

FLORIDA BUILDING COMMISSION
EDUCATION POC MEETING MINUTES
SEPTEMBER 25TH, 2018
TALLAHASSEE, FLORIDA

IMPORTANT MEETING ACCESS INFORMATION!

Meeting information

Date: Tuesday, September 25th, 2018
Time: 10:00 am, Eastern Daylight Time (New York, GMT-04:00)
Meeting ID: 148 382 085
Meeting Password: (This meeting does not require a password.)

To join the online meeting

- Go to: 1. Go to <https://global.gotomeeting.com/join/148382085>
2. If requested, enter your name and email address.
3. Use your microphone and speakers (VoIP) – a headset is recommended. Or call in using your telephone.

Teleconference information

Join the conference call:
Toll free: 1-877-309-2073 (US)
Attendee access code: 148 382 085

For assistance please contact:
jim.hammers@myfloridalicense.com
1-850-717-1839

CALL-IN NUMBER: 1-877-309-2073 CODE: 148382085
IN PERSON ATTENDANCE: 5TH FLOOR, 2601 BLAIRSTONE RD., TALLAHASSEE, FLA. 32399

EDUCATION POC MEETING OBJECTIVES

- To approve September 25, 2018 Meeting Agenda
- To approve July 27, 2018 Meeting Minutes
- To review/decide pending accreditor applications
- To review/decide accredited advanced courses
- To review/decide administratively approved updated courses
- To review/decide self affirmed updated courses
- To review/discuss Education Administrator activity report
- To identify future POC member discussion items
- To discuss general public comment
- To identify needed next steps, assignments, and agenda items for next meeting

EDUCATION POC MEETING MINUTES— SEPTEMBER 25, 2018

All Agenda Times—including Adjournment—are Approximate and Subject to Change

10:00 a.m. EST	1.)	<p>Welcome and Opening, Roll Call</p> <p>POC Members Present: Nanette Dean, (Chair), Kevin Flanagan, Drew Smith, Jeffrey Stone PhD, Brian Langille</p> <p>POC Member(s) Absent: Don Brown, Kelley Smith Burk</p> <p>Meeting Attendees Identified: Tom Campbell Jim Hammers Mo Madani Justin Vogel Michael Clark</p>
	2.)	<p>Review and approval of the September 25, 2018 meeting Agenda</p> <p>Motion: To approve as submitted Motion: Kevin Flanagan Second: Brian Langille Approved Unanimously</p>
	3.)	<p>Review and approval of July 27, 2018 meeting Minutes</p> <p>Motion: To approve as submitted Motion: Kevin Flanagan Second: Brian Langille Approved Unanimously</p>
	4.)	<p>Review pending accreditor applications for recommendation to the Commission</p> <p>None Pending</p>

	<p>5.) Review pending advanced accredited courses for recommendation to the Commission</p> <p>Course: 2017 Florida Building Code Advanced 6th Edition: Summary of Structural Provisions - Internet Provider: RedVector.com Accreditor: Bill Dumbaugh BCIS Course Number: 916.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Kevin Flanagan Second: Brian Langille Discussion: <i>None</i> Approved Unanimously</p> <p>Course: FBC Advanced Module: 2017 Pool/Spa Energy Efficiency Regulations Provider: Florida Swimming Pool Association Accreditor: Bill Dumbaugh BCIS Course Number: 918.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Kevin Flanagan Second: Brian Langille Discussion: <i>None</i> Approved Unanimously</p> <p>Course: 2017 Advanced Building Code - Residential Provider: Palm Construction School Accreditor: Bill Dumbaugh BCIS Course Number: 920.0 Motion: Course <i>conditionally approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, <i>subject to a method of evaluation being mentioned in the syllabus, the addition of a correct answer guide regarding the 5 question quiz located in the PowerPoint presentation, and changing a reference to the Department of Community Affairs to the Department of Business Regulation on page nine (9) of the "Residential Handout"</i>. Motion: Kevin Flanagan Second: Brian Langille Discussion: <i>The Education Administrator found that a Method of Evaluating the course was not mentioned in the syllabus, or anywhere else. He also found that a correct answer guide was not included as part of a five question quiz located at the end of the PowerPoint presentation. He finally found a reference to the Department of Community Affairs on page 9 of the "Residential Handout", which should be changed to the Department of Business and Professional Regulation.</i> Approved Unanimously</p>
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		<p>Course: Advanced FBC: Masonry Code Changes and Best Practices Provider: AIA Florida Accreditor: Code Consulting Services BCIS Course Number: 921.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Kevin Flanagan Second: Brian Langille Discussion: <i>Commissioner Flanagan stated that he thought this course was well presented.</i> Approved Unanimously</p> <p>Course: Advanced - Florida Building Code 2017 Adoption – Energy Conservation: Lighting and Control Provider: Acuity Brands Accreditor: Code Consulting Services BCIS Course Number: 919.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Kevin Flanagan Second: Brian Langille Discussion: <i>Commissioner Flanagan stated that he thought this course was also well presented.</i> Approved Unanimously</p>
	6.)	<p>Review pending administratively approved updated courses for recommendation to the Commission None Pending</p>
	7.)	<p>Review pending administratively approved Self Affirmed (ONE CHANGE) updated courses for recommendation to the Commission None Pending</p>
	8.)	<p>Education Administrator Activity Report <i>Discussion:</i> The Education Administrator stated that the report contained brief descriptions of the normal activities of the Administrator from July 25th, 2018 through September 20th, 2018, including staffing the ED POC meetings and handling inquiries from a variety of sources concerning the FBC Education Program. He also stated that “Training Funding” information (for 2017-2018) was also included in the report, which is promoted by Building A Safer Florida (BASf), and which included the who/what of eligibility requirements. He stated that if anyone was interested, or had questions, to contact Cam Fentriss by the email address listed with the information. No questions were</p>

forthcoming from the ED POC members concerning the report content.

A. Provided administrative support for FBC Education POC for the July 27th, 2018 meeting

B. Prepared minutes for FBC Education POC July 27th, 2018 meeting

C. Prepared agenda for FBC Education POC meeting on September 25th, 2018

D. Worked with training providers and accreditors to ensure compliance with Rule 61G20-6.002

E. Checked the BCIS to ensure information is current regarding the FBC Education and Accreditation Program

F. Inquiries addressed from July 25th, 2018 to September 20th, 2018 were as follows:

35 inquiries: 25 telephone; 7 email; 3 phone and email

Category of Inquirers:

- 2 Accreditors
- 11 Providers
- 13 Consumers
- 2 Building Official
- 1 Assisted Living Facility
- 1 Employee
- 1 Attorney
- 2 Contractor
- 1 Insurer
- 1 Architect

Types of Inquiries :

- 10 Advanced Courses
- 4 BCIS
- 2 Mobile/modular
- 3 Windows
- 2 Roofing
- 2 Flood
- 1 Home Warranty
- 2 Pool
- 1 Construction defects
- 2 Contractor Licensure
- 1 Door
- 1 Employment
- 1 Code
- 1 Continuing Education
- 1 Contractor complaint
- 1 DCA

Training Funding Available for 2017-2018

Two types of funding: 7-hour program or “minimum 1 hour” program
Reimbursement amount: \$23.00 per hour per attendee Available now, ends June 15, 2018

Eligible attendees:

- Licensed architects, engineers, interior designers, landscape architects, construction contractors, electrical contractors, or building code administrators or inspectors
- Home inspectors, mold remediators
- Must include license number for all categories above
- Employees in design and construction industries, requires this documentation:
 - Letter from their design/construction licensed employer
 - Copy of certificate of workers’ compensation insurance or exemption

Eligible course topics:

- Florida Building Code
- Florida Fire Prevention Code
- Construction plan and permitting requirements
- Construction liens
- Hurricane mitigation

For “minimum 1 hour” program, course requirements:

- At least 50% must be codes

For 7-hour program, course requirements:

- At least three (3) hours codes
- At least two (2) hours advanced codes

For any program, course requirements:

- Mitigation training for home inspectors must include proctored exam and comply with section 627.711(2), F.S.
- *Course evaluations are REQUIRED that cover the following:
 - Satisfaction with instructor
 - Satisfaction with course materials
 - Satisfaction with conduct of the training
 - Ask whether “highly satisfied” “satisfied” “not satisfied” for each above

Must enter into an agreement before submitting for grant funds, must verify availability of funds first.

Documentation required (failure to submit is a 5% penalty):

- Submitted within FIVE (5) WORKING DAYS AFTER EACH COURSE
- Advertisement (must be approved in advance)
- Sign in sheets as acceptable for each licensing board
- Separate sign in sheets for licensees and non-licensed employees
- Non-licensed employee sign in sheets must include type of proof submitted
- *Copy of course evaluation for each attendee

	<p>*Failure to demonstrate that 75% or more of trainees were satisfied or highly satisfied with the course instructor will result in a 1% penalty for each 5% increment or portion thereof that the percentage of satisfied trainees fall below 75%.</p> <p>E-mail Cam Fentriss at basfgrant@gmail.com if interested and for more information.</p>
9.)	<p>Identify future POC member discussion items</p> <p>No future ED POC member discussion items were forthcoming.</p>
10.)	<p>General public comment</p> <p>No public comment was forthcoming.</p>
11.)	<p>Summary and review of meeting work products and adoption of recommendations for submittal to the commission</p> <p><u>Recommended Commission Actions</u></p> <p>The Education POC considered and recommends the following:</p> <p>The following new courses are recommended for APPROVAL:</p> <p>Course: 2017 Florida Building Code Advanced 6th Edition: Summary of Structural Provisions - Internet Provider: RedVector.com Accreditor: Bill Dumbaugh BCIS Course Number: 916.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Kevin Flanagan Second: Brian Langille Approved Unanimously</p> <p>Course: FBC Advanced Module: 2017 Pool/Spa Energy Efficiency Regulations Provider: Florida Swimming Pool Association Accreditor: Bill Dumbaugh BCIS Course Number: 918.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Kevin Flanagan Second: Brian Langille Approved Unanimously</p>

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	12.)	<p><i>Adjourned at 10:13 am est</i></p> <p>Motion: To adjourn Motion: Kevin Flanagan Second: Brian Langille Approved Unanimously</p>

STAFF CONTACT: Michael Clark (MRC Consulting) mrcconsulting@earthlink.net: 850.545.1451

COMMITTEE MEMBERSHIP AND MEETING SCHEDULE

EDUCATION POC MEMBERSHIP	
MEMBER	REPRESENTATION
Nanette Dean	Manufactured Buildings, Chair
Kevin Flanagan	Electrical Contractor
Drew Smith	Green Building Industry
Jeffrey Stone PhD	Building Product Manufacturer
Brian Langille	Natural Gas Distributor
Don Brown	Insurance Industry
Kelley Smith Burk	Energy
STAFF	
Justin Vogel	Legal Advisor
Jim Hammers	Technical Support
Thomas Campbell	Administrative
FACILITATOR	
Michael Clark	(MRC Consulting)

2018 POC MEETING SCHEDULE		
I.	February 2, 2018 (10:00 AM EST)	Tallahassee and via teleconference
II.	March 28, 2018 (9:00 AM EST)	Tallahassee and via teleconference
III.	June 1, 2018 (10:00 AM EST)	Tallahassee and via teleconference
IV.	July 27, 2018 (10:00 AM EST)	Tallahassee and via teleconference
V.	September 25, 2018 (10:00 AM EST)	Tallahassee and via teleconference
VI.	November 2018 (TBA)	Tallahassee and via teleconference

2018 COURSE ACCREDITATION APPLICATION DEADLINE SCHEDULE		
	ED POC MEETING DATE	ACCREDITED APPLICATIONS SUBMITTAL DEADLINE
I.	February 2, 2018 Meeting	January 21, 2018
II.	March 28, 2018 Meeting	March 18, 2018
III.	June 1, 2018 Meeting	May 20, 2018
IV.	July 27, 2018 Meeting	July 23, 2018
V.	September 25, 2018 Meeting	September 15, 2018
VI.	November 2018 Meeting (TBA)	November 2018 (TBA)

NOTE: THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST TO THE DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION, CODES AND STANDARDS, 5TH FLOOR, 2601 BLAIRSTONE RD., TALLAHASSEE, FL, 32399.