# FLORIDA BUILDING COMMISSION

# ATTACHMENT TO THE JULY 15, 2003 MINUTES

# FACILITATOR'S REPORT OF THE JULY 15, 2003 COMMISSION PLENERY SESSION

Orlando, Florida

Meeting Design & Facilitation By



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# FLORIDA BUILDING COMMISSION

# Attachment to the July 15, 2003 Minutes

# **OVERVIEW OF COMMISSION'S KEY DECISIONS**

## **TUESDAY, JULY 15, 2003**

## **COMMISSION PLENARY SESSION**

#### Agenda Review and Approval

The Commission voted unanimously, 17 - 0 in favor, to approve the agenda as presented.

#### Review and Approval of May 14, 2003 Meeting Minutes

The Commission voted unanimously, 17 - 0 in favor, to approve the minutes as presented for the May 14, 2003 Commission meeting.

#### **Review and Approval of Commission's Updated Workplan**

The Commission voted unanimously, 17 - 0 in favor, to approve the updated workplan as amended.

#### Amendments:

2005 Annual Interim Amendments schedule changes: All <del>2003</del> dates should be <u>2004</u> dates Amendment submittal cutoff date changed from <u>4/16/04</u> to <u>4/18/04</u> **Commission Meeting Dates for 2004** The Commission agenda packet unanimously, 17 - 0 in favor, to approve the meeting dates as presented in the workplan.

(Attachment 3—Workplan)

#### Chair's Discussion Issues/Recommendation Note: Nick D'Andrea served as meeting Chair at the request of Chairman Rodriguez.

#### Discussion on new contract with the ICC for the 2004 FBC

Commissioner D'Andrea explained that with the imminent need to publish and distribute the 2004 edition of the Florida Building Code, the Commission needs to make a decision relative to a new contract (covering copyright issues, price, etc) with the ICC. Commissioner D'Andrea further explained that at today's meeting (July 15, 2003) the Commission would hear a presentation, ask questions for clarification, and take public comment; and then, discuss and make a decision in a facilitated consensus-building exercise at the August 2003 meeting.

Mark Johnson, representing the ICC made a presentation to the Commission regarding the need to contract for the publication, printing, and distribution of the 2004 Florida Building Code. Following the presentation and questions from Commission members, the public was provided with an opportunity to address the Commission on this issue.

# Explanation, Public Comment, and Discussion on 2004 FBC Update Overview

As a result of TACs not having completed their review and recommendations on proposed code amendments, local amendments, and 2004 code updates at the special June TAC meeting, thereby providing the 45 day window for review and comment period required prior to FBC consideration, the Commission will not be able to consider proposed amendments at the August 2003 meeting as originally scheduled. This delay presents logistical, technical, and cost impediments to meeting the currently scheduled July 1, 2004 implementation date for the 2004 version of the FBC.

The Commission was asked to consider the implications of several proposed dates and make a decision on the implementation date. The following three dates were considered as viable options: July 1, 2004, October 1, 2004, and January 1, 2005. Following a brief review of potential pros and cons for the options, members of the public were provided with an opportunity to address the Commission on the proposed implementation date. Eleven members of the public addressed the Commission, primarily in support of adopting the International family of codes (I-Codes) as the new base code for the Florida Building Code. Staff advised a workshop will be held at the August meeting to further explore the implications of moving to the I-Codes as the basis for the FBC. Following public comment, the Commission discussed the 2004 code implementation date issue and ultimately agreed to postpone consideration to the August 2003 Commission meeting. Commission actions are summarized below.

#### **Commission Actions:**

Motion—The Commission voted 12 - 6 in favor, to make January 1, 2005, or sooner if complete, the implementation date for the 2004 edition of the Florida Building Code. Motion failed as a result of not achieving the 75% in support approval threshold. Motion— The Commission voted unanimously, 18 - 0 in favor, to table/postpone discussion on this issue for the August 2003 meeting.

#### Rule Adoption Hearing on Notice of Proposed Changes to Rule 9B-72— Product Approval Rule

Following public comment on proposed changes to Rule 9B-72 and discussion by the Commission, the Commission took the following action:

#### **Commission Actions:**

**Motion**—The Commission voted 15 - 1 in favor, to conclude rulemaking regarding rule 9B-72 by publication of a notice of Technical Change integrating JAPC comments and subsequently filing the rule with the Department of State.

#### **Consideration of Accessibility Waiver Applications**

The Commission reviewed and decided on the Waiver applications submitted for their consideration.

#### **Recommended Order on Volusia County Local Amendments**

**Motion**— The Commission voted unanimously, 18 - 0 in favor, to adopt the Administrative Law Judge's (ALJ) recommended order on Volusia County Local amendments.

#### **Recommended Order on Broward County Local Amendments**

Jim Richmond, DCA attorney representing the FBC, informed the Commission that there was 1 additional day allowed to file any motions, before the Commission could consider the ALJ's recommended order. He suggested that the Commission conduct a telephone conference in August to consider the issue.

**Motion**—The Commission voted unanimously, 18 - 0 in favor, to conduct a telephone conference on a date to be determined in first week of August 2003, for considering the recommended order on Broward County local amendments.

#### PETITIONS FOR DECLARATORY STATEMENTS

Following are the actions taken by the Commission on petitions for declaratory statements.

#### SECOND HEARINGS

#### DCA03-DEC-005 by Edward Riley, Collier County Fire Control

**Motion**— The Commission voted unanimously, by a vote of 18 - 0 in favor, to approve their previous action on the petition.

#### DCA03-DEC-078 by Vince LaPorta, County of Charlottte

**Motion**— The Commission voted unanimously, by a vote of 18 - 0 in favor, to approve their previous action on the petition.

#### DCA03-DCE-086 by Robert LoPiano, United Fire Spray

**Motion**— The Commission voted unanimously, by a vote of 18 - 0 in favor, to dismiss the petition.

#### DCA03-DEC-091 by Paul A. Zilio, Bliss & Nitray, Inc.

**Motion**— The Commission voted unanimously, by a vote of 18 - 0 in favor, to approve their previous action on the petition.

#### **FIRST HEARINGS**

#### DCA03-DEC-106 by Ricco Longo of Collier County

**Motion**— The Commission voted unanimously, by a vote of 17 - 0 in favor, to approve the staff recommendation on the petition as presented.

#### DCA03-DEC-128 by Joe Vincenti of Koolduct Inc.

**Motion**— The Commission voted unanimously, by a vote of 18 - 0 in favor, to dismiss the petition.

#### DCA03-DEC-131 by Alfonso Fernandez-Fraga of Initial Engineer

Deferred by the petitioner.

#### DCA03-DEC-132 by Mike Deegan of Clearwater Gas System

**Motion**— The Commission voted unanimously, by a vote of 18 - 0 in favor, to defer the petition to the local appeal board of fire board as appropriate.

#### DCA03-DEC-133 by C. R. Willis

**Motion**— The Commission voted unanimously, by a vote of 18 - 0 in favor, to approve the TAC recommendation on the petition as presented.

#### DCA03-DEC-134 by Tim Krebs of T.A. Krebs Architect, Inc.

**Motion**— The Commission voted unanimously, by a vote of 18 - 0 in favor, to approve the staff recommendation on the petition as presented.

#### DCA03-DEC-138 by Joe Schubiger of Charlotte County

**Motion**— The Commission voted unanimously, by a vote of 18 - 0 in favor, to approve the TAC recommendation on the petition as presented.

#### DCA03-DEC-139 by James Scott of J. Scott Drafting

**Motion**— The Commission voted unanimously, by a vote of 18 - 0 in favor, to dismiss the petition.

#### DCA03-DEC-179 by James Agen for Wilson Window Glass and Mirror

**Motion**— The Commission voted unanimously, by a vote of 18 - 0 in favor, to dismiss the petition due to petition's lack of specific facts and circumstances.

#### DCA03-DEC-173 by Timothy J. Orie for Superior Aluminum Installations. Inc.

**Motion**— The Commission voted unanimously, by a vote of 18 - 0 in favor, to defer the petition to the local appeal board.

#### COMMITTEE REPORTS AND RECOMMENDATIONS

The Commission agreed that unless a TAC/POC required specific Commission action, the balance of the reports would be submitted into the record and approved as a part of the August's meeting minutes approval process.

#### Accessibility TAC Committee Report and Recommendations

Commissioner Richardson presented the committee's report and recommendations for Commission consideration. The Commission unanimously accepted the Committee's report by a vote of 18 - 0 in favor. (See Commission Minutes for Committee report)

#### **Education TAC**

Commissioner Browdy presented the committee's report and recommendations for Commission consideration. The Commission unanimously accepted the Committee's report by a vote of 18 - 0 in favor. (See Commission Minutes for Committee report) **Commission Actions:** 

#### Approval of Voluntary Course Accreditor Applications

**Motion**— The Commission voted unanimously, by a vote of 18 - 0 in favor, to approve Robert J. Koning to accredit for the FBC contingent upon applicant specifying subject areas qualified to accredit for.

**Motion**— The Commission voted unanimously, by a vote of 18 - 0 in favor, to approve Thomas Ricci to accredit for building structural, accessibility, and code administration. **Motion**— The Commission voted unanimously, by a vote of 18 - 0 in favor, to approve James Anstis to accredit for the FBC contingent upon applicant specifying subject areas qualified to accredit for.

**Motion**— The Commission voted unanimously, by a vote of 18 - 0 in favor, to approve Robert S. Tanenbaum to accredit for the FBC contingent upon applicant specifying subject areas qualified to accredit for.

#### Approval for Updated Administrative and Technical Core Courses

**Motion**— The Commission voted unanimously, by a vote of 18 - 0 in favor, to approve the Administrative Core course updated for 2003 amendments.

**Motion**— The Commission voted unanimously, by a vote of 18 - 0 in favor, to approve the Building/Structural Core course updated for 2003 amendments.

**Motion**— The Commission voted unanimously, by a vote of 18 - 0 in favor, to approve the Building/Fire Core course updated for 2003 amendments.

#### Fire TAC

Commissioner D'Andrea reported that there was not a quorum present and the TAC took no formal actions.

#### **Plumbing TAC**

Commissioner Greiner presented the committee's report and recommendations for Commission consideration. The Commission unanimously accepted the Committee's report by a vote of 17 - 0 in favor. (See Commission Minutes for Committee report)

#### **Mechanical TAC**

Commissioner Bassett presented the committee's report and recommendations for Commission consideration. The Commission unanimously accepted the Committee's report by a vote of 15 - 0 in favor. (See Commission Minutes for Committee report)

#### **Structural TAC**

Commissioner Parrino presented the committee's report and recommendations for Commission consideration. The Commission unanimously accepted the Committee's report by a vote of 15 - 0 in favor. (See Commission Minutes for Committee report)

#### Product Approval/Prototype Buildings/Manufactured Buildings Program Oversight Committee

Commissioner Carson presented the committee's report and recommendations for Commission consideration. The Commission unanimously accepted the Committee's report by a vote of 16 - 0 in favor. (See Commission Minutes for Committee report) **Commission Actions:** 

**Motion**— The Commission voted unanimously, by a vote of 16 - 0 in favor, to accept the following information contained in the ARA letter dated June 6, 2003: Item #2 related to fee schedule, item #3 related to paragraph "E" in the Scope of Work, and a requested audit schedule referenced in the body of the letter.

#### Action on Applications for Approval for Product Approval Entities

**Motion**— The Commission voted unanimously, by a vote of 16 - 0 in favor, to approve Intertek Testing Services as a quality assurance entity.

**Motion**— The Commission voted unanimously, by a vote of 16 - 0 in favor, to approve PFS Corporation as a quality assurance entity.

**Motion**— The Commission voted unanimously, by a vote of 16 - 0 in favor, to adopt October 1, 2004 as the date for approving the first entity approval renewals.

#### **Public Comment**

Acting Chair Nick D'Andrea provided members of the public with an additional opportunity to address the Commission.

#### **Committee Assignments/Meetings Required**

Accessibility Advisory Council and Waiver applications	Yes
Accessibility TAC	Yes
Code Administration TAC	TBD
Education TAC	TBD
Electrical TAC	No, unless Dec. statement
Energy TAC	No, unless Dec. statement
Fire TAC	Yes
Mechanical TAC	No, unless Dec. statement
Plumbing TAC	No, unless Dec. statement
Special Occupancy TAC	Yes (prior to next meeting)
Structural TAC	Yes
Product Approval/Prototype Buildings/Manufactured	Yes
Buildings POC	

#### Staff Assignments

Legal should provide guidance/recommendation to the Commission on enforcement authority for Commission approved conditional waivers.

#### Adjourn

**Motion**— The Commission voted unanimously, by a vote of 16 - 0 in favor, to adjourn the plenary session. Session adjourned at 12: 33 PM.

## **ATTACHMENT 1**

#### FLORIDA BUILDING COMMISSION July 14, 2003—Orlando, FL

#### **Meeting Evaluation Results**

#### <u>15 forms</u>

#### INSTRUCTIONS: PLEASE USE A 0 TO 10 RATING SCALE WHERE A 0 MEANS TOTALLY DISAGREE AND A 10 MEANS TOTALLY AGREE. PLEASE PLACE YOUR RATING IN THE SPACE TO THE LEFT OF EACH QUESTION

#### 1. Please assess the overall meeting.

	The	backg	round i	nforma	tion wa	as very	useful.					
10	9	8	7	6	5	4	3	2	1	0	Avg.	
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11	1	3	0	0	0	0	0	0	0	0	9.53	
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10	9	8	7	6	5	4	3	2	1	0	Avg.
8	1	4	2	0	0	0	0	0	0	0	9.00

# 5. Do you have any other comments that you would like to add? We are very interested in your comments. Please use the back of this page.

- Question [3 ("I am satisfied with the outcome of the meeting")] considered to be ambiguous and irrelevant.
- Good job by all.
- This was my first meeting of the full commission. I was impressed by the organization and how well Jeff kept us focused. Nick ran an excellent meeting. The Plumbing and Accessibility TAC meetings were excellent with very good participation.
- > The 10 minute break was nice.

# **ATTACHEMNT 2**

## **COMMISSION MEETING SCHEDULE**

#### 2003

January 12, 13 & 14 February 23, 24 & 25 April 6, 7 & 8 May 13, 14 & 15 June 16, 17, 18 & 19\* July 13, 14 & 15 August 24, 25 & 26 October 12, 13 & 14 & 15 November 16, 17 & 18 December Orlando St. Petersburg Orlando Orlando Orlando Orlando Orlando Orlando No meeting Rosen Centre Hotel TradeWinds Hotel Rosen Plaza Hotel

\* Special meeting of the TACs only to consider proposed 2004 Code amendments

## <u>2004</u>

January 11, 12 & 13 Orlando February 15, 16 & 17 Orlando March 28, 29 & 30 Orlando May 10. 11 & 12 Orlando June 20, 21, 22 & 23 Orlando August 29, 30 & 31 Orlando October 17, 18 & 19 Orlando December 5, 6 & 7 Orlando

## **ATTACHEMNT 3**

#### **COMMISSION UPDATED WORKPLAN**

#### 2003 Glitch Amendments:

Schedule for 2003 Glitch Amendments:

#### 2004 Update of the Florida Building Code: Amendment submittal cutoff (independent submittals) 4/18/03 Post on website (independent/base code updates/local amends) 4/23/03 TAC's consider 6/16-18/03 Post TAC recommendations on website 7/3/03 8/25-27/03 Commission considers Rule development workshop 10/14/03 Rule adoption hearing 11/18/03 Effective date of first update ? 2005 Annual Interim Amendments: Amendment submittal cutoff (independent submittals) 4/16/03 Post on website (independent/base code updates/local amends) 4/30/03 TAC's consider 6/20-22/03 Post TAC recommendations on website 7/2/03 8/30-31/03 Commission considers Rule development workshop 10/18-19/03 Rule adoption hearing 12/7/03 Effective date of first update 7/01/05

#### Adopt Revised Chapter 34 for Existing Buildings

#### Schedule:

Residential and Commercial building rehab committees established	Mar 2002
Draft code amendments completed	Dec 2002
Draft revisions to law completed	Dec 2002
Report to the Legislature completed <i>(recommended expedited adoption)</i>	Dec 2002
Bill did not pass/expedited adoption was not approved by the Legislature	
Adopt via the 2004 FBC Update Process (see schedule above)	

#### **Develop Code Commentaries:**

#### Plan:

Identify commentary documents to reference from website and do not adopt by rule. Amend rules of procedure to require submittal of "rationale" for proposed amendments.

Capture rationales for proposed amendments, declaratory statements and advisory opinions in BCIS to provide "commentary".

# Schedule:Initiate rule amendment to require submittal of rationaleApr 2003Revise BCIS to include provision for providing rationaleApr 2003

#### Voluntary Standards for Building Departments [HB 4181/s.553.76(5), F.S.]

#### Plan:

Establish a joint development project with the state building officials association, (BOAF), with BOAF as lead.

#### Schedule:

Contractor selected	Apr 2003
BOAF/contractor development	Jun-Dec 2003
First edition of standards	Jan 2004

#### Appeals Procedures [98-287, LOF/ss.553.73 & .77 & 2000-141, LOF/s.120.80,FS]

	Schedule:	
	Assign to Code Administration TAC for review	Sep 2002
	Develop any necessary Code amendments and/or changes to law	Sep-Dec
2002		-
	Submit for 2003 Code amendment cycle	Apr 2003
	Effective date	Jul 2004

#### **ISO Ratings Program for Building Departments** [s.553.77(1)(n),F.S.]

**Ongoing:** Addressed by establishment of policy on updating the FBC. ISO ratings dependent upon building codes being kept current with national standards.

#### **Building Code Training Program**

#### Core Curricula:

#### Develop administrative core curricula

Ed TAC develops recommendations Apr-Jul 2003

#### Develop technical core curricula

Ed TAC meets with licensing board representatives to develop Apr-Jul 2003 recommendations

# Revise Building Code Training Program Rule 9B-70 to reflect core curricula and advanced code course criteria

Rule development workshop (after legislative session)	Oct 2003
Rule adoption hearing	Nov 2003
Rule effective	Dec2003

#### Report to Legislature

# Coordinate with licensing boards on establishing building code specific CE hour

requirements	_
Ed TAC meets with board representatives to develop	Jan-Nov 2003
recommendations	
Boards approve	Dec 2003
Report to Legislature	Jan 2004
July 15, 2002 Eccilitator's Summery Penert	13

Jan 2004

#### Develop and implement voluntary accreditation program for building code courses

(Depends on program authorization by Legislature)

Finalize recommendation to 2003 Legislature	Dec 2002
System concept development	Feb-Apr 2003
Rule development workshop (after legislative session)	May 2003
Rule adoption hearing	Jul 2003
Rule effective	Sep2003
Report to 2004 Legislature	Jul 2004

#### Establish procedures for advisory opinions and adopt by rule:

Consider partnership with BOAF	May 2002
BOAF/Staff develop proposed procedures	May-Jun 2002
Approve procedures	July 2002
Procedure goes into effect (law allows effective before rule)	Aug 2002
RFP issued and contractor hired	Dec 2002
Rule development workshop	May 2003
Rule hearing	Jul 2003
Rule effective	Sep 2003

Review the implementation of s.553.891, F.S., Alternative Plans Review and Inspections, and report to the Legislature on or before January 1, 2004:

Schedule:		
Consider timing of study and determine whether to recommend		
additional time and/or authorize RFP (Delay of report recommended	d to Leg)	Dec 2002
Fact finding public workshop		Oct 2003
Review report to the Legislature	Nov	2003
Report submitted to Legislature "on or before January 1, 2004"	Jan	2004

#### Establish standards and criteria for foundation permits and other "specialty permits":

(CS/CS/SB 336 & 180, 2001)	
Schedule:	
Assign to Code Administration TAC	Sep 2002
Recommendations for criteria	Feb 2003
Submit for 2004 FBC edition amendment	Apr 2003
Effective (2004 edition of FBC)	Jul 2004

#### Amend Product Approval Rule Schedule:

TAC workshop 1	Nov 2002
TAC workshop 2	Dec 2002
Rule development workshop	Jan 2003

Rule adoption hearing Rule effective System mandatory as required by law April 2003 May 2003 Oct 1, 2003

# Code Amendment Schedule for 2004 Edition of the Florida Building Code

April 18, 2003	Deadline for submittal of
	proposed amendments
April 25, 2003	Proposals posted to web
Week of June 15-20, 2003	TACs consider proposals
July14, 2003	Structural TAC complete
	proposals review
July 25, 2003	TAC recommendations posted
	to web
October 13-14, 2003	Commission considers
	proposals
November 18-19, 2003	Commission conducts Rule
	Development Workshop
January 13, 2004	Commission conducts Rule
	Adoption Hearing and votes to
	file the rule for adoption
January 23, 2004	File Rule with DOS for
	adoption
January 1, 2005	Code revision implemented
	April 25, 2003   Week of June 15-20, 2003   July14, 2003   July 25, 2003   October 13-14, 2003   November 18-19, 2003   January 13, 2004   January 23, 2004

<sup>1</sup> Minimum waiting period required by Florida Statutes

<sup>2</sup> Minimum delay time for printing, distribution and printing of new codes established by Commission policy

# Commission Policy on 2004 FBC Update, Voted Dec 2002:

- 1. The Plumbing, Mechanical and Fuel Gas Codes chapters of the Florida Building Code will be updated by:
  - Adoption of all or parts of the 2003 editions of the International Plumbing Code, International Mechanical Code and International Fuel Gas Code respectively. (s.553.73(6), F.S., triennial update procedure authorizing adoption of part of a new edition of a model code \*)
  - Consideration of the chapters of the International Residential Code for adoption in the Florida Building Code. (s.553.73(6), F.S., triennial update procedure authorizing adoption of part of a successor model code \*)
- 2. The Building chapters of the Florida Building Code will be updated by:
  - Consideration of the differences between the 2001 Florida Building Code and the 2003 International Building Code for adoption into the Florida Building Code, and
  - Consideration of the chapters of the International Residential Code for adoption in the Florida Building Code. (s.553.73(6), F.S., triennial update procedure authorizing adoption of part of a successor model code \*)

\* Section 553.73(6), F.S., provides for "modification" of the new edition or successor model code according to the "technical amendments" procedure of s.553.73(7), F.S., which references s.553.73(3), F.S.

# Approved Modifications of Dec 2002 Policy on 2004 FBC Update:

- **1.** Update the commercial buildings part of the Florida Building Code's Energy chapter by:
  - Adoption of all or parts of ASHRAE 90.1-2000 (s.553.73(6), F.S., triennial update procedure authorizing adoption of part of a successor model code)
- **2.** As a backup in the event legislation authorizing quick adoption does not become law-Propose the adoption the new code for existing buildings (rehab code) to replace chapter 34 of the Florida Building Code by:
  - Adoption of all or parts of the International Existing Buildings Code with modifications approved in 2002 (s.553.73(6), F.S., triennial update procedure authorizing adoption of part of a successor model code)
- **3.** Update of the Florida Building Code to Correlate with the Florida Fire Prevention Code by:
  - Adoption of parts of the 2002 editions of NFPA 1 and NFPA 101 which after consideration with the SFM should be adopted (s.553.73(6), F.S., triennial update procedure authorizing adoption of part of a new edition of a model code)

# Approved Clarification of Dec 2002 Policy on 2004 FBC Update:

Update the Building chapters of the Florida Building Code by a combination of the following as recommended by staff.\*

- Consideration of the differences between the 2001 Florida Building Code and the 2003 International Building Code for adoption into the FBC via the FBC update procedure (s.553.73(6), F.S. authorizing adoption of all or part of successor model code)
- Consideration of the chapters of the International Building Code for adoption into the FBC via the FBC update procedure. (s.553.73(6), F.S., authorizing adoption all or part of a successor model code)

\* Certain chapters have a different system approach where the consideration of individual differences does not make sense. Either the entire system is adopted or none of the differences are adopted.

# FBC UPDATE PROCESS SYNOPSIS:

#### Update:

By rule adopted pursuant to chapter 120, F.S., rule adoption procedures

#### Shall Consider:

> Changes made by the adopting entity of any model codes incorporated into the FBC

Shall Further Consider:

- Commission
  - 1. interpretations
  - 2. declaratory statements, and
  - 3. appellate decisions
- > Approved statewide and local amendments

May adopt:

- All or parts of new editions of model codes incorporated in FBC or successor to those model codes
- Existing statewide amendments (to base model code) already approved and adopted in FBC

Note: Existing amendments have already been "approved" through the "technical amendments" procedures

Newly proposed statewide amendments and local amendments after "approved" via the "technical amendments" procedures.

May modify base model codes:

"as needed to accommodate the specific needs of this state" (through "further" consideration and adoption of items Commission interpretations, declaratory statements and appellate decisions and "approved" statewide and local amendments)