THURSDAY, NOVEMBER 30, 2023

MEETING SUMMARY AND OVERVIEW

At the Thursday, November 30, 2023 web-based virtual and teleconference meeting the POC considered regular procedural issues including product approval and entities statistics reports; a status report on conditional approvals from the October 17, 2023 Commission meeting indicating that all of the applications are now resolved and approved; review and approval of product and entity applications; and a review of DBPR approved product approval applications. Specific actions included recommending the Commission: Take action on product and entity applications as recommended by the POC and reflected in DBPR staff's product and entity approval reports.

BACKGROUND AND SUPPORTING DOCUMENTS

Relevant background and supporting documents are linked to each agenda item. The Agenda URL for the November 30, 2023 meeting is as follows:

https://www.floridabuilding.org/fbc/commission/FBC_1223/Product_Approval/Product_Approval_Agenda.htm

AGENDA ITEM OUTCOMES

1. A. STATEMENT OF TELECONFERENCE PARTICIPATION PROCESS

Jeff Blair reviewed the virtual and teleconference meeting participation process with participants reminding them that it is important for participants to keep their computer microphones or phones on mute to minimize background noise, not to put their phones on hold, and to wait until invited to speak to avoid confusion and chaos. Jeff emphasized that all participants will have ample time to speak on all agenda items. Participants were reminded to state their names each time they speak.

1. B. OPENING AND MEETING PARTICIPATION

The meeting was opened at 10:00 AM, and roll call determined a quorum of the members were present. The following POC members participated (5 of 5 members):

Rodney Hershberger (Chair), David Compton, Tim Tolbert, Brian Swope, and Stephen Wilcox.

Members Absent:

All members were present.

1. C. DBPR STAFF PARTICIPATING

Melissa Campos, Sabrina Evans, Jim Hammers, Mo Madani, and Justin Vogel.

Meeting Facilitation and Reporting

Product Approval POC meetings are facilitated and meeting summary reports drafted by Jeff Blair from Facilitated Solutions, LLC. Information at: http://facilitatedsolutions.org.

2. AGENDA REVIEW

The POC voted unanimously, 5 - 0 in favor, to approve the agenda for the November 30, 2023 meeting as posted/presented. Following are the key agenda items approved for consideration:

- To Approve Regular Procedural Topics (Agenda and Minutes).
- To Consider/Discuss Product Approval Program Issues.
- To Consider/Decide on Approval of Products and Product Approval Entities.
- To Hear Public, TAC Member, and Staff Comments.

Amendments:

There were no amendments to the posted Agenda.

The complete Agenda is included as *"Attachment 1"*.

(Attachment 1 – POC Agenda)

3. REVIEW AND APPROVAL OF THE OCTOBER 5, 2023 MINUTES AND FACILITATOR'S SUMMARY REPORT

MOTION – The POC voted unanimously, 5 – 0 in favor, to approve the October 5, 2023 meeting minutes and Facilitator's Summary Report as presented/posted.

*Amendments***:**
There were no amendments.

4. A. REPORT ON CONDITIONAL APPROVALS FROM THE OCTOBER 17, 2023 MEETING

Rodney Hershberger reported that all of the relevant conditions were met for each of the conditional approvals reported at the October 17, 2023 Commission meeting.

4. B. PRODUCT APPROVAL AND ENTITIES STATISTICS REPORT

Rodney Hershberger requested that staff review the statistics reports. Melissa Campos reviewed the product and entities statistics reports with participants and answered members' questions. Melissa reported that the total number of product approval applications approved to the 2020 Code is 7,777 (8,352 total in the System), the total number of products approved to the 2020 Code is 31,305 (33,472 total in the System), and the total number of entities approved to the 2020 Code is 121 (441 total in the System).

The total number of product approval applications approved to the 2023 Code is 1912 (3,464 total in the System), the total number of products approved to the 2023 Code is 7,939 (13,288 total in the System), and the total number of entities approved to the 2023 Code is 122 (441 total in the System).

The statistics reports are linked to the Product Approval POC's agenda.

5. A. ENTITY APPLICATIONS CONSENT AGENDA

ENTITY APPLICATIONS FOR APPROVAL TO THE 2023 CODE
Jeff Blair presented the consent agenda of entities recommended for approval to the 2023 by asking if any participant or POC members wished to have any entity applications pulled from the consent agenda for individual consideration. There were no entity applications pulled for individual consideration.

POC Action:

MOTION – The POC voted unanimously, 5 - 0 in favor, to recommend the Commission approve the consent agenda of product approval entities (19) recommended for approval to the 2023 Code as presented/posted.

5. B. PRODUCT APPROVAL APPLICATIONS WITH DISCUSSION OR COMMENTS

CONSENT AGENDA OF PRODUCT APPROVAL APPLICATIONS FOR APPROVAL TO THE 2020 CODE
Jeff Blair presented the consent agenda of products recommended for approval to the 2020 Code by asking if any participant or POC member wished to have any applications pulled from the consent agenda for individual consideration. There was no product approval applications to the 2020 Code pulled for individual consideration.

POC Actions:

MOTION – The POC voted unanimously, 5 - 0 in favor, to recommend the Commission approve the consent agenda of products (3) recommended for approval to the 2020 Code as presented/posted.

PRODUCT APPROVAL APPLICATIONS WITH COMMENTS – 2020 CODE
There was (1) applications for approval to the 2020 Code with comments for the December 2023 Product Approval Cycle.

MOTION – The POC voted unanimously, 5 - 0 in favor, to recommend the Commission conditionally approve FL 42525 based on the conditions recommended by DBPR staff.

PRODUCT APPLICATIONS WITH COMMENTS (2020 CODE) [1]			
PRODUCT FL #	**STAFF RECOMMENDATION**	**POC ACTION**	**FBC ACTION**
Consent Agenda of Products With Comments Recommended for Approval (0)			
None			
Consent Agenda of Products With Comments Recommended for Conditional Approval (1)			
FL 42525	Conditional Approval to allow the applicant to revise the evaluation report to confirm compliance with AAMA 501.	Conditional Approval	

CONSENT AGENDA OF PRODUCT APPROVAL APPLICATIONS FOR APPROVAL TO THE 2023 CODE
Jeff Blair presented the consent agenda of products recommended for approval to the 2023 Code by asking if any participant or POC member wished to have any applications pulled from the consent

agenda for individual consideration. There were 2 product approval applications to the 2023 Code pulled for individual consideration at the applicant's request.

POC Action:

MOTION – The POC voted unanimously, 5 - 0 in favor, to recommend the Commission approve the consent agenda of products (1,196*) with comments recommended for approval to the 2023 Code as amended.

Amended with FL 40520 and FL 40522 pulled from the Consent Agenda at the request of the Applicant.

PRODUCT APPROVAL APPLICATIONS PULLED FROM THE CONSENT AGENDA FOR APPROVAL TO THE 2023 CODE FOR INDIVIDUAL CONSIDERATION
Jeff Blair reported that FL 40520 and FL 40522 were pulled from the Consent Agenda for individual consideration and recommended for conditional approval at the request of the Applicant.

MOTION – The POC voted unanimously, 5 - 0 in favor, to recommend the Commission conditionally approve products FL 40520 and FL 40522 to allow the applicant to revise the installation instructions for the purpose of correcting the allowable loads as appropriate.

PRODUCT APPROVAL APPLICATIONS WITH COMMENTS – 2023 CODE
There were (0) no applications with comments recommended for approval to the 2023 Code for the December 2023 Product Approval Cycle.

There were (2) two applications with comments recommended for conditional approval to the 2023 Code for the December 2023 Product Approval Cycle.

MOTION – The POC voted unanimously, 5 - 0 in favor, to recommend the Commission conditionally approve products FL 23358, and FL 33106 based on the conditions recommended by DBPR staff.

PRODUCT APPLICATIONS WITH COMMENTS (2023 CODE) [2]			
PRODUCT FL #	**STAFF RECOMMENDATION**	**POC ACTION**	**FBC ACTION**
Consent Agenda of Products With Comments Recommended for Approval (0)			
None			
Consent Agenda of Products With Comments Recommended for Conditional Approval (2)			
FL 23358	Conditional Approval to allow the applicant to upload the correct installation drawing for the non-impact window referenced in FL 23358.1.	Conditional Approval	
FL 33106	Conditional Approval to allow the applicant to correct a typographical error in Table 4 of the installation drawings for FL 33106.3.	Conditional Approval	

5. C. DBPR APPLICATIONS

Jeff Blair noted there were a total of 28 DBPR applications including (0) no application(s) with comments submitted for approval to the 2020 Code, and all are approved, and a total of 191 DBPR applications including (3) three application(s) with comments submitted for approval to the 2023 Code, and all are approved.

All of the recommendations for the DBPR applications are linked to the November 30, 2023 Product Approval POC agenda posted on the BCIS.

6. OTHER POC BUSINESS

There were no additional issues considered by the POC.

7. PUBLIC COMMENT

Rodney Hershberger invited members of the public to address the Product Approval POC on any issues under the POC's purview.

Public Comments:

- There was no public comment offered.

8. POC MEMBER COMMENT AND STAFF COMMENT

Rodney Hershberger invited POC and staff members to offer any general comments to the POC.

- There were no POC member or staff comments offered.

POC RECOMMENDATIONS FOR COMMISSION ACTION

The POC recommends the following actions to the Florida Building Commission:

1) The POC recommends the Commission take action on product and entity applications as recommended by the POC and reflected in DBPR staff's product and entity approval reports.

NEXT STEPS

The POC will meet February 5, 2024 at 10:00 a.m. to provide recommendations to the Commission on Product Approval System relevant issues for the February 13, 2024 Commission meeting.

(Attachment 2 – POC Meeting Schedule)

9. ADJOURN

Rodney Hershberger thanked POC members, staff, and the public for their attendance and participation, and adjourned the meeting at 10:23 a.m. on Thursday, November 30, 2023.

ATTACHMENT 1
NOVEMBER 30, 2023 MEETING AGENDA

FLORIDA BUILDING COMMISSION
PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE (POC)
THURSDAY, NOVEMBER 30, 2023 — 10:00 AM
VIRTUAL MEETING VIA WEBINAR AND TELECONFERENCE
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
2601 BLAIR STONE ROAD — TALLAHASSEE, FLORIDA 32399

MEETING OBJECTIVES

✓ To Approve Regular Procedural Topics (Agenda and Minutes)
✓ To Consider/Decide on Product Approval Program Issues
✓ To Consider/Decide on Approval of Products and Product Approval Entities
✓ To Hear Public, TAC Member, and Staff Comments

MEETING AGENDA

All Agenda Times—Including Public Comment and Adjournment—Are Approximate and Subject to Change

1.)	**WELCOME AND OPENING ROLL CALL** A. Statement of Teleconference Participation Process B. Roll Call of POC Members C. Identification of Staff Attendees
2.)	**REVIEW AND APPROVAL OF MEETING AGENDA**
3.)	**REVIEW AND APPROVAL OF OCTOBER 5, 2023 MEETING MINUTES**
4.)	**PRODUCT APPROVAL PROGRAM ISSUES** A. Report on Conditional Approvals B. Product Approval and Entities Statistics Report
5.)	**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATIONS REPORTS** A. Review and Approval of Consent Agendas of Entity Approval Applications B. Review and Consideration of Product Approval Applications with Comments C. Review and Approval of Consent Agenda of DBPR Product Approval Applications
6.)	**OTHER POC BUSINESS**
7.)	**PUBLIC COMMENT**
8.)	**POC MEMBER AND STAFF COMMENT**
9.)	**ADJOURN**

ATTACHMENT 2
PRODUCT APPROVAL POC MEETING SCHEDULE

2024 MEETING DATES	MEETING LOCATION
1) February 5, 2024 @ 10:00 AM	Tallahassee/DBPR and via Teleconference/Webinar
2) April 4, 2024 @ 10:00 AM	Tallahassee/DBPR and via Teleconference/Webinar
3) June 6, 2024 @ 10:00 AM	Tallahassee/DBPR and via Teleconference/Webinar
4) August 5, 2024 @ 10:00 AM	Tallahassee/DBPR and via Teleconference/Webinar
5) October 3, 2024 @ 10:00 AM	Tallahassee/DBPR and via Teleconference/Webinar
6) November 22, 2024 @ 10:00 AM	Tallahassee/DBPR and via Teleconference/Webinar