

**FLORIDA BUILDING COMMISSION
EDUCATION PROGRAM OVERSIGHT COMMITTEE**

APRIL 8TH, 2024, 9:00 A.M.

THIS MEETING WILL BE HELD VIA TELECONFERENCE/WEBINAR

**JOIN THE MEETING VIRTUALLY AT: <https://global.gotomeeting.com/join/533378925>
JOIN THE MEETING BY CONFERENCE CALL: UNITED STATES (TOLL FREE) 1-877-309-2073
ACCESS CODE/MEETING ID 533-378-925**

POC MEMBERS

X-Brian Langille-Chair, Don Brown, David John, James Schock, Brad Schiffer.

MEETING OBJECTIVES

- ✓ To Approve Regular Procedural Topics (Agenda and Minutes)
- ✓ To Consider/Decide on Pending Accreditor Applications
- ✓ To Consider/Decide on Accredited Advanced Courses
- ✓ To Consider/Decide on Administratively Approved Updated Courses
- ✓ To Consider/Decide on Self Affirmed Updated Courses
- ✓ To Review/Discuss Education Administrator Activity Report
- ✓ To Review/Discuss Other POC Business
- ✓ To Receive General Public Comment
- ✓ To Receive POC Member and Staff Comment

MEETING MINUTES

All Agenda Times—including Public Comment and Adjournment—are Approximate and Subject to Change

1.)	<p>WELCOME AND OPENING ROLL CALL</p> <p>A. Roll Call of POC Members</p> <p style="text-align: center;">POC Members Present: Brian Langille, (Chair), David John, Don Brown, Brad Schiffer, James Schock</p> <p style="text-align: center;">POC Member(s) Absent: None</p> <p>B. Identification of Staff Attendees</p> <p style="text-align: center;">Staff/Meeting Attendees Identified:</p> <table style="margin-left: auto; margin-right: auto;"><tr><td>Mo Madani</td><td>Jim Hammers</td><td>Arthur Budinski</td></tr><tr><td>Justin Vogel</td><td>John Farinelli</td><td></td></tr><tr><td>Michael Clark</td><td>Coleen Farinelli</td><td></td></tr></table>	Mo Madani	Jim Hammers	Arthur Budinski	Justin Vogel	John Farinelli		Michael Clark	Coleen Farinelli	
Mo Madani	Jim Hammers	Arthur Budinski								
Justin Vogel	John Farinelli									
Michael Clark	Coleen Farinelli									
2.)	<p>REVIEW AND APPROVAL OF MEETING AGENDA</p> <p>Motion: To approve as submitted Motion: James Schock Second: Don Brown Approved Unanimously</p>									
3.)	<p>REVIEW AND APPROVAL OF FEBRUARY 5TH, 2024, MEETING MINUTES</p>									

	<p>Motion: To approve as submitted Motion: Don Brown Second: James Schock Approved Unanimously</p>
4.)	<p>PENDING ACCREDITOR APPLICATIONS FOR RECOMMENDATION TO THE COMMISSION</p> <p>NONE PENDING</p>
5.)	<p>PENDING ADVANCED ACCREDITED COURSE APPLICATIONS FOR RECOMMENDATION TO THE COMMISSION</p> <p><u>NEW APPROVED COURSES</u></p> <p>Course: Florida 2 – Hour Advanced Code Module 2023 FBC (2020 NEC) - Internet Provider: Mike Holt Enterprises of Leesburg, Inc. Accreditor: Charles Barr BCIS Course Number: 1259.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Don Brown Second: David John Discussion: <i>None</i> Approved Unanimously</p> <p>Course: Advanced Florida Building Code 8th Edition (2023) Code Review Provider: Florida Construction Academy, LLC Accreditor: JC Code & Construction Consultants, Inc. BCIS Course Number: 1258.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Brad Schiffer Second: David John Discussion: <i>None</i> Approved Unanimously</p> <p>Course: Advanced Florida Building Code 8th Edition (2023) Building Review Provider: Application Specialist, LLC Accreditor: JC Code & Construction Consultants, Inc. BCIS Course Number: 1235.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Don Brown Second: James Schock Discussion: <i>None</i> Approved Unanimously</p> <p>Course: Advanced Internet Course In Significant FBC Changes 8th Edition 2023 Provider: FDA, Inc. Accreditor: Bill Dumbaugh BCIS Course Number: 1260.0</p>

Motion: Course *approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content

Motion: Don Brown

Second: David John

Discussion: *None.*

Approved Unanimously

Course: Advanced FBC 8th Edition (2023): Vertical Fenestration

Provider: AIA Florida

Accreditor: JC Code & Construction Consultants, Inc.

BCIS Course Number: 1253.0

Motion: Course *approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content

Motion: James Schock

Second: Brad Schiffer

Discussion: *None.*

Approved Unanimously

Course: Advanced FBC 8th Edition (2023): Vertical Fenestration - Online

Provider: AIA Florida

Accreditor: JC Code & Construction Consultants, Inc.

BCIS Course Number: 1254.0

Motion: Course *approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content

Motion: Brad Schiffer

Second: James Schock

Discussion: *None.*

Approved Unanimously

Course: Advanced FBC 8th Edition-2023: The Role of The Architect In Slip, Trip and Fall Accidents - Online

Provider: AIA Florida

Accreditor: JC Code & Construction Consultants, Inc.

BCIS Course Number: 1257.0

Motion: Course *approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content

Motion: Brad Schiffer

Second: Don Brown

Discussion: *None.*

Approved Unanimously

Course: Advanced FBC: 8th Edition (2023): The Role of The Architect In Slip, Trip and Fall Accidents

Provider: AIA Florida

Accreditor: JC Code & Construction Consultants, Inc.

BCIS Course Number: 1252.0

Motion: Course *approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content

Motion: Brad Schiffer

Second: David John

Discussion: *None.*

Approved Unanimously

Course: Advanced Module Residential Swimming Pool Code Requirements Florida Building Code 8th Edition (2023)

Provider: Pinch A Penny, Inc.

Accreditor: JDB Code Services, Inc.

BCIS Course Number: 1247.0

Motion: Course *approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content

Motion: James Schock

Second: Don Brown

Discussion: *None.*

Approved Unanimously

NEW CONDITIONALLY APPROVED COURSES

Course: Advanced Florida Building Code 8th Edition (2023) Covering the Most Significant Changes

Provider: Decatur Professional Development

Accreditor: Charles Barr

BCIS Course Number: 1248.0

Motion: Course *conditionally approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, *subject to adding the course Outline and Timeline, adding a title page to the Presentation Document, and increasing the size of the font to 12 pt. in the Presentation Document*

Motion: Brad Schiffer

Second: Don Brown

Discussion: *The Education Administrator found that the course Outline and Timeline were missing from the Syllabus, the title page to the Presentation Document was missing, and the font was smaller than 12 pt. in the Presentation Document. All of these need to be added to the materials.*

Approved Unanimously

Course: 1 – Hour Florida Building Code Mechanical 8th Edition (2023) Advanced Internet Course

Provider: 1st Choice CE

Accreditor: JC Code & Construction Consultants, Inc.

BCIS Course Number: 1238.0

Motion: Course *conditionally approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, *subject to changing the reference of a two-hour course to a one-hour course in the title of the Syllabus*

Motion: David John

Second: Don Brown

Discussion: *Commissioner John stated that a reference was made in the title of the Syllabus to a two-hour course, instead of a one-hour course. That reference should be changed to one hour.*

Approved Unanimously

Course: Advanced Florida Building Code, Building – 8th Edition 2023

Provider: Education Pathways

Accreditor: Bill Dumbaugh

BCIS Course Number: 1234.0

Motion: Course *conditionally approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, *subject to changing the one-hour course credit reference to two hours on the Certificate of Completion.*

Motion: Don Brown

Second: Brad Schiffer

Discussion: *Commissioner John stated that this course is a two-hour course. However, it says one hour on the Certificate of Completion. This reference should be changed to two hours. Commissioner John also asked if the ED POC could suggest that the provider separate the course outline from the Presentation Document. Justin Vogel (General Counsel) stated that the ED POC could indeed suggest such an action.*

Approved Unanimously

Course: 2023 Florida Building Codes: 8th Edition Updates Advanced Code Class

Provider: Building Officials Association of Florida

Accreditor: Contractors Institute (Koning Enterprises, Inc.)

BCIS Course Number: 1229.0

Motion: Course *conditionally approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, *subject to adding a title page to the PowerPoint and provider contact information to the Syllabus.*

Motion: Don Brown

Second: James Schock

Discussion: *The Education Administrator (EA) found that the Syllabus was missing from the course materials. He discovered that both provider and accreditor mistakenly forgot to upload the Syllabus after making a few changes to said Syllabus. The Syllabus was immediately uploaded, but after the course submission deadline. The Syllabus was reviewed by the EA and found to be complete and correct, except for missing provider contact information. Also, the title page was missing from the PowerPoint.*

Commissioner Brown asked if the ED POC could conditionally approve this course with the syllabus added after the course submission deadline. Justin Vogel (General Counsel) stated that the ED POC could conditionally approve this course, and in doing so was acting within the bounds of Rule 61G20-6.002

Approved Unanimously

Course: 2023 Advanced Florida Building Code Module, Significant Code Changes, 8th Edition (1 Hour)

Provider: A-Plus Construction School, Inc.

Accreditor: JC Code & Construction Consultants, Inc.

BCIS Course Number: 1261.0

Motion: Course *conditionally approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, *subject to changing the date (2024) to (2023) on the title slide of the PowerPoint*

Motion: James Schock

Second: Brad Schiffer

Discussion: *The Education Administrator found that the date (2024) should be (2023) on the title slide of the PowerPoint*

Approved Unanimously

NEW DENIED APPROVAL COURSES

Course: Introducing Advanced 1 – Hour Florida Building Code 8th Edition Online

Provider: Polonia Hills LLC

Accreditor: Bill Dumbaugh

BCIS Course Number: 1263.0

	<p>Motion: Course <i>denied approval</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content</p> <p>Motion: David John</p> <p>Second: Brad Schiffer</p> <p>Discussion: <i>Commissioner John stated that on slides 38-47 in the PowerPoint, there existed content that was unreadable to the reviewers. It seemed to be a combination of symbols and maybe a foreign language. The ED POC reviewers all agreed that they could not review the entire course because of this content.</i></p> <p>Approved Unanimously</p> <p>Course: 1 Hour Florida Building Code Mechanical 8th Edition (2023) – Advanced Internet Course</p> <p>Provider: Anytime Certification</p> <p>Accreditor: JC Code & Construction Consultants, Inc.</p> <p>BCIS Course Number: 1264.0</p> <p>Motion: Course <i>denied approval</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content</p> <p>Motion: Don Brown</p> <p>Second: James Schock</p> <p>Discussion: <i>Commissioner John stated that on slides 38-47 in the PowerPoint, there existed content that was unreadable to the reviewers. It seemed to be a combination of symbols and maybe a foreign language. The ED POC reviewers all agreed that they could not review the entire course because of this content.</i></p> <p><i>Commissioner John stated that this course was the same course that another company was offering. Commissioner Schock asked if there were copyright issues for the Florida Building Commission if we approve the same course for different companies. Mo Madani (Building Code Administrator) stated that the Commission has no authority that he is aware of to deal with course copyright issues. Justin Vogel (General Counsel) also stated that he didn't think there were any copyright issues to worry about, but he said he would research further.</i></p> <p>Approved Unanimously</p>
6.)	<p>PENDING ADMINISTRATIVELY APPROVED UPDATED COURSES FOR RECOMMENDATION TO THE COMMISSION</p> <p>NONE PENDING</p>
7.)	<p>PENDING ADMINISTRATIVELY APPROVED SELF AFFIRMED (NO CHANGE) UPDATED COURSES FOR RECOMMENDATION TO THE COMMISSION</p> <p>NONE PENDING</p>
8.)	<p>PENDING ADMINISTRATIVELY APPROVED SELF AFFIRMED (ONE CHANGE) UPDATED COURSES FOR RECOMMENDATION TO THE COMMISSION</p> <p><u>SELF AFFIRMED (ONE CHANGE) APPROVED COURSE(S)</u></p> <p>Course: Advanced FBC: 8th Edition (2023) – Five Walls of the FBC – A Guide to Fire Resistance & Fire Protection</p> <p>Provider: AIA Florida</p>

Prior Accreditor: JC Code & Construction Consultants, Inc.

BCIS Course Number: 1124.1

Motion: Course *approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content

Motion: Don Brown

Second: David John

Discussion: *None*

Approved Unanimously

Course: Advanced FBC: 8th Edition (2023) – Five Walls of the FBC

Provider: AIA Florida

Prior Accreditor: JC Code & Construction Consultants, Inc.

BCIS Course Number: 1118.1

Motion: Course *approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content

Motion: Brad Schiffer

Second: Don Brown

Discussion: *None*

Approved Unanimously

SELF AFFIRMED (ONE CHANGE) CONDITIONALLY APPROVED COURSES

Course: 2023 Permits, Plans, Inspections, and Occupancy Classification Advanced Module Internet

Provider: Training Licensing Center Inc.

Prior Accreditor: BCIC

BCIS Course Number: 686.3

Motion: Course *conditionally approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, *subject to adding a title page to the PowerPoint.*

Motion: Don Brown

Second: Brad Schiffer

Discussion: *The Education Administrator found that the title page for the PowerPoint was missing, and the Certificate of Completion was missing, but not required. Commissioner John asked if the ED POC could suggest to providers to include a Certificate of Completion, even if the age of the course does not require said Certificate. Justin Vogel stated that he did not see a problem with making such a suggestion.*

Approved Unanimously

Course: 2023 Permits, Plans, Inspections, and Occupancy Classification Advanced Module

Provider: Training Licensing Center Inc.

Prior Accreditor: BCIC

BCIS Course Number: 701.3

Motion: Course *conditionally approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, *subject to adding a title page to the PowerPoint.*

Motion: James Schock

Second: Brad Schiffer

Discussion: *The Education Administrator found that the title page for the PowerPoint was missing, and the Certificate of Completion was missing, but not required.*

Approved Unanimously

Course: 2023 Permits and Plans Approval Advanced Module
Provider: Cordoba and associates, Inc.
Prior Accreditor: Bill Dumbaugh
BCIS Course Number: 692.3
Motion: Course *conditionally approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, *subject to adding a title page to the PowerPoint.*
Motion: Brad Schiffer
Second: David John
Discussion: *The Education Administrator found that the title page for the PowerPoint was missing, and the Certificate of Completion was missing, but not required.*
Approved Unanimously

EDUCATION ADMINISTRATOR ACTIVITY REPORT

Discussion: *The Education Administrator stated that the report contained brief descriptions of the normal activities of the Administrator from January 27th, 2024, through March 25th, 2024, including staffing the ED POC meetings and handling inquiries from a variety of sources concerning the FBC Education Program. He also stated that “Training Funding” information (for 2023-2024) was also included in the report, which is promoted by Building A Safer Florida (BASF), and which included the who/what of eligibility requirements. He stated that if anyone was interested, or had questions, to contact Cam Fentriss by the email address listed with the information. No questions were forthcoming from the ED POC members concerning the report content.*

9.)

- A. Provided administrative support for FBC Education POC for the February 5th, 2024, meeting.
- B. Prepared minutes for FBC Education POC February 5th, 2024, meeting
- C. Prepared agenda for FBC Education POC meeting scheduled for April 8th, 2024.
- D. Worked with training providers and accreditors to ensure compliance with Rule 61G20-6.002
- E. Checked the BCIS to ensure information is current regarding the FBC Education and Accreditation Program
- F. Partially completed a random course audit, of an online Accessibility course. Working on the final report.
- G. Conducting a review of the “Education and Accreditation” portion of the BCIS website. The focus of the review is ease of use, correct information, and updated information. A findings report will be forthcoming.
- H. Inquiries addressed from January 27th, 2024, to March 25th, 2024, were as follows:

59 inquiries: 40 telephone; 8 email; 11 phone and email

Category of Inquirers:

6 Accreditors
11 Providers
23 Consumers (Public)
3 Manufacturer/distributor
3 State Agency
1 Attorney
3 Contractors
3 Architect
2 Developer
1 Building official
1 Investigator
1 Engineer
1 Realtor

Types of Inquiries :

14 Advanced Courses
6 BCIS
3 Board of Architecture & Interior Design
10 Mobile/modular
1 Florida Building Code
2 Employment verification
1 Building Code Administrators and Inspections Board
1 Engineering firm
1 Building department
1 Door
1 Landscape architecture
1 HVAC
1 Continuing education
1 Construction lien law
1 Solar
1 Flood
1 Insurance inspector
1 Licensure record
1 Citizen's insurance
1 Septic tank
1 Community development
4 Windows
4 Roofing

Training Funding Available for 2023-2024

Two types of funding: 7-hour program or "minimum 1 hour" program
Reimbursement amount: \$23.00 per hour per attendee Available now, ends June 15, 2024
Eligible attendees:
-- Licensed architects, engineers, interior designers, landscape architects, construction contractors, electrical contractors, or building code administrators or inspectors
-- Home inspectors, mold remediators
--- Must include license number for all categories above
-- Employees in design and construction industries, requires this documentation:
--- Letter from their design/construction licensed employer
--- Copy of certificate of workers' compensation insurance or exemption

	<p>Eligible course topics:</p> <ul style="list-style-type: none"> -- Florida Building Code -- Florida Fire Prevention Code -- Construction plan and permitting requirements -- Construction liens -- Hurricane mitigation <p>For “minimum 1 hour” program, course requirements:</p> <ul style="list-style-type: none"> -- At least 50% must be codes <p>For 7-hour program, course requirements:</p> <ul style="list-style-type: none"> -- At least three (3) hours codes -- At least two (2) hours advanced codes <p>For any program, course requirements:</p> <ul style="list-style-type: none"> -- Mitigation training for home inspectors must include proctored exam and comply with section 627.711(2), F.S. -- *Course evaluations are REQUIRED that cover the following: <ul style="list-style-type: none"> --- Satisfaction with instructor --- Satisfaction with course materials --- Satisfaction with conduct of the training --- Ask whether “highly satisfied” “satisfied” “not satisfied” for each above <p>Must enter into an agreement before submitting for grant funds, must verify availability of funds first.</p> <p>Documentation required (failure to submit is a 5% penalty):</p> <ul style="list-style-type: none"> -- Submitted within FIVE (5) WORKING DAYS AFTER EACH COURSE -- Advertisement (must be approved in advance) -- Sign in sheets as acceptable for each licensing board -- Separate sign in sheets for licensees and non-licensed employees -- Non-licensed employee sign in sheets must include type of proof submitted -- *Copy of course evaluation for each attendee <p>*Failure to demonstrate that 75% or more of trainees were satisfied or highly satisfied with the course instructor will result in a 1% penalty for each 5% increment or portion thereof that the percentage of satisfied trainees fall below 75%.</p> <p>E-mail Cam Fentriss at basfgrant@gmail.com if interested and for more information.</p>
<p>10.)</p>	<p>OTHER POC BUSINESS</p> <p>Commissioner John stated that he really appreciated that he only must look at two files when reviewing courses now, due to the recent change in the BCIS. He said this action alone makes reviewing courses much easier and efficient.</p>
<p>11.)</p>	<p>PUBLIC COMMENT</p> <p>No other public comment was forthcoming.</p>

12.)	<p>POC MEMBER AND STAFF COMMENT</p> <p>No other POC member or staff comment was forthcoming.</p>
13.)	<p>ADJOURN</p> <p>ADJOURNED AT 10:20 AM EST</p> <p>Motion: To adjourn Motion: David John Second: Don Brown Approved Unanimously</p>

STAFF CONTACT: Michael Clark (MRC Consulting) mrcconsulting@earthlink.net: 850.545.1451

NOTE: This document is available to any person requiring materials in alternate format upon request. Contact Office of Codes and Standards, Florida Building Commission, Department of Business and Professional Regulation, 2601 Blair Stone Road, Tallahassee, Florida 32399 or call (850) 487-1824.

COMMITTEE MEMBERSHIP AND MEETING SCHEDULE

EDUCATION POC MEMBERSHIP	
MEMBER	REPRESENTATION
Brian Langille	Natural Gas Distributor, Chair
James Schock	Representative – Persons With Disabilities
Don Brown	Insurance Industry
David John	Engineering
Brad Schiffer	Architect
STAFF	
Justin Vogel	Legal Advisor
Jim Hammers	Technical Support
Mo Madani	Administrative Support
FACILITATOR	
Michael Clark	(MRC Consulting)

2024 POC MEETING SCHEDULE		
I.	February 5th, 2024 (9:00 AM EST)	Tallahassee and via teleconference
II.	April 8 th , 2024 (9:00 AM EST)	Tallahassee and via teleconference
III.	June 2024 (TBA)	Tallahassee and via teleconference
IV.	August 2024 (TBA)	Tallahassee and via teleconference
V.	October 2024 (TBA)	Tallahassee and via teleconference
VI.	November 2024 (TBA)	Tallahassee and via teleconference

2023 COURSE ACCREDITATION APPLICATION DEADLINE SCHEDULE		
	ED POC MEETING DATE	ACCREDITED APPLICATIONS SUBMITTAL DEADLINE
I.	February 5th, 2024, Meeting	January 21, 2024
II.	April 8 th , 2024, Meeting	March 24, 2024
III.	June 2024 Meeting	(TBA)
IV.	August 2024 Meeting	(TBA)
V.	October 2024 Meeting	(TBA)
VI.	November 2024 Meeting	(TBA)

NOTE: THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST TO THE DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION, CODES AND STANDARDS, 5TH FLOOR, 2601 BLAIRSTONE RD., TALLAHASSEE, FL, 32399.