



[Rule #: 61G20-6.002, Florida Administrative Code](#)

- Submit a New Course Application
- Revise a Course

Self-Affirm

- Reviewed, No Changes
- One** Change

Cancel **Continue**

TIP: Review the education and training rule language (rule 61G20-6.002 F.A.C.) for specific requirements. It can be found at floridabuilding.org or in the Florida Administrative Code (through www.leg.state.fl.us or www.flrules.org).

TIP: Keep your provider/accreditor contact information current on the BCIS so you will be sure to receive e-mails related to your application.

TIP: Make sure to record and be able to retrieve your BCIS logon and password information. If a password is lost, it will take a minimum of 24 hours for re-issuance.

TIP: Make sure more than one person in your office has your BCIS logon, password, and contact information.

TIP: Your FBC course number will be different from any licensure board course number. Your FBC course number will be three digits plus an extension denoting the version of your course (example: 123.1 is a course that has been revised once).

TIP: For updating or revising a course, if you choose the course category of "self-affirmed, no change," that means that no content in the course has changed. This truly means no change in the course materials. Please carefully review the course and make sure no change is needed.

TIP: For updating or revising a course with one change, select the course category of "self-affirmed, one change" and fully describe the change. This type of revision usually applies when there has been a change in code reference or law or rule citation. This truly means just one change, but it can apply in multiple locations in the course (example: section 12(a) changes to section 12(b) in five places in the course materials).

TIP: Submission of a new or revised course application within one or two days of the course submittal deadline is not likely to be successful because the course must be ACCREDITED (not just submitted) by the course submittal deadline.

TIP: Course deadline submittal dates are published in each of the FBC Education POC agendas and can be found at floridabuilding.org.

TIP: Make sure you save your work in progress.

TIP: If you are asked to make a change by an accreditor, make sure you make the change (such as upload a revised document) before you press the "submit" button.

TIP: If you have any difficulties with the accreditation process or working within the BCIS, please contact the education administrator at mrcconsulting@earthlink.net.

TIP: You should receive an email from the BCIS each time action is taken on your course. If you have questions regarding the status of your course, check your Inbox.

TIP: After your course has been accredited, you will receive an e-mail from the BCIS (that is why it is so important your e-mail address is current). If you do not receive an e-mail, you can check your Inbox. The status should be "pending FBC approval".

TIP: Any course accredited after the deadline will be included on the agenda for review at the next scheduled FBC Education POC meeting.

By checking you affirm that you have read the tips above.

FBC Course #

Cancel Save In Progress

1 Name and Description

2 Course Details

3 Course Subject

4 Training and Accreditation

5 Attach Documents

6 Review and Submit

Select the option that best describes the subject matter of your course.

Florida Building Code Florida Administrative Code Florida Statute

Select a version of the building code for your course.

(Select One)

What is the name of your course?

Please provide a short description of your course. (Max 500 Characters)

Go to Next Step

FBC Course #

Cancel Save In Progress

1 Name and Description

2 Course Details

3 Course Subject

4 Training and Accreditation

5 Attach Documents

6 Review and Submit

Select the option that best describes the subject matter of your course.

Florida Building Code Florida Administrative Code Florida Statute

Select a version of the building code for your course.

(Select One)
2007
2004
2001

Please provide a short description of your course. (Max 500 Characters)

Go to Next Step

FBC Course #

Cancel Save In Progress

1 Name and Description

- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents
- 6 Review and Submit

Select the option that best describes the subject matter of your course.

Florida Building Code Florida Administrative Code Florida Statute

Select an effective date of the administrative code for your course.

(Select One)
06/07/2010
06/02/2007

Please provide a short description of your course. (Max 500 Characters)

Go to Next Step

FBC Course #

Cancel Save In Progress

1 Name and Description

2 Course Details

3 Course Subject

4 Training and Accreditation

5 Attach Documents

6 Review and Submit

Select the option that best describes the subject matter of your course.

Florida Building Code Florida Administrative Code Florida Statute

Select an effective date of the Florida statute for your course.

(Select One)
03/02/2010
03/02/2007

Please provide a short description of your course. (Max 500 Characters)

Go to Next Step



FBC Course #

1 Name and Description

2 Course Details

3 Course Subject

4 Training and Accreditation

5 Attach Documents

6 Review and Submit

PLEASE READ THIS FIRST

TIP: The course must include the word "advanced" in the title (required by rule 61G20-6.002 F.A.C.).

TIP: If appropriate, the course must include the word "internet" in the title (required by rule 61G20-6.002 F.A.C.).

TIP: Include the exact and full name of your course for identification by those searching.

TIP: It is helpful to include the code edition year in the title.

TIP: Make sure that the course title in the BCIS matches the course title in the course materials.

TIP: Make sure that the code edition (e.g., 2010) is the same in the BCIS course description, the course syllabus, and the course materials.

OK

Title: Application for Course Accreditation
Form #: FBCEd 2003-03
Rule #: 61G20-6.002
Effective Date: October 30, 2014

Cancel Save In Progress

Select an effective date of the administrative code for your course.

06/07/2010

What is the name of your course?

2001

Please provide a short description of your course. (Max 500 Characters)

description

Go to Next Step

FBC Course #

Cancel Save In Progress

- 1 **Name and Description**
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents
- 6 Review and Submit

PLEASE READ THIS FIRST

TIP: Describe completely what the particular course is designed to address (required by rule 61G20-6.002 F.A.C.).

TIP: If you include specific code edition information here, you will need to revise this if the course is revised in the future.

OK

06/07/2010

What is the name of your course?

2001

Please provide a short description of your course. (Max 500 Characters)

description

Go to Next Step

FBC Course # Cancel Save In Progress

1 Name and Description

2 **Course Details**

3 Course Subject

4 Training and Accreditation

5 Attach Documents

6 Review and Submit

How will your course be delivered to learners?

Instructor Led

Online

Method of Presentation (Select one or more methods)

Case Study

Computer/Internet

Discussion

Group Participation

Handout Materials

Lecture

Multimedia

Other

Panel Discussion

Previous Go to Next Step

- FBC Course #
- 1 Name and Description
 - 2 Course Details**
 - 3 Course Subject
 - 4 Training and Accreditation
 - 5 Attach Documents
 - 6 Review and Submit

PLEASE READ THIS FIRST

TIP: "Online" includes distance learning, interactive, webinar, CD, DVD, and more.

TIP: If your course will also be approved by one of more of the DBPR licensing boards, please be sure to follow the specific rules for each specific board for any online continuing education.

How

Media

- Case Study
- Computer/Internet
- Discussion
- Group Participation
- Handout Materials
- Lecture
- Multimedia
- Other
- Panel Discussion

- FBC Course #
- 1 Name and Description
 - 2 Course Details**
 - 3 Course Subject
 - 4 Training and Accreditation
 - 5 Attach Documents
 - 6 Review and Submit

PLEASE READ THIS FIRST

TIP: For any method that calls for specific documents or materials (including tests, exercises), these must be included with the courses submitted for review and approval (required by rule 61G20-6.002 F.A.C.).

OK

How

Method

- Case Study
- Computer/Internet
- Discussion
- Group Participation
- Handout Materials
- Lecture
- Multimedia
- Other
- Panel Discussion

Cancel Save In Progress

Previous Go to Next Step

FBC Course # Cancel Save In Progress

1 Name and Description

2 Course Details

3 Course Subject

4 Training and Accreditation

5 Attach Documents

6 Review and Submit

Subject/Trade Area (Select one or more areas)

- Accessibility
- Administration
- Alarm I
- Alarm II
- Building - Commercial
- Building - Residential
- Building - Special Occupancy
- Class A Air Conditioning
- Class B Air Conditioning
- Class C Air Conditioning
- Commercial Pool/Spa
- Electrical - Commercial
- Electrical - Residential
- Energy
- Existing Building Code
- Fire
- Fuel/Gas
- Mechanical
- Plumbing
- Pollutant Storage System
- Residential Pool/Spa
- Roofing
- Sheet Metal
- Solar

Previous Go to Next Step

- 1 Name and Description
- 2 Course Details
- 3 **Course Subject**
- 4 Training and Accreditation
- 5 Attach Documents
- 6 Review and Submit

Cancel Save In Progress

PLEASE READ THIS FIRST

TIP: Your selection(s) here will determine the availability (or not) of any accreditor to review and accredit your course. If you select all (or nearly all) of the subjects, it is not likely that there will be an accreditor qualified in all subject/trade areas to review your course.

OK

- Su
- -
 -
 -
 - Building - Commercial
 - Building - Residential
 - Building - Special Occupancy
 - Class A Air Conditioning
 - Class B Air Conditioning
 - Class C Air Conditioning
 - Commercial Pool/Spa
 - Electrical - Commercial
 - Electrical - Residential
 - Energy
 - Existing Building Code
 - Fire
 - Fuel/Gas
 - Mechanical
 - Plumbing
 - Pollutant Storage System
 - Residential Pool/Spa
 - Roofing
 - Sheet Metal
 - Solar

Previous Go to Next Step

FBC Course # Cancel Save In Progress

1 Name and Description	Select an Accreditor (Only accreditors qualified to approve the course will be displayed) (Select One) <input type="button" value="v"/>
2 Course Details	
3 Course Subject	
4 Training and Accreditation	Who will be the training provider for this course? Training Provider Org Name <input type="text"/>
5 Attach Documents	How many hours is this course worth? <input type="text"/>
6 Review and Submit	Previous Go to Next Step



PLEASE READ THIS FIRST

TIP: If no accreditors appear on the list, then you will need to go back and revise your selected subject/trade area selection(s). If you have selected a large number of subject/trade areas, this may reduce the number of available accreditors for review and accreditation.

TIP: Accreditors are approved by the Florida Building Commission. They are usually paid on an hourly basis for their service. This business relationship is strictly between the FBC education provider and the selected accreditor (not with the Florida Building Commission or DBFR) (rule 61G20-6.002 F.A.C.).

OK

Title: Application for Course Accreditation
Form #: FBCED 2003-03
Rule #: 61G20-6.002
Effective Date: October 30, 2014

Cancel Save In Progress

FBC Course #

- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation**
- 5 Attach Documents
- 6 Review and Submit

Select an Accreditor (Only accreditors qualified to approve the course will be displayed)

- (Select One)
- Accreditor testing
- BCIC LLC
- BCIC LLC
- Contractors Institute (Koning Enterprises Inc)
- IC Code & Construction Consultants, Inc.
- JDB Code Services, Inc.
- Oak River Builders LLC
- Tanenbaum Construction Inc.

Previous Go to Next Step

PLEASE READ THIS FIRST

TIP: Be sure to enter in this box the exact name of the FBC registered training provider.

OK

Cancel Save In Progress

FBC Course #

1 Name and Description

2 Course Details

3 Course Subject

4 Training and Accreditation

5 Attach Documents

6 Review and Submit

Select

(Select One)

Who will be the training provider for this course?

(Training Provider Org Name)

How many hours is this course worth?

Previous Go to Next Step

- FBC Course #
- 1 Name and Description
 - 2 Course Details
 - 3 Course Subject
 - 4 Training and Accreditation**
 - 5 Attach Documents
 - 6 Review and Submit

PLEASE READ THIS FIRST

TIP: Make sure the number of hours corresponds to the time listed in the syllabus and/or course outline.

TIP: Make sure any DBPR licensing board will accept the number of hours listed (example: 1/2 hour increments may not be acceptable to a licensing board).

How many hours is this course worth?

FBC Course # [Cancel](#) [Save In Progress](#)

1	Name and Description	
2	Course Details	Course Syllabus Upload a Document
3	Course Subject	Course Materials Upload a Document
4	Training and Accreditation	Detailed Course Outline Upload a Document
5	Attach Documents	Detailed Course Timeline Upload a Document
6	Review and Submit	Learning Objectives Upload a Document

[Previous](#) [Go to Next Step](#)

- FBC Course #
- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents**
- 6 Review and Submit

PLEASE READ THIS FIRST

TIP: All materials for upload must be in PDF format.

TIP: All materials uploaded will be reviewed by the accreditor, the education administrator, and the Florida Building Commission.

TIP: It is important to ensure that any materials or documents (such as a quiz, test, exercise, or workbook, including answers to any questions or exercises) referenced in your course, syllabus, course application, or any other materials are uploaded and included with your application. Failure to do this may cause a denial or delay of approval (required by rule 61G20-6.002 F.A.C.).

TIP: If an incorrect example of a method or construction is depicted in the materials for illustration or discussion, then the fact that it is incorrect must be noted or explained on the slide or specific item or document. The accreditor and Florida Building Commission must be able to understand the context and purpose for inclusion of incorrect information or illustration.

OK

Cancel Save In Progress

Previous Go to Next Step



Education and Accreditation
USER: Marlin Marshall, Training Provider

Education and Accreditation Menu > Submit a Course

- FBC Course #
- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents**
- 6 Review and Submit

PLEASE READ THIS FIRST

TIP: The course syllabus should provide summary information about the course. At a minimum, according to rule 61G20-6.002 (4) (a) (b) (c) (d) (e) (h) (i) (j) F.A.C., the syllabus should contain:

1. The course title and number, with the word "Advanced" in the title and "Internet" if appropriate.
2. Number of hours of credit (e.g., 1 hour, 2 hours, etc.)
3. Name, address, telephone number, and email address of the provider
4. Short course description completely describing what the particular course is designed to address
5. Course learning objectives
6. Code edition to which the course relates (can be in the course description)
7. Course references cited in the outline
8. Method of course evaluations

Everything cited in the course syllabus must be found or described in the remaining course materials and description.

TIP: The number of hours in the syllabus must match the number of hours in the course application and other materials.

Title: Application for Course Accreditation
 Form #: FBCED 2003-03,
 Rule #: 61G20-6.002,
 Effective Date: October 30, 2014:



Education and Accreditation
USER: Marlin Marshall, Training Provider

Education and Accreditation Menu > Submit a Course

PLEASE READ THIS FIRST

TIP: The uploaded course materials should include all materials used during the delivery of a course and/or all documents given to the participants to be used during the course. These materials and documents could include all paper handouts (including a PowerPoint presentation), workbooks, diagrams, pictures, photographs, cds, dvds, exams, tests, or parts of code books---everything that a participant will see or use during a course must be uploaded and reviewed by the accreditor. If a course is an online course with voiceover capability, then the script should be made available to the accreditor, if the spoken information is different than what is being viewed by the participant on any particular screen.

OK

Title: Application for Course Accreditation
Form #: FBCED 2003-03
Rule #: 61G20-6.002
Effective Date: October 30, 2014

FBC Course # 765.0

Cancel Delete Save In Progress

- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents**
- 6 Review and Submit

Course Syllabus [Upload a Document](#)

Select	Date	Attached File
<input type="checkbox"/>	06/12/2014	765-0-SYLLABUS-WebserverSpecsCurrent.pdf

Remove

Course Materials [Upload a Document](#)

Detailed Course Outline [Upload a Document](#)

Detailed Course Timeline [Upload a Document](#)

Learning Objectives [Upload a Document](#)

Previous Go to Next Step

FBC Course # 765.0

[Cancel](#) [Delete](#) [Save In Progress](#)

- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents**
- 6 Review and Submit

<input type="checkbox"/>	Course Outline	<p style="text-align: center;">PLEASE READ THIS FIRST</p> <p>TIP: The course outline should contain all of the topical areas of instruction covered during the course. Depending on the length and depth of a course, the outline should include major headings (such as commercial building, residential building) as well as sub-headings for subjects covered within a major subject area (such as windows, walls, doors).</p> <p style="text-align: center;"><input type="button" value="OK"/></p>	
<input type="checkbox"/>	06/12/2014	765-0-MATERIAL-WebserverSpecsCurrent.pdf	

[Remove](#)

Detailed Course Outline [Upload a Document](#)

Detailed Course Timeline [Upload a Document](#)

Learning Objectives [Upload a Document](#)

[Previous](#) [Go to Next Step](#)

FBC Course # 765.0

Cancel Delete Save In Progress

- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents**
- 6 Review and Submit

PLEASE READ THIS FIRST

TIP: The course timeline should include a clear listing of the number of minutes the instructor will spend on each area of instruction. It is usually sufficient to correctly and clearly list instructional minutes beside the appropriate course outline listings. For a one hour course, the minutes listed should add up to either 50 minutes or 60 minutes (board rules typically require 50 minutes for instructor-led courses and 60 minutes for distance learning courses). Please make sure to follow specific requirements for each board applicable to your course.

Does the number of hours match those in the course application and other materials?

Yes No

OK

Remove

Detailed Course Timeline

Learning Objectives

Previous Go to Next Step

FBC Course # 765.0

Cancel Delete Save In Progress

- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents**
- 6 Review and Submit

PLEASE READ THIS FIRST

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Does the number of hours match those in the course application and other materials?

Yes No

OK

The hours must match or your course will not be approved. Click ok to acknowledge.

Remove

Detailed Course Timeline **Upload a Document**

Learning Objectives **Upload a Document**

Previous Go to Next Step

FBC Course # 765.0

Cancel Delete Save In Progress

- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents
- 6 Review and Submit

Before you submit this application, please review your selections below. To make a change to an item, revisit the section that contains the item.

Name and Description

Course Title 2004 courses
 Short Course Description description

Course Details

Course Type Florida Building Code
 Building Code Version 2004
 Delivery Format

- Online

 Method of Presentation (Select one or more methods)

- Discussion

 Subject/Trade Area (Select one or more areas)

- Plumbing

Training and Accreditation

Course Accrator (Select One)
 Training Provider Training Provider Org Name
 # of hours 4

Attached Documents

Course Syllabus

Date	Attached File
06/12/2014	765-0-SYLLABUS-WebserverSpecsCurrent.pdf

Course Materials

Date	Attached File
06/12/2014	765-0-MATERIAL-WebserverSpecsCurrent.pdf

Detailed Course Outline

Date	Attached File
06/12/2014	765-0-OUTLINE-MemoryUsage.pdf

Detailed Course Timeline

Date	Attached File
06/12/2014	765-0-TIMELINE-products.pdf

Learning Objectives

Date	Attached File
06/12/2014	765-0-OBJECTIV-WebserverSpecsCurrent.pdf

Previous Print Submit This Course

Congratulations, your Course has been submitted to the selected Accreditor for review.

FBC Course # 765.0

Course Application Receipt

Course Title	2004 courses
Building Code Version	2004
Short Course Description	description
Training Provider	Training Provider Org Name
Course Accreditor	BCIC LLC
# of hours	4
Date Submitted	06/12/2014

[Print](#) [Continue](#) [Log Out](#)

FBC Course # 765.0

Cancel Delete Save In Progress

- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents
- 6 Review and Submit

Before you submit this application, please review your selections below. To make a change to information or an item, revisit the section that contains the item or information.

TIP: As part of your final review, please verify the accuracy of code references and other content, proof for spelling or grammatical errors, and make sure all diagrams, photographs, illustrations, and tables are correctly referenced, titled, and described.

Subject/Trade Area (Select one or more areas) • Plumbing

Training and Accreditation

Course Accrditor (Select One)
 Training Provider Training Provider Org Name
 # of hours 4

Attached Documents

Course Syllabus

Date	Attached File
06/12/2014	765-0-SYLLABUS-Web serverSpecsCurrent.pdf

Course Materials

Date	Attached File
06/12/2014	765-0-MATERIAL-Web serverSpecsCurrent.pdf

Detailed Course Outline

Date	Attached File
06/12/2014	765-0-OUTLINE-MemoryUsage.pdf

Detailed Course Timeline

Date	Attached File
06/12/2014	765-0-TIMELINE-products.pdf

Learning Objectives

Date	Attached File
06/12/2014	765-0-OBJECTIVE-Web serverSpecsCurrent.pdf

Previous Print Submit This Course

[Rule #: 61G20-6.002, Florida Administrative Code](#)

- Submit a New Course Application
- Revise a Course

Self-Affirm

- Reviewed, No Changes
- One** Change

Cancel

Continue

PLEASE READ THIS FIRST

- Submit a New Course Application
- Revise a Course

Self-Affirm

- Reviewed, No Changes
- One Change**

This option allows the provider to submit revisions to an approved accredited course. The training provider must follow the instructions for submitting a course application. ALL revised materials must be included and must be consistent with the current version of the Florida Building Code. The training provider should ensure that all information (including course and material titles and course summary) is consistent with the revisions submitted. An application for course revision must be accredited, but only the portions revised are subject to accreditation. This option is available only for existing approved courses (not for courses submitted but not yet approved).

OK

TIP: Review the education and training rule language (rule 61G20-6.002 F.A.C.) for specific requirements. It can be found at floridabuilding.org or in the Florida Administrative Code (through www.leg.state.fl.us or www.flrules.org).

TIP: Keep your provider/accreditor contact information current on the BCIS so you will be sure to receive e-mails related to your application.

TIP: Make sure to record and be able to retrieve your BCIS logon and password information. If a password is lost, it will take a minimum of 24 hours for re-issuance.

TIP: Make sure more than one person in your office has your BCIS logon, password, and contact information.

TIP: Your FBC course number will be different from any licensure board course number. Your FBC course number will be three digits plus an extension denoting the version of your course (example: 123.1 is a course that has been revised once).

TIP: For updating or revising a course, if you choose the course category of "self-affirmed, no change," that means that no content in the course has changed. This truly means no change in the course materials. Please carefully review the course and make sure no change is needed.

TIP: For updating or revising a course with one change, select the course category of "self-affirmed, one change" and fully describe the change. This type of revision usually applies when there has been a change in code reference or law or rule citation. This truly means just one change, but it can apply in multiple locations in the course (example: section 12(a) changes to section 12(b) in five places in the course materials).

TIP: Submission of a new or revised course application within one or two days of the course submittal deadline is not likely to be successful because the course must be ACCREDITED (not just submitted) by the course submittal deadline.

TIP: Course deadline submittal dates are published in each of the FBC Education POC agendas and can be found at floridabuilding.org.

TIP: Make sure you save your work in progress.

TIP: If you are asked to make a change by an accreditor, make sure you make the change (such as upload a revised document) before you press the "submit" button.

TIP: If you have any difficulties with the accreditation process or working within the BCIS, please contact the education administrator at mrccconsulting@earthlink.net.

TIP: You should receive an email from the BCIS each time action is taken on your course. If you have questions regarding the status of your course, check your Inbox.

TIP: After your course has been accredited, you will receive an e-mail from the BCIS (that is why it is so important your e-mail address is current). If you do not receive an e-mail, you can check your Inbox. The status should be "pending FBC approval".

TIP: Any course accredited after the deadline will be included on the agenda for review at the next scheduled FBC Education POC meeting.

By checking you affirm that you have read the tips above.

Choose a Course to Revise

Course Name	EBC Course #	Status	Training Provider	Hours	Date Accredited	Subject /Trade Area
2004 course name View History	762.1	Approved	Training Provider Org Name	5	06/12/2014	Plumbing
2004 courses	765.0	Approved	Training Provider Org Name	4	06/12/2014	Plumbing
admin course View History	763.1	Approved	Training Provider Org Name	5	06/12/2014	Plumbing
Florida status View History	764.1	Approved	Training Provider Org Name	4	06/12/2014	Plumbing

Before you submit this application, please review your selections below. To make a change to an item, revisit the section that contains the item.

Name and Description

Course Title 2004 courses
 Short Course Description description

Course Details

Course Type Florida Building Code
 Building Code Version 2004
 Delivery Format

- Online

 Method of Presentation (Select one or more methods)

- Discussion

 Subject/Trade Area (Select one or more areas)

- Plumbing

Training and Accreditation

Course Acceptor BCIC LLC
 Training Provider Training Provider Org Name
 # of hours 4

Attached Documents

Course Syllabus

Date	Attached File
06/12/2014	765-0-SVLLABUS-WebserverSpecsCurrent.pdf

Course Materials

Date	Attached File
06/12/2014	765-0-MATERIAL-WebserverSpecsCurrent.pdf

Detailed Course Outline

Date	Attached File
06/12/2014	765-0-OUTLINE-MemoryUsage.pdf

Detailed Course Timeline

Date	Attached File
06/12/2014	765-0-TIMELINE-products.pdf

Learning Objectives

Date	Attached File
06/12/2014	765-0-OBJECTIV-WebserverSpecsCurrent.pdf

FBC Course #

[Cancel](#) [Save In Progress](#)

1 Name and Description

[2 Course Details](#)

[3 Course Subject](#)

[4 Training and Accreditation](#)

[5 Attach Documents](#)

[6 Review and Submit](#)

Select the option that best describes the subject matter of your course.

Florida Building Code Florida Administrative Code Florida Statute

Select a version of the building code for your course.

(Select One)

What is the name of your course?

Please provide a short description of your course. (Max 500 Characters)

[Go to Next Step](#)

FBC Course #

[Cancel](#) [Save In Progress](#)

1 Name and Description

2 Course Details

3 Course Subject

4 Training and Accreditation

5 Attach Documents

6 Review and Submit

Select the option that best describes the subject matter of your course.

Florida Building Code Florida Administrative Code Florida Statute

Select a version of the building code for your course.

(Select One)
2007
2004
2001

Please provide a short description of your course. (Max 500 Characters)

[Go to Next Step](#)

FBC Course #

Cancel Save In Progress

1 Name and Description

- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents
- 6 Review and Submit

Select the option that best describes the subject matter of your course.

Florida Building Code Florida Administrative Code Florida Statute

Select an effective date of the administrative code for your course.

(Select One)
06/07/2010
06/02/2007

Please provide a short description of your course. (Max 500 Characters)

Go to Next Step

FBC Course #

[Cancel](#) [Save In Progress](#)

1 Name and Description

2 Course Details

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6 Review and Submit

Select the option that best describes the subject matter of your course.

Florida Building Code Florida Administrative Code Florida Statute

Select an effective date of the Florida statute for your course.

(Select One)
03/02/2010
03/02/2007

Please provide a short description of your course. (Max 500 Characters)

[Go to Next Step](#)



FBC Course #

1 Name and Description

2 Course Details

3 Course Subject

4 Training and Accreditation

5 Attach Documents

6 Review and Submit

PLEASE READ THIS FIRST

TIP: The course must include the word "advanced" in the title (required by rule 61G20-6.002 F.A.C.).

TIP: If appropriate, the course must include the word "internet" in the title (required by rule 61G20-6.002 F.A.C.).

TIP: Include the exact and full name of your course for identification by those searching.

TIP: It is helpful to include the code edition year in the title.

TIP: Make sure that the course title in the BCIS matches the course title in the course materials.

TIP: Make sure that the code edition (e.g., 2010) is the same in the BCIS course description, the course syllabus, and the course materials.

OK

Title: Application for Course Accreditation
Form #: FBCED 2003-03
Rule #: 61G20-6.002
Effective Date: October 30, 2014

[Cancel](#) [Save In Progress](#)

Select

Select an effective date of the administrative code for your course.

06/07/2010

What is the name of your course?

2001

Please provide a short description of your course. (Max 500 Characters)

description

[Go to Next Step](#)

FBC Course #

Cancel Save In Progress

1 Name and Description

2 Course Details

3 Course Subject

4 Training and Accreditation

5 Attach Documents

6 Review and Submit

PLEASE READ THIS FIRST

TIP: Describe completely what the particular course is designed to address (required by rule 61G20-6.002 F.A.C.).

TIP: If you include specific code edition information here, you will need to revise this if the course is revised in the future.

OK

06/07/2010

What is the name of your course?

2001

Please provide a short description of your course. (Max 500 Characters)

description

Go to Next Step

FBC Course # Cancel Save In Progress

1 Name and Description

2 Course Details

3 Course Subject

4 Training and Accreditation

5 Attach Documents

6 Review and Submit

How will your course be delivered to learners?

Instructor Led

Online

Method of Presentation (Select one or more methods)

Case Study

Computer/Internet

Discussion

Group Participation

Handout Materials

Lecture

Multimedia

Other

Panel Discussion

Previous Go to Next Step

- FBC Course #
- 1 Name and Description
 - 2 Course Details**
 - 3 Course Subject
 - 4 Training and Accreditation
 - 5 Attach Documents
 - 6 Review and Submit

PLEASE READ THIS FIRST

TIP: "Online" includes distance learning, interactive, webinar, CD, DVD, and more.

TIP: If your course will also be approved by one of more of the DBPR licensing boards, please be sure to follow the specific rules for each specific board for any online continuing education.

How

Media

- Case Study
- Computer/Internet
- Discussion
- Group Participation
- Handout Materials
- Lecture
- Multimedia
- Other
- Panel Discussion

- FBC Course #
- 1 Name and Description
- 2 Course Details**
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents
- 6 Review and Submit

PLEASE READ THIS FIRST

TIP: For any method that calls for specific documents or materials (including tests, exercises), these must be included with the courses submitted for review and approval (required by rule 61G20-6.002 F.A.C.).

OK

How

Method

- Case Study
- Computer/Internet
- Discussion
- Group Participation
- Handout Materials
- Lecture
- Multimedia
- Other
- Panel Discussion

FBC Course # Cancel Save In Progress

1 Name and Description

2 Course Details

3 Course Subject

4 Training and Accreditation

5 Attach Documents

6 Review and Submit

Subject/Trade Area (Select one or more areas)

- Accessibility
- Administration
- Alarm I
- Alarm II
- Building - Commercial
- Building - Residential
- Building - Special Occupancy
- Class A Air Conditioning
- Class B Air Conditioning
- Class C Air Conditioning
- Commercial Pool/Spa
- Electrical - Commercial
- Electrical - Residential
- Energy
- Existing Building Code
- Fire
- Fuel/Gas
- Mechanical
- Plumbing
- Pollutant Storage System
- Residential Pool/Spa
- Roofing
- Sheet Metal
- Solar

Previous Go to Next Step

- 1 Name and Description
- 2 Course Details
- 3 **Course Subject**
- 4 Training and Accreditation
- 5 Attach Documents
- 6 Review and Submit

Cancel Save In Progress

PLEASE READ THIS FIRST

TIP: Your selection(s) here will determine the availability (or not) of any accreditor to review and accredit your course. If you select all (or nearly all) of the subjects, it is not likely that there will be an accreditor qualified in all subject/trade areas to review your course.

OK

- Su
- -
 -
 -
 - Building - Commercial
 - Building - Residential
 - Building - Special Occupancy
 - Class A Air Conditioning
 - Class B Air Conditioning
 - Class C Air Conditioning
 - Commercial Pool/Spa
 - Electrical - Commercial
 - Electrical - Residential
 - Energy
 - Existing Building Code
 - Fire
 - Fuel/Gas
 - Mechanical
 - Plumbing
 - Pollutant Storage System
 - Residential Pool/Spa
 - Roofing
 - Sheet Metal
 - Solar

Previous Go to Next Step

FBC Course # Cancel Save In Progress

1	Name and Description	
2	Course Details	
3	Course Subject	Select an Accreditor (Only accreditors qualified to approve the course will be displayed) (Select One) <input type="button" value="v"/>
4	Training and Accreditation	Who will be the training provider for this course? Training Provider Org Name <input type="text"/>
5	Attach Documents	
6	Review and Submit	How many hours is this course worth? <input type="text"/>



PLEASE READ THIS FIRST

TIP: If no accreditors appear on the list, then you will need to go back and revise your selected subject/trade area selection(s). If you have selected a large number of subject/trade areas, this may reduce the number of available accreditors for review and accreditation.

TIP: Accreditors are approved by the Florida Building Commission. They are usually paid on an hourly basis for their service. This business relationship is strictly between the FBC education provider and the selected accreditor (not with the Florida Building Commission or DBFR) (rule 61G20-6.002 F.A.C.).

OK

Title: Application for Course Accreditation
Form #: FBCED 2003-03
Rule #: 61G20-6.002
Effective Date: October 30, 2014

[Cancel](#) [Save In Progress](#)

FBC Course #

- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation**
- 5 Attach Documents
- 6 Review and Submit

Select an Accreditor (Only accreditors qualified to approve the course will be displayed)

- (Select One)
- Accreditor testing
- BCIC LLC
- BCIC LLC
- Contractors Institute (Koning Enterprises Inc)
- IC Code & Construction Consultants, Inc.
- JDB Code Services, Inc.
- Oak River Builders LLC
- Tanenbaum Construction Inc.

[Previous](#) [Go to Next Step](#)

PLEASE READ THIS FIRST

TIP: Be sure to enter in this box the exact name of the FBC registered training provider.

OK

FBC Course #

1 Name and Description

2 Course Details

3 Course Subject

4 Training and Accreditation

5 Attach Documents

6 Review and Submit

Select

(Search Only)

Who will be the training provider for this course?

(Training Provider Org Name)

How many hours is this course worth?

[Previous](#)

[Go to Next Step](#)

- FBC Course #
- 1 Name and Description
 - 2 Course Details
 - 3 Course Subject
 - 4 Training and Accreditation**
 - 5 Attach Documents
 - 6 Review and Submit

PLEASE READ THIS FIRST

TIP: Make sure the number of hours corresponds to the time listed in the syllabus and/or course outline.

TIP: Make sure any DBPR licensing board will accept the number of hours listed (example: 1/2 hour increments may not be acceptable to a licensing board).

How many hours is this course worth?

FBC Course #		Cancel	Save In Progress
1	Name and Description		
2	Course Details	Course Syllabus Upload a Document	
3	Course Subject	Course Materials Upload a Document	
4	Training and Accreditation	Detailed Course Outline Upload a Document	
5	Attach Documents	Detailed Course Timeline Upload a Document	
6	Review and Submit	Learning Objectives Upload a Document	
			Previous Go to Next Step

- FBC Course #
- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents**
- 6 Review and Submit

PLEASE READ THIS FIRST

TIP: All materials for upload must be in PDF format.

TIP: All materials uploaded will be reviewed by the accreditor, the education administrator, and the Florida Building Commission.

TIP: It is important to ensure that any materials or documents (such as a quiz, test, exercise, or workbook, including answers to any questions or exercises) referenced in your course, syllabus, course application, or any other materials are uploaded and included with your application. Failure to do this may cause a denial or delay of approval (required by rule 61G20-6.002 F.A.C.).

TIP: If an incorrect example of a method or construction is depicted in the materials for illustration or discussion, then the fact that it is incorrect must be noted or explained on the slide or specific item or document. The accreditor and Florida Building Commission must be able to understand the context and purpose for inclusion of incorrect information or illustration.

OK

Cancel Save In Progress

Previous Go to Next Step



Education and Accreditation
USER: Marlin Marshall, Training Provider

Education and Accreditation Menu > Submit a Course

- FBC Course #
- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents**
- 6 Review and Submit

PLEASE READ THIS FIRST

TIP: The course syllabus should provide summary information about the course. At a minimum, according to rule 61G20-6.002 (4) (a) (b) (c) (d) (e) (h) (i) (j) F.A.C., the syllabus should contain:

1. The course title and number, with the word "Advanced" in the title and "Internet" if appropriate.
2. Number of hours of credit (e.g., 1 hour, 2 hours, etc.)
3. Name, address, telephone number, and email address of the provider
4. Short course description completely describing what the particular course is designed to address
5. Course learning objectives
6. Code edition to which the course relates (can be in the course description)
7. Course references cited in the outline
8. Method of course evaluations

OK

Title: Application for Course Accreditation
Form #: FBCED 2003-03
Rule #: 61G20-6.002
Effective Date: October 30, 2014

Cancel Save In Progress

Course Description: Everything cited in the course syllabus must be found or described in the remaining course materials and description.

Course Title: TIP: The number of hours in the syllabus must match the number of hours in the course application and other materials.

Details Course Name: [Upload a Document](#)

Learning Objectives: [Upload a Document](#)

Previous Go to Next Step



Education and Accreditation
USER: Marlin Marshall, Training Provider

Education and Accreditation Menu > Submit a Course

PLEASE READ THIS FIRST

TIP: The uploaded course materials should include all materials used during the delivery of a course and/or all documents given to the participants to be used during the course. These materials and documents could include all paper handouts (including a PowerPoint presentation), workbooks, diagrams, pictures, photographs, cds, dvds, exams, tests, or parts of code books---everything that a participant will see or use during a course must be uploaded and reviewed by the accreditor. If a course is an online course with voiceover capability, then the script should be made available to the accreditor, if the spoken information is different than what is being viewed by the participant on any particular screen.

OK

Title: Application for Course Accreditation
Form #: FBCED 2003-03
Rule #: 61G20-6.002
Effective Date: October 30, 2014

FBC Course # 765.0

Cancel Delete Save In Progress

- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents**
- 6 Review and Submit

Course Syllabus [Upload a Document](#)

Select	Date	Attached File
<input type="checkbox"/>	06/12/2014	765-0-SYLLABUS-WebserverSpecsCurrent.pdf

Remove

Course Materials [Upload a Document](#)

Detailed Course Outline [Upload a Document](#)

Detailed Course Timeline [Upload a Document](#)

Learning Objectives [Upload a Document](#)

Previous Go to Next Step

FBC Course # 765.0

[Cancel](#) [Delete](#) [Save In Progress](#)

- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents**
- 6 Review and Submit

Course Selection

PLEASE READ THIS FIRST

TIP: The course outline should contain all of the topical areas of instruction covered during the course. Depending on the length and depth of a course, the outline should include major headings (such as commercial building, residential building) as well as sub-headings for subjects covered within a major subject area (such as windows, walls, doors).

Remove	Course Selection	Course Subject
<input type="checkbox"/>	06/12/2014	765-0-MATERIAL-WebserverSpecsCurrent.pdf

[Remove](#)

Detailed Course Outline [Upload a Document](#)

Detailed Course Timeline [Upload a Document](#)

Learning Objectives [Upload a Document](#)

[Previous](#) [Go to Next Step](#)

FBC Course # 765.0

Cancel Delete Save In Progress

- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents**
- 6 Review and Submit

PLEASE READ THIS FIRST

TIP: The course timeline should include a clear listing of the number of minutes the instructor will spend on each area of instruction. It is usually sufficient to correctly and clearly list instructional minutes beside the appropriate course outline listings. For a one hour course, the minutes listed should add up to either 50 minutes or 60 minutes (board rules typically require 50 minutes for instructor-led courses and 60 minutes for distance learning courses). Please make sure to follow specific requirements for each board applicable to your course.

Does the number of hours match those in the course application and other materials?

Yes No

OK

Remove

Detailed Course Timeline

Learning Objectives

Previous Go to Next Step

FBC Course # 765.0

Cancel Delete Save In Progress

- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents**
- 6 Review and Submit

PLEASE READ THIS FIRST

TIP: The course timeline should include a clear listing of the number of minutes the instructor will spend on each area of instruction. It is usually sufficient to correctly and clearly list instructional minutes beside the appropriate course outline listings. For a one hour course, the minutes listed should add up to either 50 minutes or 60 minutes (board rules typically require 50 minutes for instructor-led courses and 60 minutes for distance learning courses). Please make sure to follow specific requirements for each board applicable to your course.

Does the number of hours match those in the course application and other materials?

Yes No

OK

The hours must match or your course will not be approved. Click ok to acknowledge.

Remove

Detailed Course Timeline [Upload a Document](#)

Learning Objectives [Upload a Document](#)

Previous [Go to Next Step](#)

FBC Course # 765.0

Cancel Delete Save In Progress

- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents
- 6 Review and Submit

Before you submit this application, please review your selections below. To make a change to information or an item, revisit the section that contains the item or information.

PLEASE READ THIS FIRST

Before you submit this application, please review your selections below. To make a change to information or an item, revisit the section that contains the item or information.

TIP: As part of your final review, please verify the accuracy of code references and other content, proof for spelling or grammatical errors, and make sure all diagrams, photographs, illustrations, and tables are correctly referenced, titled, and described.

Subject/Trade Area (Select one or more areas) • Plumbing

Training and Accreditation

Course Accrditor (Select One)
 Training Provider Training Provider Org Name
 # of hours 4

Attached Documents

Course Syllabus

Date	Attached File
06/12/2014	765-0-SYLLABUS-Web serverSpecsCurrent.pdf

Course Materials

Date	Attached File
06/12/2014	765-0-MATERIAL-Web serverSpecsCurrent.pdf

Detailed Course Outline

Date	Attached File
06/12/2014	765-0-OUTLINE-MemoryUsage.pdf

Detailed Course Timeline

Date	Attached File
06/12/2014	765-0-TIMELINE-products.pdf

Learning Objectives

Date	Attached File
06/12/2014	765-0-OBJECTIVE-Web serverSpecsCurrent.pdf

Previous Print Submit This Course

FBC Course # 765.0

Cancel Delete Save In Progress

- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents
- 6 Review and Submit

Before you submit this application, please review your selections below. To make a change to an item, revisit the section that contains the item.

Name and Description

Course Title 2004 courses
 Short Course Description description

Course Details

Course Type Florida Building Code
 Building Code Version 2004
 Delivery Format

- Online

 Method of Presentation (Select one or more methods)

- Discussion

 Subject/Trade Area (Select one or more areas)

- Plumbing

Training and Accreditation

Course Accrator (Select One)
 Training Provider Training Provider Org Name
 # of hours 4

Attached Documents

Course Syllabus

Date	Attached File
06/12/2014	765-0-SYLLABUS-WebserverSpecsCurrent.pdf

Course Materials

Date	Attached File
06/12/2014	765-0-MATERIAL-WebserverSpecsCurrent.pdf

Detailed Course Outline

Date	Attached File
06/12/2014	765-0-OUTLINE-MemoryUsage.pdf

Detailed Course Timeline

Date	Attached File
06/12/2014	765-0-TIMELINE-products.pdf

Learning Objectives

Date	Attached File
06/12/2014	765-0-OBJECTIV-WebserverSpecsCurrent.pdf

Previous Print Submit This Course

Congratulations, your Course has been submitted to the selected Accreditor for review.

FBC Course # 765.0

Course Application Receipt

Course Title	2004 courses
Building Code Version	2004
Short Course Description	description
Training Provider	Training Provider Org Name
Course Accreditor	BCIC LLC
# of hours	4
Date Submitted	06/12/2014

[Print](#) [Continue](#) [Log Out](#)

[Rule #: 61G20-6.002, Florida Administrative Code](#)

- Submit a New Course Application
- Revise a Course

Self-Affirm

- Reviewed, No Changes
- One Change

- Submit a New Course Application
- Revise a Course

Self-Affirm

- Reviewed, No Changes
- One Change

PLEASE READ THIS FIRST

This option allows the provider to indicate that the course has been reviewed and no change is needed. This tool is for use when an advanced course is subject to renewal by a licensing board and the board requires review of said course by the Florida Building Commission. This tool may NOT be used when a new version of the Florida Building Code is adopted and the advanced course does not require any change (i.e. is still current under new code provisions), and the Florida Building Commission requires that the training provider review the course to ensure no change is needed. In this situation, the provider must use the One Change tool to update the code version in the title, summary, and any materials for the course. The training provider must affirm no change is needed for the course.

Contact Us :: 1940 North Monroe Street, Tallahassee FL 32399 Phone: 850-487-1824

TIP: Review the education and training rule language (rule 61G20-6.002 F.A.C.) for specific requirements. It can be found at floridabuilding.org or in the Florida Administrative Code (through www.leg.state.fl.us or www.flrules.org).

TIP: Keep your provider/accreditor contact information current on the BCIS so you will be sure to receive e-mails related to your application.

TIP: Make sure to record and be able to retrieve your BCIS logon and password information. If a password is lost, it will take a minimum of 24 hours for re-issuance.

TIP: Make sure more than one person in your office has your BCIS logon, password, and contact information.

TIP: Your FBC course number will be different from any licensure board course number. Your FBC course number will be three digits plus an extension denoting the version of your course (example: 123.1 is a course that has been revised once).

TIP: For updating or revising a course, if you choose the course category of "self-affirmed, no change," that means that no content in the course has changed. This truly means no change in the course materials. Please carefully review the course and make sure no change is needed.

TIP: For updating or revising a course with one change, select the course category of "self-affirmed, one change" and fully describe the change. This type of revision usually applies when there has been a change in code reference or law or rule citation. This truly means just one change, but it can apply in multiple locations in the course (example: section 12(a) changes to section 12(b) in five places in the course materials).

TIP: Submission of a new or revised course application within one or two days of the course submittal deadline is not likely to be successful because the course must be ACCREDITED (not just submitted) by the course submittal deadline.

TIP: Course deadline submittal dates are published in each of the FBC Education POC agendas and can be found at floridabuilding.org.

TIP: Make sure you save your work in progress.

TIP: If you are asked to make a change by an accreditor, make sure you make the change (such as upload a revised document) before you press the "submit" button.

TIP: If you have any difficulties with the accreditation process or working within the BCIS, please contact the education administrator at mrccconsulting@earthlink.net.

TIP: You should receive an email from the BCIS each time action is taken on your course. If you have questions regarding the status of your course, check your Inbox.

TIP: After your course has been accredited, you will receive an e-mail from the BCIS (that is why it is so important your e-mail address is current). If you do not receive an e-mail, you can check your Inbox. The status should be "pending FBC approval".

TIP: Any course accredited after the deadline will be included on the agenda for review at the next scheduled FBC Education POC meeting.

By checking you affirm that you have read the tips above.

Choose a Course to Revise

Course Name	EBC Course #	Status	Training Provider	Hours	Date Accredited	Subject /Trade Area
2004 course name View History	762.1	Approved	Training Provider Org Name	5	06/12/2014	Plumbing
2004 courses	765.0	Approved	Training Provider Org Name	4	06/12/2014	Plumbing
admin course View History	763.1	Approved	Training Provider Org Name	5	06/12/2014	Plumbing
Florida status View History	764.1	Approved	Training Provider Org Name	4	06/12/2014	Plumbing

FBC Course # 764.1

Before you submit this application, please review your selections below. To make a change to an item, revisit the section that contains the item.

Name and Description	
Course Title	Florida status
Short Course Description	short description of course

Course Details	
Course Type	Florida Statute
Building Code Version	(Select One)
Delivery Format	<ul style="list-style-type: none">Instructor Led
Method of Presentation (Select one or more methods)	<ul style="list-style-type: none">Computer/Internet
Subject/Trade Area (Select one or more areas)	<ul style="list-style-type: none">Plumbing

Training and Accreditation	
Course Acceptor	BCIC LLC
Training Provider	Training Provider Org Name
# of hours	4

Attached Documents	
Course Syllabus	
Date	Attached File
06/11/2014	764-1-SYLLABUS-products.pdf

- Course Materials
- Detailed Course Outline
- Detailed Course Timeline
- Learning Objectives

I hereby certify and affirm that the information submitted in and with this application is true and accurate and that my electronic signature shall have the same legal effect as if made under oath, and that I am authorized to submit this application.

Check here to Affirm

Electronic Signature Date
(Provider must sign by entering registration Provider's Name)

[Back](#) [Affirm](#)

[Congratulations, your Course has been updated.](#)

FBC Course # 765.1

Course Application Receipt

Course Title	2004 courses
Building Code Version	2004
Short Course Description	description
Training Provider	Training Provider Org Name
Course Accreditor	BCIC LLC
# of hours	4
Date Submitted	06/12/2014

[Print](#) [Continue](#) [Log Out](#)

[Rule #: 61G20-6.002, Florida Administrative Code](#)

- Submit a New Course Application
- Revise a Course

Self-Affirm

- Reviewed, No Changes
- One** Change

Cancel

Continue

- Submit a New Course Application
- Revise a Course

Self-Affirm

- Reviewed, No Changes
- One Change

PLEASE READ THIS FIRST

This option allows the provider to make ONE change to an approved accredited course that requires revision to correct or update a reference, table, diagram, or quoted provision of code, law, or administrative rule. The ONE change may be made in multiple places in the course materials. This tool may be used when a new version of the Florida Building Code is adopted and the advanced course does not require any change (i.e. is still current under new code provisions), and the Florida Building Commission requires that the training provider review the course to ensure no change is needed. In this case, the one change is the code version (i.e. 2010 instead of 2007) to update this information in the course title, summary, and any materials for the course. The exact change, the specific location (s) of the change, and reason for the change must be listed in the section asking for this information. The training provider must affirm this is the only change made to the course.'

: 850-487-1824

TIP: Review the education and training rule language (rule 61G20-6.002 F.A.C.) for specific requirements. It can be found at floridabuilding.org or in the Florida Administrative Code (through www.leg.state.fl.us or www.flrules.org).

TIP: Keep your provider/accreditor contact information current on the BCIS so you will be sure to receive e-mails related to your application.

TIP: Make sure to record and be able to retrieve your BCIS logon and password information. If a password is lost, it will take a minimum of 24 hours for re-issuance.

TIP: Make sure more than one person in your office has your BCIS logon, password, and contact information.

TIP: Your FBC course number will be different from any licensure board course number. Your FBC course number will be three digits plus an extension denoting the version of your course (example: 123.1 is a course that has been revised once).

TIP: For updating or revising a course, if you choose the course category of "self-affirmed, no change," that means that no content in the course has changed. This truly means no change in the course materials. Please carefully review the course and make sure no change is needed.

TIP: For updating or revising a course with one change, select the course category of "self-affirmed, one change" and fully describe the change. This type of revision usually applies when there has been a change in code reference or law or rule citation. This truly means just one change, but it can apply in multiple locations in the course (example: section 12(a) changes to section 12(b) in five places in the course materials).

TIP: Submission of a new or revised course application within one or two days of the course submittal deadline is not likely to be successful because the course must be ACCREDITED (not just submitted) by the course submittal deadline.

TIP: Course deadline submittal dates are published in each of the FBC Education POC agendas and can be found at floridabuilding.org.

TIP: Make sure you save your work in progress.

TIP: If you are asked to make a change by an accreditor, make sure you make the change (such as upload a revised document) before you press the "submit" button.

TIP: If you have any difficulties with the accreditation process or working within the BCIS, please contact the education administrator at mrccconsulting@earthlink.net.

TIP: You should receive an email from the BCIS each time action is taken on your course. If you have questions regarding the status of your course, check your Inbox.

TIP: After your course has been accredited, you will receive an e-mail from the BCIS (that is why it is so important your e-mail address is current). If you do not receive an e-mail, you can check your Inbox. The status should be "pending FBC approval".

TIP: Any course accredited after the deadline will be included on the agenda for review at the next scheduled FBC Education POC meeting.

By checking you affirm that you have read the tips above.

Choose a Course to Review

Course Name	FBC Course #	Status	Training Provider	Hours	Date Accredited	Subject / Trade Area
admin course	763.1	Approved	Training Provider Org Name	5	06/12/2014	Plumbing
View History						

FBC Course #

Cancel Save In Progress

1 Name and Description

2 Course Details

3 Course Subject

4 Training and Accreditation

5 Attach Documents

6 Review and Submit

Select the option that best describes the subject matter of your course.

Florida Building Code Florida Administrative Code Florida Statute

Select a version of the building code for your course.

(Select One)

What is the name of your course?

Please provide a short description of your course. (Max 500 Characters)

Go to Next Step

FBC Course #

Cancel Save In Progress

1 Name and Description

2 Course Details

3 Course Subject

4 Training and Accreditation

5 Attach Documents

6 Review and Submit

Select the option that best describes the subject matter of your course.

Florida Building Code Florida Administrative Code Florida Statute

Select a version of the building code for your course.

(Select One)
2007
2004
2001

Please provide a short description of your course. (Max 500 Characters)

Go to Next Step

FBC Course #

Cancel Save In Progress

1 Name and Description

- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents
- 6 Review and Submit

Select the option that best describes the subject matter of your course.

Florida Building Code Florida Administrative Code Florida Statute

Select an effective date of the administrative code for your course.

(Select One)
06/07/2010
06/02/2007

Please provide a short description of your course. (Max 500 Characters)

Go to Next Step

FBC Course #

[Cancel](#) [Save In Progress](#)

1 Name and Description

2 Course Details

3 Course Subject

4 Training and Accreditation

5 Attach Documents

6 Review and Submit

Select the option that best describes the subject matter of your course.

Florida Building Code Florida Administrative Code Florida Statute

Select an effective date of the Florida statute for your course.

(Select One)
03/02/2010
03/02/2007

Please provide a short description of your course. (Max 500 Characters)

[Go to Next Step](#)



FBC Course #

1 Name and Description

2 [Course Details](#)

3 [Course Subject](#)

4 [Training and Accreditation](#)

5 [Attach Documents](#)

6 [Review and Submit](#)

PLEASE READ THIS FIRST

TIP: The course must include the word "advanced" in the title (required by rule 61G20-6.002 F.A.C.).

TIP: If appropriate, the course must include the word "internet" in the title (required by rule 61G20-6.002 F.A.C.).

TIP: Include the exact and full name of your course for identification by those searching.

TIP: It is helpful to include the code edition year in the title.

TIP: Make sure that the course title in the BCIS matches the course title in the course materials.

TIP: Make sure that the code edition (e.g., 2010) is the same in the BCIS course description, the course syllabus, and the course materials.

OK

Title: Application for Course Accreditation
Form #: FBCED 2003-03
Rule #: 61G20-6.002
Effective Date: October 30, 2014

[Cancel](#) [Save In Progress](#)

Select an effective date of the administrative code for your course.

06/07/2010

What is the name of your course?

2001

Please provide a short description of your course. (Max 500 Characters)

description

[Go to Next Step](#)

- FBC Course #
- 1 Name and Description**
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents
- 6 Review and Submit

Cancel Save In Progress

PLEASE READ THIS FIRST

TIP: Describe completely what the particular course is designed to address (required by rule 61G20-6.002 F.A.C.).

TIP: If you include specific code edition information here, you will need to revise this if the course is revised in the future.

OK

06/07/2010

What is the name of your course?
2001

Please provide a short description of your course. (Max 500 Characters)

description

Go to Next Step

FBC Course # Cancel Save In Progress

1 Name and Description

2 Course Details

3 Course Subject

4 Training and Accreditation

5 Attach Documents

6 Review and Submit

How will your course be delivered to learners?

Instructor Led

Online

Method of Presentation (Select one or more methods)

Case Study

Computer/Internet

Discussion

Group Participation

Handout Materials

Lecture

Multimedia

Other

Panel Discussion

Previous Go to Next Step

- FBC Course #
- 1 Name and Description
 - 2 Course Details**
 - 3 Course Subject
 - 4 Training and Accreditation
 - 5 Attach Documents
 - 6 Review and Submit

PLEASE READ THIS FIRST

TIP: "Online" includes distance learning, interactive, webinar, CD, DVD, and more.

TIP: If your course will also be approved by one of more of the DBPR licensing boards, please be sure to follow the specific rules for each specific board for any online continuing education.

How

Media

- Case Study
- Computer/Internet
- Discussion
- Group Participation
- Handout Materials
- Lecture
- Multimedia
- Other
- Panel Discussion

- FBC Course #
- 1 Name and Description
- 2 Course Details**
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents
- 6 Review and Submit

PLEASE READ THIS FIRST

TIP: For any method that calls for specific documents or materials (including tests, exercises), these must be included with the courses submitted for review and approval (required by rule 61G20-6.002 F.A.C.).

How

Method

- Case Study
- Computer/Internet
- Discussion
- Group Participation
- Handout Materials
- Lecture
- Multimedia
- Other
- Panel Discussion

FBC Course # Cancel Save In Progress

1 Name and Description

2 Course Details

3 Course Subject

4 Training and Accreditation

5 Attach Documents

6 Review and Submit

Subject/Trade Area (Select one or more areas)

- Accessibility
- Administration
- Alarm I
- Alarm II
- Building - Commercial
- Building - Residential
- Building - Special Occupancy
- Class A Air Conditioning
- Class B Air Conditioning
- Class C Air Conditioning
- Commercial Pool/Spa
- Electrical - Commercial
- Electrical - Residential
- Energy
- Existing Building Code
- Fire
- Fuel/Gas
- Mechanical
- Plumbing
- Pollutant Storage System
- Residential Pool/Spa
- Roofing
- Sheet Metal
- Solar

Previous Go to Next Step

- 1 Name and Description
- 2 Course Details
- 3 **Course Subject**
- 4 Training and Accreditation
- 5 Attach Documents
- 6 Review and Submit

Cancel Save In Progress

PLEASE READ THIS FIRST

TIP: Your selection(s) here will determine the availability (or not) of any accreditor to review and accredit your course. If you select all (or nearly all) of the subjects, it is not likely that there will be an accreditor qualified in all subject/trade areas to review your course.

OK

- Su
- -
 -
 -
 - Building - Commercial
 - Building - Residential
 - Building - Special Occupancy
 - Class A Air Conditioning
 - Class B Air Conditioning
 - Class C Air Conditioning
 - Commercial Pool/Spa
 - Electrical - Commercial
 - Electrical - Residential
 - Energy
 - Existing Building Code
 - Fire
 - Fuel/Gas
 - Mechanical
 - Plumbing
 - Pollutant Storage System
 - Residential Pool/Spa
 - Roofing
 - Sheet Metal
 - Solar

Previous Go to Next Step

FBC Course #

[Cancel](#) [Save In Progress](#)

- 1 Name and Description
- 2 Course Details
- 3 Course Subject

Select an Accreditor (Only accreditors qualified to approve the course will be displayed)
(Select One)

4 Training and Accreditation

Who will be the training provider for this course?
Training Provider Org Name

5 Attach Documents

6 Review and Submit

How many hours is this course worth?

[Previous](#) [Go to Next Step](#)



PLEASE READ THIS FIRST

TIP: If no accreditors appear on the list, then you will need to go back and revise your selected subject/trade area selection(s). If you have selected a large number of subject/trade areas, this may reduce the number of available accreditors for review and accreditation.

TIP: Accreditors are approved by the Florida Building Commission. They are usually paid on an hourly basis for their service. This business relationship is strictly between the FBC education provider and the selected accreditor (not with the Florida Building Commission or DBFR) (rule 61G20-8.002 F.A.C.).

OK

Title: Application for Course Accreditation
Form #: FBCED 2003-03
Rule #: 61G20-6.002
Effective Date: October 30, 2014

- FBC Course #
- 1 Name and Description
 - 2 Course Details
 - 3 Course Subject
 - 4 Training and Accreditation**
 - 5 Attach Documents
 - 6 Review and Submit

Cancel Save In Progress

Select an Accreditor (Only accreditors qualified to approve the course will be displayed)

- (Select One)
- Accreditor testing
 - BCIC LLC
 - BCIC LLC
 - Contractors Institute (Koning Enterprises Inc)
 - IC Code & Construction Consultants, Inc.
 - JDB Code Services, Inc.
 - Oak River Builders LLC
 - Tanenbaum Construction Inc.

Previous Go to Next Step

PLEASE READ THIS FIRST

TIP: Be sure to enter in this box the exact name of the FBC registered training provider.

OK

Cancel Save In Progress

FBC Course #

1 Name and Description

2 Course Details

3 Course Subject

4 Training and Accreditation

5 Attach Documents

6 Review and Submit

Se

(Select One)

Who will be the training provider for this course?

(Training Provider Org Name)

How many hours is this course worth?

Previous Go to Next Step

- FBC Course #
- 1 Name and Description
 - 2 Course Details
 - 3 Course Subject
 - 4 Training and Accreditation**
 - 5 Attach Documents
 - 6 Review and Submit

PLEASE READ THIS FIRST

TIP: Make sure the number of hours corresponds to the time listed in the syllabus and/or course outline.

TIP: Make sure any DBPR licensing board will accept the number of hours listed (example: 1/2 hour increments may not be acceptable to a licensing board).

How many hours is this course worth?

FBC Course # [Cancel](#) [Save In Progress](#)

1	Name and Description	
2	Course Details	Course Syllabus Upload a Document
3	Course Subject	Course Materials Upload a Document
4	Training and Accreditation	Detailed Course Outline Upload a Document
5	Attach Documents	Detailed Course Timeline Upload a Document
6	Review and Submit	Learning Objectives Upload a Document

[Previous](#) [Go to Next Step](#)

- FBC Course #
- 1 Name and Description
 - 2 Course Details
 - 3 Course Subject
 - 4 Training and Accreditation
 - 5 Attach Documents**
 - 6 Review and Submit

PLEASE READ THIS FIRST

TIP: All materials for upload must be in PDF format.

TIP: All materials uploaded will be reviewed by the accreditor, the education administrator, and the Florida Building Commission.

TIP: It is important to ensure that any materials or documents (such as a quiz, test, exercise, or workbook, including answers to any questions or exercises) referenced in your course, syllabus, course application, or any other materials are uploaded and included with your application. Failure to do this may cause a denial or delay of approval (required by rule 61G20-6.002 F.A.C.).

TIP: If an incorrect example of a method or construction is depicted in the materials for illustration or discussion, then the fact that it is incorrect must be noted or explained on the slide or specific item or document. The accreditor and Florida Building Commission must be able to understand the context and purpose for inclusion of incorrect information or illustration.

OK

Cancel Save In Progress

Previous Go to Next Step

- FBC Course #**
- 1 [Name and Description](#)
- 2 [Course Details](#)
- 3 [Course Subject](#)
- 4 [Training and Accreditation](#)
- 5 [Attach Documents](#)**
- 6 [Review and Submit](#)

PLEASE READ THIS FIRST

TIP: The course syllabus should provide summary information about the course. At a minimum, according to rule 61G20-6.002 (4) (a) (b) (c) (d) (e) (h) (i) (j) F.A.C., the syllabus should contain:

1. The course title and number, with the word "Advanced" in the title and "Internet" if appropriate.
2. Number of hours of credit (e.g., 1 hour, 2 hours, etc.)
3. Name, address, telephone number, and email address of the provider
4. Short course description completely describing what the particular course is designed to address
5. Course learning objectives
6. Code edition to which the course relates (can be in the course description)
7. Course references cited in the outline
8. Method of course evaluations

Everything cited in the course syllabus must be found or described in the remaining course materials and description.

TIP: The number of hours in the syllabus must match the number of hours in the course application and other materials.

Title: Application for Course Accreditation
 Form #: FBCED 2003-03
 Rule #: 61G20-6.002
 Effective Date: October 30, 2014

[Cancel](#) [Save In Progress](#)

[Previous](#) [Go to Next Step](#)



Education and Accreditation
USER: Marlin Marshall, Training Prov

Education and Accreditation Menu > Submit a Course

PLEASE READ THIS FIRST

TIP: The uploaded course materials should include all materials used during the delivery of a course and/or all documents given to the participants to be used during the course. These materials and documents could include all paper handouts (including a PowerPoint presentation), workbooks, diagrams, pictures, photographs, cds, dvds, exams, tests, or parts of code books---everything that a participant will see or use during a course must be uploaded and reviewed by the accreditor. If a course is an online course with voiceover capability, then the script should be made available to the accreditor, if the spoken information is different than what is being viewed by the participant on any particular screen.

OK

Title: Application for Course Accreditation
Form #: FBCED 2003-03
Rule #: 61G20-6.002
Effective Date: October 30, 2014

FBC Course # 765.0

Cancel Delete Save In Progress

- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents**
- 6 Review and Submit

Course Syllabus [Upload a Document](#)

Select	Date	Attached File
<input type="checkbox"/>	06/12/2014	765-0-SYLLABUS-WebserverSpecsCurrent.pdf

Remove

Course Materials [Upload a Document](#)

Detailed Course Outline [Upload a Document](#)

Detailed Course Timeline [Upload a Document](#)

Learning Objectives [Upload a Document](#)

Previous Go to Next Step

FBC Course # 765.0

[Cancel](#) [Delete](#) [Save In Progress](#)

- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents**
- 6 Review and Submit

PLEASE READ THIS FIRST

TIP: The course outline should contain all of the topical areas of instruction covered during the course. Depending on the length and depth of a course, the outline should include major headings (such as commercial building, residential building) as well as sub-headings for subjects covered within a major subject area (such as windows, walls, doors).

<input type="checkbox"/>	06/12/2014	765-0-MATERIAL-WebsvrSpecsCurrent.pdf
--------------------------	------------	---

- [Remove](#)
- Detailed Course Outline [Upload a Document](#)
- Detailed Course Timeline [Upload a Document](#)
- Learning Objectives [Upload a Document](#)

[Previous](#) [Go to Next Step](#)

FBC Course # 765.0

Cancel Delete Save In Progress

- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents**
- 6 Review and Submit

PLEASE READ THIS FIRST

TIP: The course timeline should include a clear listing of the number of minutes the instructor will spend on each area of instruction. It is usually sufficient to correctly and clearly list instructional minutes beside the appropriate course outline listings. For a one hour course, the minutes listed should add up to either 50 minutes or 60 minutes (board rules typically require 50 minutes for instructor-led courses and 60 minutes for distance learning courses). Please make sure to follow specific requirements for each board applicable to your course.

Does the number of hours match those in the course application and other materials?

Yes No

OK

Remove
Detailed Course Timeline

Learning Objectives

Previous Go to Next Step

FBC Course # 765.0

Cancel Delete Save In Progress

- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents**
- 6 Review and Submit

PLEASE READ THIS FIRST

TIP: The course timeline should include a clear listing of the number of minutes the instructor will spend on each area of instruction. It is usually sufficient to correctly and clearly list instructional minutes beside the appropriate course outline listings. For a one hour course, the minutes listed should add up to either 50 minutes or 60 minutes (board rules typically require 50 minutes for instructor-led courses and 60 minutes for distance learning courses). Please make sure to follow specific requirements for each board applicable to your course.

Does the number of hours match those in the course application and other materials?

Yes No

OK

The hours must match or your course will not be approved. Click ok to acknowledge.

Remove

Detailed Course Timeline [Upload a Document](#)

Learning Objectives [Upload a Document](#)

Previous [Go to Next Step](#)

- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents
- 6 Review and Submit

Before you submit this application, please review your selections below. To make a change to an item, revisit the section that contains the item.

Name and Description

Course Title admin course
 Short Course Description provide short description

Course Details

Course Type Florida Administrative Code
 Building Code Version 06/07/2010
 Delivery Format

- Instructor Led

 Method of Presentation (Select one or more methods)

- Computer/Internet

 Subject/Trade Area (Select one or more areas)

- Plumbing

Training and Accreditation

Course Accreditor BCIC LLC
 Training Provider Training Provider Org Name
 # of hours 5

Attached Documents

Course Syllabus

Date	Attached File
06/11/2014	763-2-SYLLABUS-WebserverSpecsCurrent.pdf

Course Materials

Detailed Course Outline

Detailed Course Timeline

Learning Objectives

Description of One Change:

Check here to affirm the statement above is true and accurate.

Electronic Signature
 (Provider must sign by entering registration Provider's Name)

Date
 06/12/2014

FBC Course # 765.0

Cancel Delete Save In Progress

- 1 Name and Description
- 2 Course Details
- 3 Course Subject
- 4 Training and Accreditation
- 5 Attach Documents
- 6 Review and Submit

Before you submit this application, please review your selections below. To make a change to an item, revisit the section that contains the item.

Name and Description

Course Title 2004 courses
 Short Course Description description

Course Details

Course Type Florida Building Code
 Building Code Version 2004
 Delivery Format

- Online

 Method of Presentation (Select one or more methods)

- Discussion

 Subject/Trade Area (Select one or more areas)

- Plumbing

Training and Accreditation

Course Accrator (Select One)
 Training Provider Training Provider Org Name
 # of hours 4

Attached Documents

Course Syllabus

Date	Attached File
06/12/2014	765-0-SYLLABUS-WebserverSpecsCurrent.pdf

Course Materials

Date	Attached File
06/12/2014	765-0-MATERIAL-WebserverSpecsCurrent.pdf

Detailed Course Outline

Date	Attached File
06/12/2014	765-0-OUTLINE-MemoryUsage.pdf

Detailed Course Timeline

Date	Attached File
06/12/2014	765-0-TIMELINE-products.pdf

Learning Objectives

Date	Attached File
06/12/2014	765-0-OBJECTIV-WebserverSpecsCurrent.pdf

Previous Print Submit This Course

Congratulations, your Course has been submitted to the selected Accreditor for review.

FBC Course # 765.0

Course Application Receipt

Course Title	2004 courses
Building Code Version	2004
Short Course Description	description
Training Provider	Training Provider Org Name
Course Accreditor	BCIC LLC
# of hours	4
Date Submitted	06/12/2014

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