted the Florida Building Commission on the development of the Florida Building Code.
- Responsible for rendering interpretations of all ICC Codes, Standard Codes, and CABO Codes to architects, engineers, building officials, inspectors, attorneys, manufacturers and owners.
- Responsible for providing technical presentations on wind load design and issues. Taught classes on the use and application of Standard for Hurricane Resistant Residential Construction SSTD 10 and applications of the wind load requirements in the Standard Building Code and ASCE 7.
- Responsible for some structural design on specialty projects such as the design of monolithic slabs-on-grade sited on expansive soils and elements of wood frame construction in high wind regions.

Adjunct Professor, Department of Civil Engineering, University of Alabama at Birmingham, June 1997 - December 1997. Taught Mechanics of Materials I and associated laboratory experiments. Prepared and presented all lectures and exams.

Instructor, Department of Civil Engineering, Auburn University, September 1995 - March 1996. Taught Mechanics of Materials I. Prepared and presented all lectures and exams.

Graduate Research Assistant, Department of Civil Engineering, Auburn University, June 1994 - September 1995. Research and thesis involved field testing to determine the effects of transverse diaphragms on multi-girder steel bridges.

OTHER PUBLICATIONS

“Removal of Diaphragms from a Three-Span Steel Girder Bridge”, J.M. Stallings, T.E. Cousins, T. E. Stafford, *ASCE Journal of Bridge Engineering*, February 1999.

“Field Evaluation of Fatigue Cracking in Diaphragm-Girder Connections”, J.M. Stallings, T. E. Cousins, T. E. Stafford, D. A. Lower, *ASCE Journal of Performance of Constructed Facilities*, February 1998.

“Effects of Removing Diaphragms from a Steel Girder Bridge”, J. M. Stallings, T. E. Cousins, T. E. Stafford, *Transportation Research Record* No. 1541.

“Simplified Wind Provisions of the 2000 International Building Code”, *Structural Engineer*, June 2002

James Edwin Pait, Jr., P.E.
12201 SE Colby Ave.
Hobe Sound, Florida 33455

EDUCATION	Bachelor of Science Civil Engineering North Carolina State University Raleigh, N.C.	1966
EXPERIENCE	J.N. Pease & Associates Architectural - Engineering Firm Charlotte, N.C. (Structural Design)	1966 - 1968
	A. G. Odell & Associates Architectural – Engineering Firm Charlotte, N.C. (Structural Design)	1968 - 1971
	Gifford Hill & Associates Manufacturer Prestress Conc. Products Charlotte, N.C. (Structural Design, Quality Control, Sales, Structural Failure Analysis)	1971 - 1975
	Hawkins & Associates Architects Charlotte, N.C. (Architects' Rep. - !4 Story Bldg for City of Charlotte)	1975 - 1977
	Martin County Board of Commissioners Stuart, Florida (Assistant County Engineer)	1977 - 1980
	Self Employed Consulting Engineer Martin County, Florida	1980 - 2010

- Martin County Bridge Inspections
- Inspection Services – Reconstruction FP&L Dam Failure
- Safety Inspections of Assembly Bldgs. & Structures - Martin County School Board
- Expert Witness – Construction Defects
- Threshold Building Inspector – Mets Stadium, Martin Mem. Hosp.
- Industrial, Commercial and Residential Building Design
- Building and Site Permitting
- Structural Analysis and Certification of Custom Non-Repetitive Building Products (Rationale Analysis)
- New Product Development
- Product Approval Affidavits for Commercial and Residential Bldgs.

Licenses	Florida Professional Engineer	Reg. No. 25497
	N. C. professional Engineer	(Inactive)
	Florida General Contractors Lic.	(Inactive)
	Florida Threshold Bldg. Inspector	(Inactive)
	Florida Building Inspector Lic.	(Inactive)

ATTACHMENT 6 — BUSINESS/CORPORATE REFERENCE

This form must be completed by the person giving the reference on the Respondent. For purposes of this form, the Respondent is the business entity that currently or has previously provided services to your organization, and is submitting a reply to a solicitation. Upon completion of this form, please return original to Respondent. NOTE TO RESPONDENT: the Department of Community Affairs Contract Manager reserves the right to contact the reference, if deemed necessary.

This business reference is for (Respondent's Name):

Name of the person providing the reference: Nick D'Andrea, Jr.,

Title of person providing the reference: Construction Operations Manager

Organization name of person providing the reference: City of Tampa

Telephone number of the person providing the reference: 813-274-3158

Please identify your relationship with the Respondent (e.g., subcontractor, customer, etc.). customer

How many years have you done business with the Respondent? Over 20

Please provide dates: September, 1988 to present

If a customer, please describe the primary service the Respondent provides your organization.
CEU education and training, code interpretations, technical support, seminars

Did the Respondent act as a primary provider or as a subcontractor? primary provider

Do you have a business, profession, or interest in the Respondent's organization? If yes, what is that interest? No interest in the Respondent's organization

Have you experienced any contract performance problems with the Respondent's organization? No

Would you conduct business with the Respondent's organization again? Absolutely!

Are there any additional comments you would like to make regarding the Respondent's organization? BOAF has always been, and continues to be, an excellent means of educational and technical support to our staff of technicians, plan reviewers, and inspectors, and we look forward to that continued level of support in the future.

Dated this 1st (first) day of February, 2019.

Name of Organization: City of Tampa Construction Services Division

Signed by: *Nick D'Andrea Jr.*

Print Name: Nick D'Andrea, Jr.

Being duly sworn deposes and says that this information herein is true and sufficiently complete so as not to be misleading.

Notary Public: *[Signature]*

My Commission Expires: _____

NOTARY PUBLIC - STATE OF FLORIDA
CLAUDIA J. EWING
COMMISSION # DD644809
EXPIRES: JUNE 30, 2019
Banded Thru Atlantic Bonding Co., Inc.

ATTACHMENT 6 — BUSINESS/CORPORATE REFERENCE

This form must be completed by the person giving the reference on the Respondent. For purposes of this form, the Respondent is the business entity that currently or has previously provided services to your organization, and is submitting a reply to a solicitation. Upon completion of this form, please return original to Respondent. NOTE TO RESPONDENT: the Department of Community Affairs Contract Manager reserves the right to contact the reference, if deemed necessary.

This business reference is for (Respondent's Name): Building Officials Association of Florida

Name of the person providing the reference: Steve Ordway

Title of person providing the reference: President/Owner

Organization name of person providing the reference: Steve Ordway Well & Pump

Telephone number of the person providing the reference: 772-215-0620

Please identify your relationship with the Respondent (e.g., subcontractor, customer, etc.).
Subcontractor and customer of BOAF services as provided by Douglas Harvey

How many years have you done business with the Respondent? Approximately 17

Please provide dates: 1993 to present

If a customer, please describe the primary service the Respondent provides your organization.
Building Code support and design assistance for installations and controls

Did the Respondent act as a primary provider or as a subcontractor? Provider

Do you have a business, profession, or interest in the Respondent's organization? If yes, what is that interest? No

Have you experienced any contract performance problems with the Respondent's organization? No

Would you conduct business with the Respondent's organization again? Yes

Are there any additional comments you would like to make regarding the Respondent's organization?

Respondent is knowledgeable of the Florida Building Code and is able to apply the rules within the intent without jeopardizing public safety

Dated this 2nd day of February 2009. 2010.

Name of Organization: Steve Ordway Well & Pump Service LLC

Signed by: *Steven Ordway*

Print Name: Steven Ordway

Being duly sworn deposes and says that this information herein is true and sufficiently complete so as not to be misleading.

Notary Public: *Erin Zaney*

My Commission Expires: 11/13/2011



ERIN ZANEY
Notary Public, State of Florida
My Comm. Expires Nov. 13, 2011
Commission # 00734103

ATTACHMENT 6 - BUSINESS/CORPORATE REFERENCE

This form must be completed by the person giving the reference on the Respondent. For purposes of this form, the Respondent is the business entity that currently or has previously provided services to your organization, and is submitting a reply to a solicitation. Upon completion of this form, please return original to Respondent. **NOTE TO RESPONDENT: the Department of Community Affairs Contract Manager reserves the right to contact the reference, if deemed necessary.**

This business reference is for (Respondent's Name):

Name of the person providing the reference: P Michael Ricard

Title of person providing the reference: Plan Reviewer / Inspector

Organization name of person providing the reference: City of Lake Worth

Telephone number of the person providing the reference: 561-586-1650

Please identify your relationship with the Respondent (e.g., subcontractor, customer, etc.): Professional Associate And Student

How many years have you done business with the Respondent? 5 Yrs.

Please provide dates: 2004 - Present

If a customer, please describe the primary service the Respondent provides your organization.

Support and Training in the Building Code Including Prod. App.

Did the Respondent act as a primary provider or as a subcontractor? NO

Do you have a business, profession, or interest in the Respondent's organization? If yes, what is that interest? NO

Have you experienced any contract performance problems with the Respondent's organization? NO

Would you conduct business with the Respondent's organization again? Yes

Are there any additional comments you would like to make regarding the Respondent's organization?

The BOAF has been a constant source of support and information due in a large part to the Respondent

Dated this 1 day of February 2010

Name of Organization: City of Lake Worth

Signed by: P. Michael Ricard

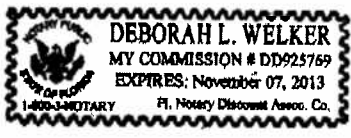
Print Name: P. Michael Ricard

Being duly sworn deposes and says that this information herein is true and sufficiently complete so as not to be misleading.

Notary Public: Deborah L Welker

My Commission Expires: Nov 7, 2013

STATE OF FLORIDA
COUNTY OF PALM BEACH
The foregoing instrument was acknowledged before me this
1st day of FEB 2010
by P. MICHAEL RICARD
who is personally known to me or who has produced
N/A as identification.
Deborah L Welker
Signature of Person taking acknowledgement
DEBORAH L WELKER
Printed name of Officer taking acknowledgement



ATTACHMENT 6 — BUSINESS/CORPORATE REFERENCE

This form must be completed by the person giving the reference on the Respondent. For purposes of this form, the Respondent is the business entity that currently or has previously provided services to your organization, and is submitting a reply to a solicitation. Upon completion of this form, please return original to Respondent. NOTE TO RESPONDENT: the Department of Community Affairs Contract Manager reserves the right to contact the reference, if deemed necessary.

This business reference is for (Respondent's Name): Building Officials Assoc. of FL

Name of the person providing the reference: Jack O. Glenn

Title of person providing the reference: DIRECTOR OF TECHNICAL SERVICES

Organization name of person providing the reference: Florida Home Builders Assoc

Telephone number of the person providing the reference: (850) 251-1049

Please identify your relationship with the Respondent (e.g., subcontractor, customer, etc.).
Subcontractor

How many years have you done business with the Respondent? 3 years

Please provide dates: 2007, 2008, 2009

If a customer, please describe the primary service the Respondent provides your organization.

Did the Respondent act as a primary provider or as a subcontractor?

Do you have a business, profession, or interest in the Respondent's organization? If yes, what is that interest? No

Have you experienced any contract performance problems with the Respondent's organization? No

Would you conduct business with the Respondent's organization again? YES

Are there any additional comments you would like to make regarding the Respondent's organization?
Very PROFESSIONAL ORGANIZATION, KNOWLEDGEABLE AND good to work with.

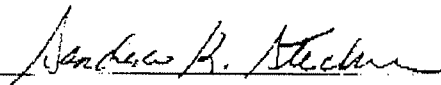
Dated this 1st day of February 2010.

Name of Organization: FL. HOME BUILDERS ASSOC.

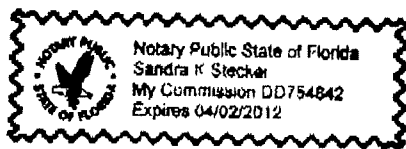
Signed by: 

Print Name: JACK O. GLENN

Being duly sworn, deposes and says that this information herein is true and sufficiently complete so as not to be misleading.

Notary Public: 

My Commission Expires: 4-2-12



Scope of Work:

Executive Summary:

The scope of this project involves providing administrative services to the Florida Department of Community Affairs for processing applications for product and entity approvals submitted on the Building Code Information System (BCIS). The reviews and resulting reports will provide recommendations that will serve as the basis for approval of products and entities by the Florida Building Commission. Specific tasks required to successfully administer and manager the Florida Product Approval system include:

- Provide administrative reviews of applications for products to determine compliance with the checklist from Rule 9B-72 130(5) FAC.
- Provide administrative reviews of applications for entity approvals.
- Provide the Product Approval Oversight Committee (POC) and the Florida Building Commission (FBC) recommendations for approval of products and entities for the Product Approval System based on the administrative reviews.
- Update the BCIS system on the status of applications for products and entities.
- Provide recommendations for changes or enhancements to the BCIS system on the Product Approval Module. An overview of the proposed process for administering the program is provided below.

Douglas Harvey, Executive Director of BOAF will serve as the Project Administrator. The Program Administrator will have the following primary responsibilities:

- Oversight and management of the program including application reviews
- Receipt of incoming mail and distribution
- Update BCIS system on status of applications
- Receipt of incoming telephone calls
- Attend FBC meetings
- Distribute applications for review by subcontractors
- Compilation of reports for reviews
- Notify applicant of results of the review

Existing and new BOAF staff will be utilized to assist in performing the proposed tasks. Subcontractor's may be used where needed to perform reviews and may also perform other tasks as assigned by the Program Administrator.

The process for product approval under the Florida Building Code, the Florida Building Commission and the BCIS is based on an applicant submitting a completed and validated product application with required documentation or an entity application through the BCIS system for review. The proposed cutoff date for each cycle of review is established by the Commission with a time certain previous to the Florida Building Commission scheduled meeting. This cutoff date allows reports and evaluations to be performed in preparation for the meeting to be presented to the Commission for action.

The flow of information, timeframes and milestones are assumed at this time to be as follows:

- a. Product and Entity Reports due to Florida DCA staff - 2 weeks prior to Florida Building Commission Meeting
- b. Compilation of complete report and posting application to the BCIS website - 1 week
- c. Product and Entity application reviews and notification to applicants regarding review comments - 3 weeks

A report will be generated of all validated product applications and entity applications that are ready to be reviewed and were submitted before or on the cutoff date for submittal. Contractors will begin the reviews. Subcontractors may be needed and used for reviews and verification of the information. Subcontractors will complete a detailed review form (checklist) that will identify the proposed status of the application. The administrative review will be performed using a checklist approved by the Department based on checklist from Rule 9B-72 130(5) FAC. The results of a completed review for an application will serve as the basis for the recommendations to the Florida Building Commission on product approval. Applications that are determined to be in compliance with the checklist shall be recommended for approval to the Product Oversight Committee and Florida Building Commission. Applications recommended for approval will be placed in a Pending FBC Approval status on the BCIS website, or as otherwise directed by the Commission and DCA staff, as agreed to.

Applications that are determined to be "not in compliance" or "incomplete" will be notified of the specifics pertaining to the status of the application. Incomplete applications and applications that are not in compliance with the checklist will not be forwarded to the Commission for approval and every effort will be made to contact the submitting party for corrections in a timely manner as specified in the requirements. The applicant must respond through the BCIS system to amend or update the application in order to provide the applicable documentation. If an application expires or the required information is not provided, the application will be placed in front of the Commission at the next scheduled Florida Building Commission meeting and recommended for denial. If the applicant responds to the comments through the BCIS system and the application is re-validated, the application will be reviewed during the next review cycle (i.e. the cutoff dates apply to re-submitted applications). The application will be processed in the same manner as the initial review; however if it is deemed to be incomplete or not in compliance on the second review, it will be recommended to the Product Oversight Committee and Florida Building Commission for denial. All product and entity approval application reports meeting the application cut-off date will be posted on the BCIS website prior to the Florida Building Commission meeting. The BCIS report will be delivered to Florida DCA staff prior to the Florida Building Commission meeting. A summary report will also be provided that will outline the results of the review and the status of each application. The actions of the Florida Building Commission related to the specific applications will be posted on the BCIS website.

1.10 Response To Additional Requirements:

- 1) Contractor must cease performing any other Rule 9B-72, F.A.C., functions if selected to perform this administrative service. Fees will be paid directly to the Contractor by the manufacturer, either via the Building Code Information System at www.floridabuilding.org or other means, as determined by the Department and Contractor.
Response: This is not a problem as BOAF does not perform other work related to Rule 9B-72, F.A.C.
- 2) If the BCIS is used to process payments, Contractor shall comply with all relevant security standards and specific payment credit card industry requirements that maintain data security and compliance throughout the contract.
Response: BOAF has used the BCIS to process payments for Formal (Binding) interpretations and can continue to use this system.
- 3) Contractor shall provide a Statement of independence attesting that no conflict of interest exists between the Contractor and the Florida Building Commission (FBC) approved certification agencies, test laboratories, quality assurance entities, evaluation entities or Florida architects or engineers conducting product evaluations.
Response: Statement is attached in the package.
- 4) The Contractor shall agree to any changes to the scope of work subsequently approved by the Commission.
Response: Provided any changes made do not have a financial impact or respondent is provided the opportunity to accept or withdraw at such time the changes are made.
- 5) The Contractor shall establish an office in Florida to provide this service.
Response: BOAF currently maintains and intends to continue to maintain an office at 3697 Lake Emma Road, Lake Mary, FL 32746
- 6) The Contractor shall investigate product complaints and serve as expert witness for the Commission, as directed by the Commission.
Response: This is acceptable to BOAF.
- 7) The Contractor shall coordinate with the Department to provide recommended BCIS enhancements on the Product Approval Module.
Response: We are preparing a list for discussion during and after negotiations.
- 8) The Contractor shall conduct all communications with the product approval and entity applicants through a specified dialogue in-box designated on the BCIS. (The BCIS will be enhanced with this function)
Response: We look forward to the enhancement.
- 9) Contractor shall provide annual certified financial statements sufficient to determine the efficacy of the program until a threshold of \$300,000 in revenue is reached; thereafter, annual financial audits by a certified auditing firm, to be selected by the Contractor and approved by the Commission within 60 days after the contract is awarded, shall be

provided. Financial audits for previous fiscal year contracts shall be provided annually to the Department by November 1.

Response: This is an acceptable portion of the package.

10) Contractor shall, at a minimum, develop and conduct on-site validator training, to be approved by the POC, at contractor's expense every six months. The contractor shall communicate electronically (emails or telephone conference) to all validators and the Department the common validation mistakes discovered during each application cycle within ten (10) calendar days following each scheduled Commission meeting. The contractor shall report on validators with history of poor performance and Quality Control suspensions at each scheduled POC meeting.

Response: This is an acceptable portion of the package anticipated to improve the program. Training would be held at the BOAF office unless directed differently by the Commission to be done in conjunction with a Commission meeting at the Commission meeting location. Reports would be submitted to the Commission as directed.

11) Contractor shall comply with all applicable portions of Chapter 119, Florida Statutes.

Response: This is an acceptable portion of the package.

12) Contractor shall track, research and report on all revocations.

Response: This is an acceptable part of the package.

13) Contractor shall be available and provide services during normal business hours, i.e., 8:00a.m. through 5:00p.m.

Response: This is acceptable and assumed to be Eastern Standard Time (EST).

14) Contractor shall respond to unfavorable Administrator evaluations within ten (10) working days.

Response: This is an acceptable turnaround time.