

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE  
TELECONFERENCE MEETING FROM TALLAHASSEE  
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**JUNE 6, 2024**

**10:00 A.M.**

## **Minutes**

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE  
PRESENT:**

Rod Hershberger, Chairman  
Tim Tolbert

Stephen Wilcox

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE  
NOT PRESENT:**

David Compton

Brian Swope

**STAFF PRESENT:**

Melissa Compos  
Mo Madani  
Sabrina Evans

Jim Hammers  
Alan Burke  
Justin Vogel

**MEETING FACILITATION:**

The meeting was facilitated by Jeff Blair from Facilitated Solutions, LLC. Consultation, Process Design & Facilitation. Information at: [facilitatedsolutions.org](https://facilitatedsolutions.org)

**Time: 10:00 a.m.**

Mr. Blair welcomed everyone to the teleconference meeting of the Product Approval Program Oversight Committee.

**Roll Call:**

Mr. Blair performed roll call for the Product Approval Program Oversight Committee. A quorum was determined with 3 members present at the time of roll call.

**Agenda Approval:**

Commissioner Tolbert entered a motion to approve the agenda as posted for today's meeting. Commissioner Hershberger seconded the motion. The motion was passed unanimously with a vote of 3 to 0.

**Approval of the minutes from April 4, 2024:**

Commissioner Wilcox entered a motion to approve the minutes as posted from the April 4, 2024, meeting. Commissioner Hershberger seconded the motion. The motion was passed unanimously with a vote of 3 to 0.

**DBPR Report:**

**A. Consent Agenda of Entity Approval Application:**

Mr. Blair stated there were 27 product approval entities on the consent agenda for approval.

**Motion:**

Commissioner Wilcox entered a motion to recommend approval of the 27 product approval entities. Commissioner Hershberger seconded the motion. The motion passed unanimously with a vote of 3 to 0.

Mr. Blair stated there were 234 product approval applications on the consent agenda for approval.

**Motion:**

Commissioner Wilcox entered a motion to approve the 234 product approval applications on the consent agenda. Commissioner Hershberger seconded the motion. The motion passed unanimously with a vote of 3 to 0.

**B. Product Approval Application with Comments:**

Mr. Blair stated there were 2 product approval applications with comments and two are recommended for approval. The two that are recommended for approval are FL 46724 and FL 46731.

**Motion:**

Commissioner Wilcox entered a motion to recommend approval of FL 46724 and FL 46731. Commissioner Hershberger seconded the motion. The motion passed unanimously with a vote of 3 to 0.

Mr. Blair stated there were 4 on the consent agenda of products with comments recommended for conditional approval. The 4 are FL 44618, FL 44619, FL 46742, and FL 46747.

**Motion:**

Commissioner Wilcox entered a motion to recommend conditional approval of FL 44618, FL 44619, FL 46742, and FL 46747. Commissioner Hershberger seconded the motion. The motion passed unanimously with a vote of 3 to 0.

**C. DBPR Product Approval Applications Consent Agenda:**

Mr. Blair stated there were 149 DBPR product approval applications and none with comments, and that there was no action needed.

**Product Approval Program Issues:**

**Product Approval and Entities Statistics Report:**

Ms. Campos provided the statistical reports of products and entities as approved for the 2023 Florida Building Code.

**Report on Conditional Approvals from April 16, 2024, Commission Meeting:**

Mr. Madani reported all the relevant conditions were met for each of the conditional approvals.

**Other POC Business:**

None

**Public Comment:**

None

**POC Member and Staff Comment:**

Mr. Madani provided a comment.

**Adjourn:**

There being no further business before the POC, Chairman Hershberger adjourned the meeting at 10:10 a.m.