

**Florida Building Commission**  
**Product Approval/Prototype Buildings/Manufactured Buildings**  
**Oversight Committee**

**Minutes**

Rosen Plaza Hotel  
Orlando, Florida  
September 23, 2002

**Attendees**

Ed Carson, Chairman  
Herminio Gonzalez

Craig Parrino  
Suzanne Marshal

Paul Kidwell

**Objectives**

- \_ To Review and Discuss Program Issues and Updates for Product Approval Rule
- \_ To Interview Applicants for Prototype Buildings
- To Discuss Agenda Items for Next Meeting

**Overview**

The meeting was declared open at 8:05 a.m by Mr. Carson. The agenda and past minutes were reviewed and approved. Ila Jones gave a report for the Manufactured Buildings Program. In a related action, the Committee decided to refer an issue regarding plans review of the Fire Prevention Code by 471 and 481 licensees to the Fire TAC. During the meeting there was a review of applications for product approval entities; a review of product approval issues; a review of the process for approving lawn storage buildings; and interviewed three applicants for the Administrator of the Prototype Buildings Program.

**Committee Actions**

Ila Jones reported on the status of the Manufactured Buildings Program and Rule 9B-1. Ms. Jones asked the Committee to refer an issue regarding plans review of the Fire Prevention Code to the Fire TAC.

**Motion:** Move to request a workshop on the Manufactured Buildings Program to review related issues at the October meeting. Following this workshop, staff would initiate the rule change process. Parrino/Marshall

**Vote:** .Unanimous in favor, the motion passed.

The Committee reviewed the following applications for product approval entities:

1. American Test Lab for approval as a validation entity.

**Motion:** Move to approve American Test Laboratory a validation entity. Parrino/Kidwell

**Vote:** .Unanimous in favor, the motion passed.

**Florida Building Commission**  
**Product Approval/Prototype Buildings/Manufactured Buildings**  
**Oversight Committee**  
**September 23, 2002 Minutes**  
**Page Two**

2. Architectural Testing, Inc. for approval as a testing laboratory.

**Motion:** Move to approve Architectural Testing, Inc. as a testing laboratory.

Parrino/Marshall

**Vote:** .Unanimous in favor, the motion passed.

3. PRI Asphalt Technologies, Inc. for approval as a testing laboratory.

**Motion:** Move to approve PRI Asphalt Technologies, Inc. as a testing laboratory.

Parrino/Kidwell

**Vote:** .Unanimous in favor, the motion passed.

4. R & D Services, Inc. for approval as a testing laboratory.

**Motion:** Move to approve R & D Services, Inc. as a testing laboratory. Parrino/Kidwell

**Vote:** .Unanimous in favor, the motion passed.

5. Intertek Testing Services - ETL as a certification agency.

**Motion:** Move to approve Intertek Testing Services - ETL as a certification agency.

Parrino/Kidwell

**Vote:** .Unanimous in favor, the motion passed.

6. MET Laboratories, Inc. as a testing laboratory. This application was previously approved with the condition the accreditation body verify the accreditation. The accreditation body indicated they would not verify until the specific facility was identified by the applicant. The Committee directed to staff to hold this application until the issue is resolved.

7. Keystone Certifications, Inc. requested a name change for their certification program to "FMA Keystone Certification Program". The Committee directed to staff to work with Keystone to have the new name of the program to be entered on the BCIS as "other applicable information" on their file.

The Committee discussed the issue of whether lawn storage kit buildings should fall under the Prototype Buildings Program, as previously determined, or under the Product Approval Program. Because of the lack of time, the Committee decided to table further discussion of the issue until the October meeting.

**Florida Building Commission**

**Product Approval/Prototype Buildings/Manufactured Buildings  
Oversight Committee  
September 23, 2002 Minutes  
Page Three**

The Committee interviewed and scored three applicants for the Administrator of the Prototype Buildings Program. The following is the ranking of those scores with the applicant with the highest score first and the applicant with the lowest score last:

First - Applied Research Associates, Inc. (ARA)  
Second - CSA Group  
Third- Pieco, Inc.

At 12:30, the Committee recessed for lunch until 1:00 p.m. The Committee reconvened at 1:10 p.m.

**Motion:** Move to have DCA staff begin writing contract with ARA, Inc. for the administration of the Prototype Buildings Program. If for any reason a contract cannot be completed, then staff is to proceed contracting with CAS Group, and if a contract cannot be completed, then staff is to proceed contracting with Pieco, Inc. Parrino/Kidwell

**Vote:** .Unanimous in favor, the motion passed.

Buster Case gave an overview of some product approval program issues that have been identified by staff. Commissioner Gonzalez read a Miami-Dade memo address to DCA regarding issues they have identified with the Florida Product Approval Program.

**Motion:** Move to have DCA staff include the listing of test standards on the BCIS application for test laboratories. Parrino/Kidwell

**Vote:** .Unanimous in favor, the motion passed.

**Motion:** Move to have test labs specify the location of the test facility and specifics of their accreditation on the BCIS application. Kidwell/Gonzalez

**Vote:** .Unanimous in favor, the motion passed.

**Motion:** Move to have the Commission re-open Rule 9B-72 to make corrections in the Product Approval Program. Parrino/Kidwell

**Vote:** .Unanimous in favor, the motion passed.

The meeting adjourned at 2:15 p.m.