

## **Workplan—By Tasks**

(Reviewed and Prioritized June 2000; Adopted Unanimously July 2000)  
(Amended Unanimously March 2001)

### **I. Ongoing Review and Response to Legislative Mandates**

#### **A. Develop Recommendations to the Legislature for Changes to Existing Laws and Conforming Amendments to Laws [553.77 (1)(a)(b)]**

##### **Tasks Schedule**

*June – December Annually: Commission develops recommendations as part of their annual review process and approves recommendations to be included in its report to the Legislature.*

#### **B. Respond to Legislative Mandates**

##### **Tasks Schedule**

*Ongoing: Commission develops recommendations as part of their annual Code review process.*

*January Annually: Commission approves recommendations to be included in its Report to the Legislature.*

#### **C. Annual Report to Legislature**

##### **Tasks Schedule**

*Ongoing: Commission develops recommendations as part of their annual Code review process.*

*January Annually: Commission approves recommendations to be included in its Report to the Legislature.*

#### **D. Administrative Support for the Commission and Code Maintenance (Changes/Updates/Format/Glitches)**

##### **Tasks Schedule**

*Ongoing: Commission identifies tasks for staff review and recommendations.*

*January Annually: Commission reviews recommendations and takes action as needed.*

### **II. Tasks Mandated by Statute**

#### **E. Recommendations for Consistent Interpretation and Enforcement of the Swimming Pool Safety Act (SB 86) Provisions of the Code (Harmonize Code with Statute)**

##### **Tasks Schedule**

*Jan. 2001: Chair appoints Ad Hoc Committee to develop recommendations.*

*Feb. 2001: Committee conducts workshop to identify and clarify issues.*

**F. Review Rehabilitation Code (Existing Buildings) for Inclusion in the Code  
Tasks Schedule**

*Jan. 2001: Chair appoints Ad Hoc Committee to develop recommendations.*

*July 2001: Committee identifies key issues and develops workplan/schedule.*

**G. Projects Relating to the Building Construction Industry or Continuing Education Programs [HB 219 Section 40 – 489.109 (3)]**

**Tasks Schedule**

*Fall 2000/Winter 2001: Establish liaison with CILB*

*Spring 2001: Chair appoints Building Construction Issues Ad Hoc and schedules organizational meeting for Ad Hoc.*

**2. Recommendations Mandated by HB 219 for 2001 Legislative Review**

**H. Product Approval System**

**(553.842—Recommendations on a statewide system for product evaluation and approval)**

**Tasks Schedule**

*June, 1999: TG presents preliminary recommendation to Commission.*

*December 1999: Ad Hoc convenes and develops recommendations*

*Commission adopts conceptual design of system.*

*Commission approved products for approval under the system. [Leg. 7]*

*February 2000: Commission approves continuing to develop system until July meeting and to report status to the Legislature*

*May 2000: Legislature directs Commission to make recommendations and eliminates Commission's rule making authority for the system.*

*November 2000: Commission adopts amendatory product approval system recommendations.*

*December 2000: Commission decides on amendments and adopts final recommendations to present to the Legislature.*

**🍏 I. Make Recommendations for Exceptions to Buildings Exempt from the Code [553.73 (7)]; [HB 219 – Section 112]**

*Spring or Summer 2001: Appoint Ad Hoc Committee to identify key issues and form workplan.*

**III. Education System**

**🍏 J. Information and Communication Support for the Building Code System**

**Tasks Schedule**

*September 1999: Center for Professional Development (at FSU) begins assessment phase for system conceptual design*

*December 1999: Report on assessment phase including system conceptual design*

*December 2000: Commission delays release pending transition training development.*

**K. Refinement and Further Development/ Implementation of the Education/Training Programs for the Florida Building Code [HB 4181; HB 219—Section 42; Section 89; Section 120] and Transition Training—BCTP**

**Tasks Schedule**

*October 2000: Committee reviews previous project findings and recommendations, and BCTP as outlined in Statute; and, develops implementation strategy.*

*November 2000: Committee develops preliminary “Program” implementation recommendations for Commission consideration.*

*December 2000: Committee approves BCTP recommendations.*

*Commission reviews public comment, refines as needed, and adopts final recommendations to include in the annual Report to the Legislature.*

*January 2001: “Building Code Training Program” implementation recommendations complete and submitted in Report to the legislature.*

*Winter/Spring 2001: Commission implements system recommendations.*

**IV. Commission Prioritized Tasks**

**L. Code Dissemination**

**Review Royalty and Copyright Agreements and Make Recommendations**

**Tasks Schedule**

*August 2000: Commission approves Chair negotiating for Commission.*

*Sept. – Dec.: Chair and staff negotiate with key stakeholders.*

*November 20, 2000: Commission receives update on recommendations during conference call.*

*December 2000: Commission delegates authority to the Chair to finalize agreements for printing and distribution.*

*January 2001: Negotiations finalized.*

**M. Establish System for Plans Review and Approval of Prototype Buildings [HB – 4181 Task] [553.77 (6)]**

**Tasks Schedule**

*October 2000: Ad Hoc identifies key issues and forms workplan.*

*November 2000 – March 2001: Ad Hoc develops recommendations.*

*December 2000: Ad Hoc completes and Commission approves recommendations that require Legislative action.*

*January 2001: Ad Hoc develops details of proposed program.*

*March - April 2001: Ad Hoc refines recommendations.*

*May 2001: Ad Hoc finalizes recommendations based on Legislative action and Commission adopts final recommendations.*

**N. Establish Commission Rules of Procedure [Procedural Task]**

**Tasks Schedule**

*Develop and adopt recommendations for Commission operational and decision-making procedures and adopt by administrative rule.*

*October 2000: Commission reviews statutes, identifies key issues, and approves code amendment process. Chair appoints Ad Hoc to develop final recommendations.*

*March - May 2001: Ad Hoc develops recommendations.*

*June 2001: Commission adopts final recommendations.*

**O. Board of Appeals Process [Procedural Task]**

**Tasks Schedule**

October 2000: Task assigned to Rules of Procedure Ad Hoc

Early 2001: Ad Hoc develops recommendations for Commission consideration.

**P. Technical Support for the Code [Procedural Task]**

**Tasks Schedule**

Recommendations to Commission for ongoing review and support for technical review of the code.

October 2000: Commission assigns to administrative agency (DCA) to develop recommend's.

**Q. Role of State in Collaborating with Building Inspection Departments**

**Tasks Schedule**

February 2000: Commission assigns task to Partnership for Building Department Effectiveness Task Group.

April or May 2001: Ad Hoc identifies key issues and forms workplan.

June 2001: Commission approves preliminary recommendations and receives public comment.

July 2001: Commission adopts final recommendations.

**R. Develop Procedure and Process for Commission Commentary  
[Procedural Task]**

**Tasks Schedule**

Review and adopt recommendations for Legislative consideration.

October 2000: Task assigned to Rules of Procedure Ad Hoc

Early 2001: Ad Hoc develops recommendations for Commission consideration.

**S. Voluntary Standards for Building Departments [HB 4181 Task] [553.76 (5)]  
ISO Ratings Program for Building Departments [HB 4181] [553.77 (1)(n)]**

**Tasks Schedule**

February 2000: Commission assigns the task of developing recommendations for voluntary professional standards for operation of building departments and personnel development to Ad Hoc: Partnership for Building Department Effectiveness Task Group.

March 2000: Ad Hoc identifies key issues and forms workplan.

May 2000: Ad Hoc develops recommendations and receives presentations from representatives of Miami-Dade and Broward counties, state building officials association (BOAF), the insurance industry, federal emergency management agency (FEMA) and other vested groups.

June 2000: Ad Hoc reports to Commission.

April - June 2001: Ad Hoc develops recommendations, reviews Commission and public comments, and delivers completed recommendations to the Commission.

July or August 2001: Commission receives public comment and approves recommendations to be included in its report to the 2002 Legislature.

**T. Develop Funding Recommendations for Code Enforcement**

**Note: Part of ongoing review for Commission's annual report to the Legislature.**

**Tasks Schedule**

*October 1999:* Deferred to DCA Administrative Support Agency and Governor's office to address and make recommendations to the Legislature.

*February – December 2000:* Staff reviews as needed or requested by the Commission.

*July 2000:* Task referred to Partnership for Building Department Effectiveness Task Group

*Spring or Summer 2001:* Ad Hoc identifies key issues and forms workplan.

**U. Review Commission and Staff Roles Relative to Public Information and Involvement & Review and Clarify Mutual Roles of DCA and Commission.**

**Task Schedule**

*On Going:* Commission and staff hold discussions as needed or requested on mutual roles in providing for public information and involvement in the code process.

**V. Guidelines for Local Government Privatization of Inspection Functions  
[HB 4181 Task] [553.77 (1)(o)]**

**Tasks Schedule**

*Jan. 2000:* Commission assigns task to Ad Hoc committee

*May 2000:* Task referred to Partnership for Building Departments Ad Hoc.

*Spring or Summer 2001:* Ad Hoc identifies key issues and forms workplan.

**W. Review Creating a Rating System for Structural Integrity Under Storm Conditions**

**Task Schedule**

*Spring or Summer 2001:* Commission reviews task, identifies key issues, and forms workplan.

**X. Make Recommendations on FBC Policy for Transition to International Building Code**

**Task Schedule**

*Spring or Summer 2001:* Commission reviews task, identifies key issues, and forms workplan.

**Y. ISO Ratings Program for Building Departments [HB 4181] [553.77 (1)(n)]**

**Task Schedule**

*Spring or Summer 2001:* Commission reviews task, identifies key issues, and forms workplan.

**🍏 Indicates change in delivery schedule from previous month**