

**SPECIAL OCCUPANCY TECHNICAL ADVISORY COMMITTEE
CONCURRENTLY WITH THE
STRUCTURAL TECHNICAL ADVISORY COMMITTEE
AND THE
ROOFING TECHNICAL ADVISORY COMMITTEE
THIS MEETING WILL BE HELD VIA TELECONFERENCE/WEBINAR
MEETING VIRTUALLY AT
[HTTPS://GLOBAL.GOTOMEETING.COM/JOIN/533378925](https://global.gotomeeting.com/join/533378925)
CONFERENCE CALL:
UNITED STATES (TOLL FREE): 1 877 309 2073
ACCESS CODE: 533-378-925**

**MAY 7, 2024
10:30 A.M.**

Minutes

SPECIAL OCCUPANCY TAC PRESENT:

Don Whitehead, Chairman	Alayna Gould for Dr. Kyra Lucas
Doug Aarons	Asael Marrero
Jillian Kraymak for Conn Cole	Crystal Myers
Elijah Flowers	Scott Waltz
Josh Phillips	

SPECIAL OCCUPANCY TAC NOT PRESENT:

Bob Vincent

STAFF PRESENT:

Alan Burke	Mo Madani
Marlita Peters	Jim Hammers
Justin Vogel	Sabrina Evans
Joe Bigelow	Robert Benbow

MEETING FACILITATION:

The meeting was facilitated by Jeff Blair from Facilitated Solutions, LLC. Consultation, Process Design & Facilitation. Information at: facilitatedsolutions.org

Time: 10:30 a.m.

Mr. Blair welcomed everyone to the meeting of the Special Occupancy TAC.

Roll Call:

Mr. Blair performed roll call for the Special Occupancy TAC. A quorum was determined with 8 members present at roll call.

Agenda Approval:

Ms. Myers moved to approve the agenda for today's meeting as posted. Mr. Flowers seconded the motion. The motion passed unanimously with a vote of 8 to 0.

Chairman Whitehead joined the meeting, making the quorum 9 members present.

Approval of the minutes from February 21, 2024:

Ms. Myers moved to approve the minutes from February 21, 2024, as posted. Chairman Whitehead seconded the motion. The motion passed unanimously with a vote of 9 to 0.

Interim Draft report for the Research Project titled "Evaluation of the Cost Impact and Benefit of the 2024 I-Code changes (Prescriptive Code Changes.)"

Mr. Blair provided details on the process for the Research Project.

Commissioner Marrero joined the meeting, making the quorum 10 members present.

Mr. Madani provided details on the material for the Research Project.

Mr. Waltz joined the meeting, making the quorum 11 members present.

Presenter:

Raymond Issa, PhD Civil Eng., JD, PE, F ASCE, API, presented details on the Research Project.

Motion:

Mr. Waltz entered a motion to accept the approval of the Interim draft report for the research Project titled "Evaluation of the Cost Impact and Benefit of the 2024 I-Code changes (Prescriptive Code Changes." Mr. Flowers seconded the motion. The motion passed unanimously with a vote of 10 to 0.

Other TAC Business:

None.

Public Comment:

None.

Special Occupancy TAC

May 7, 2024

Page 3

Chairman Whitehead left the meeting, making the quorum 10 members present.

Member and Staff Comment:

None.

Adjourn:

Mr. Waltz entered a motion to adjourn the meeting. Ms. Myers seconded the motion. There being no further business before the Committee, meeting was adjourned at 11:21 a.m.