

**SPECIAL OCCUPANCY TECHNICAL ADVISORY COMMITTEE
CONCURRENTLY WITH THE
CODE ADMINISTRATION TECHNICAL ADVISORY COMMITTEE,
STRUCTURAL TECHNICAL ADVISORY COMMITTEE,
ROOFING TECHNICAL ADVISORY COMMITTEE,
AND
PLUMBING TECHNICAL ADVISORY COMMITTEE,
THIS MEETING WILL BE HELD VIA TELECONFERENCE/WEBINAR
MEETING VIRTUALLY AT
[HTTPS://GLOBAL.GOTOMEETING.COM/JOIN/533378925](https://global.gotomeeting.com/join/533378925)
CONFERENCE CALL:
UNITED STATES (TOLL FREE): 1 877 309 2073
ACCESS CODE: 533-378-925**

**JUNE 24, 2024
10:30 A.M.**

Minutes

SPECIAL OCCUPANCY TAC PRESENT:

Don Whitehead, Chairman	Asael Marrero
Doug Aarons	Crystal Myers
Elijah Flowers	Bob Vincent
Alayana Gould for Dr. Kyra Lucas	

SPECIAL OCCUPANCY TAC NOT PRESENT:

Scott Waltz
Josh Phillips

STAFF PRESENT:

Alan Burke	Mo Madani
Marlita Peters	Jim Hammers
Justin Vogel	Sabrina Evans
Robert Benbow	Joe Bigelow

MEETING FACILITATION:

The meeting was facilitated by Jeff Blair from Facilitated Solutions, LLC. Consultation, Process Design & Facilitation. Information at: facilitatedsolutions.org

Time: 10:30 a.m.

Mr. Blair welcomed everyone to the meeting of the Special Occupancy TAC.

Roll Call:

Mr. Blair performed roll call for the Special Occupancy TAC. A quorum was determined with 6 members present at roll call.

Agenda Approval:

Mr. Whitehead moved to approve the agenda for today's meeting as posted. Mr. Flowers seconded the motion. The motion passed unanimously with a vote of 6 to 0.

Approval of the minutes from May 7, 2024:

Ms. Myers moved to approve the minutes from May 7, 2024, as posted. Mr. Vincent seconded the motion. The motion passed unanimously with a vote of 6 to 0.

Final Draft for Research Project Titled "Evaluation of the Cost Impact and Benefit of the 2024 I-Code Changes (Prescriptive Code Changes)"

Mr. Madani provided a brief overview of the Final Draft for Research Project Titled "Evaluation of the Cost Impact and Benefit of the 2024 I-Code Changes (Prescriptive Code Changes)."

Commissioner Marrero joined the meeting, making the quorum 7 members present.

Presenter:

Raymond Issa, PhD Civil Eng., JD, PE, F ASCE, API, presented details on the Research Project.

Motion:

Mr. Whitehead entered a motion to recommend approval of the Final Draft for Research Project Titled "Evaluation of the Cost Impact and Benefit of the 2024 I-Code Changes (Prescriptive Code Changes)." Mr. Flowers seconded the motion. The motion passed unanimously with a vote of 7 to 0.

Other TAC Business:

None.

Public Comment:

None.

Member and Staff Comment:

None.

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Adjourn:

There being no further business before the Committee, Chairman Whitehead adjourned the meeting at 11:03 a.m.