

FLORIDA BUILDING COMMISSION
EDUCATION PROGRAM OVERSIGHT COMMITTEE

NOVEMBER 22ND, 2024, 9:00 A.M.

THIS MEETING WILL BE HELD VIA TELECONFERENCE/WEBINAR

JOIN THE MEETING VIRTUALLY AT: <https://global.gotomeeting.com/join/533378925>
JOIN THE MEETING BY CONFERENCE CALL: UNITED STATES (TOLL FREE) 1-877-309-2073
ACCESS CODE/MEETING ID 533-378-925

POC MEMBERS

X-Brian Langille-Chair, Don Brown, David John, James Schock, Brad Schiffer.

MEETING OBJECTIVES

- ✓ To Approve Regular Procedural Topics (Agenda and Minutes)
- ✓ To Consider/Decide on Pending Accreditor Applications
- ✓ To Consider/Decide on Accredited Advanced Courses
- ✓ To Consider/Decide on Administratively Approved Updated Courses
- ✓ To Consider/Decide on Self Affirmed Updated Courses
- ✓ To Review/Discuss Education Administrator Activity Report
- ✓ To Review/Discuss Other POC Business
- ✓ To Receive General Public Comment
- ✓ To Receive POC Member and Staff Comment

MEETING MINUTES

All Agenda Times—including Public Comment and Adjournment—are Approximate and Subject to Change

1.)	<p>WELCOME AND OPENING ROLL CALL</p> <p>A. Roll Call of POC Members</p> <p>POC Members Present: Brian Langille, (Chair), David John, Brad Schiffer, James Schock POC Member(s) Absent: Don Brown</p> <p>B. Identification of Staff Attendees</p> <p>Staff/Meeting Attendees Identified:</p> <table><tr><td>Mo Madani</td><td>Jim Hammers</td><td>Shane Gerwig</td></tr><tr><td>Justin Vogel</td><td>Alan Burke</td><td></td></tr><tr><td>Michael Clark</td><td>Bill Dumbaugh</td><td></td></tr></table>	Mo Madani	Jim Hammers	Shane Gerwig	Justin Vogel	Alan Burke		Michael Clark	Bill Dumbaugh	
Mo Madani	Jim Hammers	Shane Gerwig								
Justin Vogel	Alan Burke									
Michael Clark	Bill Dumbaugh									
2.)	<p>REVIEW AND APPROVAL OF MEETING AGENDA</p> <p>Motion: To approve as submitted Motion: Brad Schiffer Second: David John Approved Unanimously</p>									
3.)	<p>REVIEW AND APPROVAL OF OCTOBER 7TH, 2024, MEETING MINUTES</p> <p>Motion: To approve as submitted Motion: Brad Schiffer</p>									

	<p>Second: James Schock Approved Unanimously</p>
<p>4.)</p>	<p>PENDING ACCREDITOR APPLICATIONS FOR RECOMMENDATION TO THE COMMISSION</p> <p>NONE PENDING</p>
<p>5.)</p>	<p>PENDING ADVANCED ACCREDITED COURSE APPLICATIONS FOR RECOMMENDATION TO THE COMMISSION</p> <p><u>NEW APPROVED COURSES</u></p> <p>Course: 2023 Advanced Florida Building Code FBC CE Course Provider: API Processing – Licensing, Inc. Accreditor: JC Code & Construction Consultants, Inc. BCIS Course Number: 1313.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Brad Schiffer Second: James Schock Discussion: <i>None</i> Approved Unanimously</p> <p>Course: Florida Advanced Mechanical Codes – 8th Edition Provider: Education Pathways Accreditor: Bill Dumbaugh BCIS Course Number: 1312.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Brad Schiffer Second: James Schock Discussion: <i>None</i> Approved Unanimously</p> <p>Course: Advanced FBC 8th Edition (2023): Life Safety Plans, Graphics and Codes - Online Provider: AIA Florida Accreditor: JC Code & Construction Consultants, Inc. BCIS Course Number: 1306.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: David John Second: James Schock Discussion: <i>Commissioner Schiffer recused himself from the motion because he was the author of the course. Because of Commissioner Schiffer’s recusal, Commissioner Schock asked if the ED POC still had a quorum to act on a motion. Justin Vogel (Legal Counsel) stated that there were 3 votes available, which did constitute a quorum.</i> Approved Unanimously (<i>Commissioner Schiffer recused himself from the vote</i>)</p> <p>Course: 2023 Advanced Florida Building Code, Residential, 8th Edition: Plumbing Codes Provider: Contractors Institute Accreditor: JDB Code Services, Inc. BCIS Course Number: 1314.0</p>

Motion: Course *approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: Brad Schiffer
Second: James Schock
Discussion: *Commissioner John stated that the files were uploaded into the wrong categories in the BCIS.*
Approved Unanimously

NEW CONDITIONALLY APPROVED COURSES

Course: 2023 Advanced FBC (8th Edition) Notable Code Changes
Provider: All Star Training CE Online
Accreditor: JC Code & Construction Consultants, Inc.
BCIS Course Number: 1307.0

Motion: Course *conditionally approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, *subject to adding the ce hours and training provider name and contact information to the title page of the presentation document*

Motion: Brad Schiffer
Second: James Schock

Discussion: *Michael Clark (Education Administrator) found that the number of ce hours, training provider name and contact information were missing from the title page of the presentation document.*

Approved Unanimously

Course: Advanced Building Code: Water Recreation Attractions & Specialized Pools 8th Edition (2023)

Provider: American Society of Landscape Architects Florida Chapter
Accreditor: Bill Dumbaugh

BCIS Course Number: 1308.0

Motion: Course *conditionally approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, *subject to adding the ce hours and training provider name and contact information to the title page of the presentation document*

Motion: James Schock
Second: Brad Schiffer

Discussion: *Michael Clark (Education Administrator) found that the Certificate of Completion was missing. He also noted that the files had been uploaded into the wrong categories in the BCIS. He further stated that he spoke with the accreditor about this and was assured it would not happen again.*

Approved Unanimously

Course: Advanced Florida Building Code 2023: Key MEP Changes in Residential Construction Internet

Provider: Florida Home Builders Association
Accreditor: JDB Code Services, Inc.

BCIS Course Number: 1309.0

Motion: Course *conditionally approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, *subject to adding the training provider's address and contact information to the Certificate of Completion.*

Motion: James Schock
Second: Brad Schiffer

Discussion: *Michael Clark (Education Administrator) found that the training provider's address and contact information were missing from the Certificate of Completion. Shane Gervig (Fla. Home Builders Association) requested the the ED POC conditionally approve this course and that he would make sure the missing information was added to the Certificate of Completion.*

Approved Unanimously

Course: Smoke and Carbon Monoxide Alarms Advanced 2023 Florida Building Code
Provider: Florida Home Builders Association
Accreditor: JDB Code Services, Inc.
BCIS Course Number: 1310.0
Motion: Course *conditionally approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, *subject to adding the training provider's address and contact information to the Certificate of Completion and deleting "sponsored by" on slide 3 in the PowerPoint presentation.*
Motion: James Schock
Second: Brad Schiffer
Discussion: *Michael Clark (Education Administrator) found that the training provider's address and contact information were missing from the Certificate of Completion. Commissioner John pointed out that slide 3 (PowerPoint) states that this course was sponsored by DBPR and the FBC. He asked if this is a true statement. Justin Vogel (Legal Counsel), after some discussion among ED POC members, stated that he would recommend that "sponsored by" should be deleted from slide 3. Commissioner John asked if the entire slide should be taken out. Mr. Vogel said that deleting "sponsored by" on slide 3 would be sufficient. Shane Gerwig (FHBA) said he would make the changes, including deleting "sponsored by" on slide 3. Commissioner Langille agreed with Mr. Vogel about only deleting "sponsored by" on slide 3 versus deleting the entire slide.*
Approved Unanimously

Course: Smoke and Carbon Monoxide Alarms Advanced 2023 Florida Building Code Internet
Provider: Florida Home Builders Association
Accreditor: JDB Code Services, Inc.
BCIS Course Number: 1311.0
Motion: Course *conditionally approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, *subject to adding the training provider's address and contact information to the Certificate of Completion and deleting "sponsored by" on slide 3 in the PowerPoint presentation.*
Motion: James Schock
Second: Brad Schiffer
Discussion: *Michael Clark (Education Administrator) found that the training provider's address and contact information were missing from the Certificate of Completion. Commissioner John pointed out that the slide 3 (PowerPoint) issue regarding the phrase "sponsored by" is also present in this course.*
Approved Unanimously

6.)

PENDING ADMINISTRATIVELY APPROVED UPDATED COURSES FOR RECOMMENDATION TO THE COMMISSION

APPROVED UPDATED COURSES

Course: 2023 Advanced Florida Building Code Public and Private Swimming Pools 8th Edition
Provider: American Society of Landscape Architects Florida Chapter
Accreditor: Bill Dumbaugh
BCIS Course Number: 1115.1

	<p>Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: James Schock Second: Brad Schiffer Discussion: <i>None</i> Approved Unanimously</p> <p>Course: 2023 Advanced Wind Mitigation Methodologies, Pt. 1- Internet Course (8th Edition) Provider: Infinity LC Accreditor: JC Code & Construction Consultants, Inc. BCIS Course Number: 365.5 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: James Schock Second: Brad Schiffer Discussion: None Approved Unanimously</p> <p>Course: 2023 Advanced Wind Mitigation Methodologies Pt. 2- Online Course Provider: Infinity LC Accreditor: JC Code & Construction Consultants, Inc. BCIS Course Number: 394.5 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: James Schock Second: Brad Schiffer Discussion: None Approved Unanimously</p>
7.)	<p>PENDING ADMINISTRATIVELY APPROVED SELF AFFIRMED (NO CHANGE) UPDATED COURSES FOR RECOMMENDATION TO THE COMMISSION</p> <p>NONE PENDING</p>
8.)	<p>PENDING ADMINISTRATIVELY APPROVED SELF AFFIRMED (ONE CHANGE) UPDATED COURSES FOR RECOMMENDATION TO THE COMMISSION</p> <p><u>CONDITIONALLY APPROVED SELF – AFFIRMED (ONE CHANGE) COURSE</u></p> <p>Course: Advanced FBC Plumbing, 8th Edition (2023) – Appendix F Landscape Irrigation Systems - Internet Provider: American Society of Landscape Architects Florida Chapter Prior Code Consulting Services BCIS Course Number: 1053.1 Motion: Course <i>conditionally approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, <i>subject to adding the ce hours</i></p>

and training provider name and contact information to the title page of the presentation document, and deleting the term “online” in the Method of Presentation.

Motion: James Schock
Second: Brad Schiffer
Discussion: *Michael Clark (Education Administrator) found that the number of ce hours, training provider name and contact information were missing from the title page of the presentation document. He also stated that the reference to an “online” course should be deleted in the Method of Presentation. Commissioner Schock asked if this course qualifies as an advanced course if it basically focuses on an Appendix (F), not direct building code. Justin Vogel (Legal Counsel) stated that he did not see a problem as it is related to the code. Mo Madani (DBPR) stated that this course has been approved before, and has been part of the building code for years, so there should not be a problem with using it as a focus of a course. Michael Clark stated that courses have used appendices for years as part of the content. Everyone agreed that this course was an acceptable advanced course.*

Approved Unanimously

- 9.) EDUCATION ADMINISTRATOR ACTIVITY REPORT**
- A. Provided administrative support for FBC Education POC for the October 7th, 2024, meeting.
 - B. Prepared minutes for FBC Education POC October 7th, 2024, meeting.
 - C. Prepared agenda for FBC Education POC meeting scheduled for November 22nd, 2024.
 - D. Worked with training providers and accreditors to ensure compliance with Rule 61G20-6.002
 - E. Checked the BCIS to ensure information is current regarding the FBC Education and Accreditation Program
 - F. Conducting a review of the “Education and Accreditation’ portion of the BCIS website. The focus of the review is ease of use, correct information, and updated information. A findings report will be forthcoming.
 - G. Inquiries addressed from September 22, 2024, to November 19th, 2024, were as follows:

53 inquiries: 39 telephone; 7 email; 7 phone and email
- Category of Inquirers:**
- 5 Accreditors
 - 8 Providers
 - 21 Consumers (Public)
 - 1 Manufacturer/distributor
 - 2 Home inspector
 - 1 Insurer
 - 1 Attorney
 - 1 City finance office
 - 7 Contractor
 - 4 Architect
 - 1 Plumber
 - 1 Mold remediator

Types of Inquiries :

- 14 Advanced Courses
- 10 Windows
- 5 Mobile/modular
- 3 Board of Architecture and Interior Design
- 1 Storm damage statistics
- 1 Energy rating
- 2 Roofing
- 1 Verify payment
- 3 Disaster Contractors Network
- 1 Building official qualification
- 1 Insurance
- 1 Wind zone
- 1 Notice to cure
- 1 Local government
- 1 Debris removal
- 1 Flood
- 1 Building code
- 1 Construction lien law
- 1 Shed
- 1 Grants
- 2 Water heater

Training Funding Available for 2024-2025

Two types of funding: 7-hour program or “minimum 1 hour” program

Reimbursement amount: \$23.00 per hour per attendee Available now, ends June 15, 2025

Eligible attendees:

- Licensed architects, engineers, interior designers, landscape architects, construction contractors, electrical contractors, or building code administrators or inspectors
- Home inspectors, mold remediators
- Must include license number for all categories above
- Employees in design and construction industries, requires this documentation:
- Letter from their design/construction licensed employer
- Copy of certificate of workers’ compensation insurance or exemption

Eligible course topics:

- Florida Building Code
- Florida Fire Prevention Code
- Construction plan and permitting requirements
- Construction liens
- Hurricane mitigation

For “minimum 1 hour” program, course requirements:

- At least 50% must be codes

For 7-hour program, course requirements:

- At least three (3) hours codes
- At least two (2) hours advanced codes

For any program, course requirements:

	<p>-- Mitigation training for home inspectors must include proctored exam and comply with section 627.711(2), F.S. -- *Course evaluations are REQUIRED that cover the following: --- Satisfaction with instructor --- Satisfaction with course materials --- Satisfaction with conduct of the training --- Ask whether “highly satisfied” “satisfied” “not satisfied” for each above</p> <p>Must enter into an agreement before submitting for grant funds, must verify availability of funds first.</p> <p>Documentation required (failure to submit is a 5% penalty): -- Submitted within FIVE (5) WORKING DAYS AFTER EACH COURSE -- Advertisement (must be approved in advance) -- Sign in sheets as acceptable for each licensing board -- Separate sign in sheets for licensees and non-licensed employees -- Non-licensed employee sign in sheets must include type of proof submitted -- *Copy of course evaluation for each attendee</p> <p>*Failure to demonstrate that 75% or more of trainees were satisfied or highly satisfied with the course instructor will result in a 1% penalty for each 5% increment or portion thereof that the percentage of satisfied trainees fall below 75%.</p> <p>E-mail Cam Fentriss at basfgrant@gmail.com if interested and for more information.</p>
10.)	<p>OTHER POC BUSINESS</p> <p>No other POC business was forthcoming.</p>
11.)	<p>PUBLIC COMMENT</p> <p>No public comment was forthcoming.</p>
12.)	<p>POC MEMBER AND STAFF COMMENT</p> <p>Michael Clark (Education Administrator) asked the ED POC members if they would prefer to have both the Document Summary Report and Course Review Summary Report sent together with the Meeting Reminder. They agreed that doing so would be very helpful.</p>
13.)	<p>ADJOURN</p> <p>ADJOURNED AT 9:42 AM EST</p> <p>Motion: To adjourn Motion: Brad Schiffer Second: James Schock Approved Unanimously</p>

STAFF CONTACT: Michael Clark (MRC Consulting) mrcconsulting@earthlink.net: 850.545.1451

NOTE: This document is available to any person requiring materials in alternate format upon request. Contact Office of Codes and Standards, Florida Building Commission, Department of Business and Professional Regulation, 2601 Blair Stone Road, Tallahassee, Florida 32399 or call (850) 487-1824.

COMMITTEE MEMBERSHIP AND MEETING SCHEDULE

EDUCATION POC MEMBERSHIP	
MEMBER	REPRESENTATION
Brian Langille	Natural Gas Distributor, Chair
James Schock	Representative – Persons With Disabilities
Don Brown	Insurance Industry
David John	Engineering
Brad Schiffer	Architect
STAFF	
Justin Vogel	Legal Advisor
Jim Hammers	Technical Support
Mo Madani	Administrative Support
FACILITATOR	
Michael Clark	(MRC Consulting)

2024 POC MEETING SCHEDULE		
I.	February 5th, 2024 (9:00 AM EST)	Tallahassee and via teleconference
II.	April 8 th , 2024 (9:00 AM EST)	Tallahassee and via teleconference
III.	June 6 th , 2024 (9:00 AM EST)	Tallahassee and via teleconference
IV.	August 5 th 2024 (9:00 AM EST)	Tallahassee and via teleconference
V.	October 7 th 2024 (9:00 AM EST)	Tallahassee and via teleconference
VI.	November 22 nd , 2024 (9:00 AM EST)	Tallahassee and via teleconference

2024 COURSE ACCREDITATION APPLICATION DEADLINE SCHEDULE		
	ED POC MEETING DATE	ACCREDITED APPLICATIONS SUBMITTAL DEADLINE
I.	February 5th, 2024, Meeting	January 21, 2024
II.	April 8 th , 2024, Meeting	March 24, 2024
III.	June 6 th , 2024, Meeting	May 26, 2024
IV.	August 5 th , 2024 Meeting	July 21, 2024
V.	October 7 th , 2024 Meeting	September 22, 2024
VI.	November 22 nd , 2024 Meeting	November 17, 2024

NOTE: THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST TO THE DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION, CODES AND STANDARDS, 5TH FLOOR, 2601 BLAIRSTONE RD., TALLAHASSEE, FL, 32399.