

**CODE ADMINISTRATION TECHNICAL ADVISORY COMMITTEE
THIS MEETING WILL BE HELD VIA TELECONFERENCE/WEBINAR
MEETING VIRTUALLY AT MICROSOFT TEAMS MEETING
JOIN THE MEETING AT:**

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Meeting ID: 292 791 934 482 689

Passcode: ad6py6S3

Dial in by Phone: +1 213-458-8552

Phone Conference id: 148 381 237#

July 15, 2026

9:00 A.M.

Minutes

CODE ADMINISTRATION TAC PRESENT:

Don Brown, Chairman
Linda Blanco
Dexter Bleasdell
Eddy Bouza
Shane Gerwig

Michael Guerasio
Mike Savage
Kyle Sawchuk
Jim Schock

CODE ADMINISTRATION TAC NOT PRESENT

Tim Tolbert

STAFF PRESENT:

Mo Madani
Justin Vogel
Marlita Peters

Alan Burke
Jim Hammers
Sabrina Evans

MEETING FACILITATION:

The meeting was facilitated by Jeff Blair from Facilitated Solutions, LLC. Consultation, Process Design & Facilitation. Information at: facilitatedsolutions.org

Time: 9:00 a.m.

Mr. Blair welcomed everyone to the meeting of the Code Administration TAC.

Roll Call: (1:05)

Mr. Blair performed roll call for the Code Administration TAC. A quorum was determined with 9 members present at roll call.

Agenda Approval: (2:34)

Commissioner Schock entered a motion to approve the agenda for today's meeting as posted. Mr. Gerwig seconded the motion. The motion passed unanimously with a vote of 9 to 0.

Approval of the minutes of May 29, 2026: (3:40)

Commissioner Schock entered a motion to approve the minutes from May 29, 2026, as posted. Mr. Guerasio seconded the motion. The motion passed unanimously with a vote of 9 to 0.

Interim Draft Report Research Project Titled: "Creation of Private Provider Certificate of Compliance and Inspection Forms" (4:09)

Staff:

Mr. Madani provided a brief overview and introduction to the Interim Draft Report Research Project Titled: "Creation of Private Provider Certificate of Compliance and Inspection Forms"

Presenter:

Dr. Jennifer Bridge, UF, provided a brief summary of the Interim Draft Research Project Titled: "Creation of Private Provider Certificate of Compliance and Inspection Forms.

Public Comment:

Mike Silvers, Florida Roofing and Sheet Metal Association (FRSA), provided a comment.

Discussion:

Commissioner Schock provided a comment.

Motion:

Commissioner Brown entered a motion to accept the Interim Draft Report Research Project Titled: "Creation of Private Provider Certificate of Compliance and Inspection Forms. Mr. Guerasio seconded the motion. The motion passed unanimously with a vote of 9 to 0.

Proposed Code Change to the 9th Edition (2026), FBC: (17:48)

CA-FBC-B-Ch.1 Glitch #1- Staff

Staff:

Mr. Madani provided details of the comments for the proposed code change for CA-FBC-B-Ch.1 and stated it was a glitch.

Public Comment:

Rebecca Quinn (FDEM) stated that she and Mr. Scott McAdam (BOAF) are satisfied with the staff integrating both comments to be approved as a glitch.

Discussion:

Commissioner Bouza asked the staff a question.

Mr. Madani provided an answer to Commissioner Bouza's question.

Motion:

Commissioner Schock entered a motion to approve CA-FBC- B-Ch.1 as a glitch. Ms. Blanco seconded the motion. The motion passed unanimously with a vote of 9 to 0.

Declaratory Statement: (32:26)

DS2026-029 by Timothy Hunt of Solutions of Florida, LLC

Staff:

Mr. Vogel provided the background information on the declaratory statement request, along with the questions posed and full staff analysis.

Staff Analysis:

Petitioner is a private provider of building code inspection services and states that it seeks to appeal Marion County's use of a modified form for providing notice of the use of a private provider, which includes notarization.

Petitioner asserts that this is in violation of section 553.791(17)(a), F.S., which prohibits local enforcement agencies from adopting or enforcing any laws, rules, procedures, qualifications, or standards more stringent than those prescribed by section 553.791, F.S.

Question:

1. Can the local AHJ reject the Commission's adopted NTBO?
2. When it comes to providing written authorization from the fee owner, can the local AHJ require this on a specific form acceptable to the local AHJ and require such form to be notarized?

Answer:

Pursuant to Rule 28-105.001, F.A.C., “[a] declaratory statement is not the appropriate means for determining the conduct of another person.”

Because Petitioner seeks a statement which would determine the conduct of other persons, the Commission declines to answer.

Discussion:

Members of the TAC and staff went into discussions with questions and comments.

Public Comment:

Robert Koning, Contractors’ Institute, provided a comment.

Staff:

Mr. Madani provided a comment.

Representative:

Timothy Hunt, Vice President and qualifier for CT Solutions of Florida, clarified and provided comments regarding DS 2026-029.

Discussion:

Members of the TAC, staff, and Mr. Timothy Hunt went into discussion with questions and comments.

Motion:

Commissioner Schock entered a motion to accept staff analysis on the declaratory statement. Mr. Savage seconded the motion.

Discussion:

Commissioner Bouza provided a comment.

Mr. Gerwig provided a comment.

Motion Continued:

The motion passed unanimously with a vote of 9 to 0.

Public Comment: (54:40)

Mike Silvers, Florida Roofing and Sheet Metal Association (FRSA), provided a comment.

Member and Staff Comment: (57:35)

Commissioner Schock provided a comment.

Adjourn: (59:44)

There being no further business before the Committee, Chairman Brown adjourned the meeting at 10:03 a.m.