

**FLORIDA BUILDING COMMISSION  
EDUCATION PROGRAM OVERSIGHT COMMITTEE**

**OCTOBER 7TH, 2024, 9:00 A.M.**

**THIS MEETING WILL BE HELD VIA TELECONFERENCE/WEBINAR**

**JOIN THE MEETING VIRTUALLY AT: <https://global.gotomeeting.com/join/533378925>  
JOIN THE MEETING BY CONFERENCE CALL: UNITED STATES (TOLL FREE) 1-877-309-2073  
ACCESS CODE/MEETING ID 533-378-925**

**POC MEMBERS**

X-Brian Langille-Chair, Don Brown, David John, James Schock, Brad Schiffer.

**MEETING OBJECTIVES**

- ✓ To Approve Regular Procedural Topics (Agenda and Minutes)
- ✓ To Consider/Decide on Pending Accreditor Applications
- ✓ To Consider/Decide on Accredited Advanced Courses
- ✓ To Consider/Decide on Administratively Approved Updated Courses
- ✓ To Consider/Decide on Self Affirmed Updated Courses
- ✓ To Review/Discuss Education Administrator Activity Report
- ✓ To Review/Discuss Other POC Business
- ✓ To Receive General Public Comment
- ✓ To Receive POC Member and Staff Comment

**MEETING MINUTES**

*All Agenda Times—including Public Comment and Adjournment—are Approximate and Subject to Change*

<b>1.)</b>	<p><b>WELCOME AND OPENING ROLL CALL</b></p> <p>A. Roll Call of POC Members</p> <p style="text-align: center;"><b>POC Members Present:</b> Brian Langille, (Chair), David John, Brad Schiffer, James Schock, Don Brown <b>POC Member(s) Absent:</b> None</p> <p>B. Identification of Staff Attendees</p> <p style="text-align: center;"><b>Staff/Meeting Attendees Identified:</b></p> <table style="margin-left: auto; margin-right: auto;"><tr><td>Mo Madani</td><td>Jim Hammers</td></tr><tr><td>Justin Vogel</td><td>Alan Burke</td></tr><tr><td>Michael Clark</td><td>John Farinelli</td></tr></table>	Mo Madani	Jim Hammers	Justin Vogel	Alan Burke	Michael Clark	John Farinelli
Mo Madani	Jim Hammers						
Justin Vogel	Alan Burke						
Michael Clark	John Farinelli						
<b>2.)</b>	<p><b>REVIEW AND APPROVAL OF MEETING AGENDA</b></p> <p><b>Motion:</b> To approve as submitted <b>Motion:</b> Don Brown <b>Second:</b> James Schock <b>Approved Unanimously</b></p>						
<b>3.)</b>	<p><b>REVIEW AND APPROVAL OF AUGUST 5TH, 2024, MEETING MINUTES</b></p> <p><b>Motion:</b> To approve as submitted</p>						

	<p><b>Motion:</b> James Schock  <b>Second:</b> David John  <b>Approved Unanimously</b></p>
4.)	<p><b>PENDING ACCREDITOR APPLICATIONS FOR RECOMMENDATION TO THE COMMISSION</b></p> <p>NONE PENDING</p>
5.)	<p><b>PENDING ADVANCED ACCREDITED COURSE APPLICATIONS FOR RECOMMENDATION TO THE COMMISSION</b></p> <p><b><u>NEW APPROVED COURSES</u></b></p> <p><b>Course:</b> 2023 Florida Advanced Building Code: Accessibility, Application and Administration, 8<sup>th</sup> Edition  <b>Provider:</b> Vector Solutions  <b>Accreditor:</b> Bill Dumbaugh  <b>BCIS Course Number:</b> 1302.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> David John  <b>Second:</b> Brad Schiffer  <b>Discussion:</b> <i>None</i>  <b>Approved Unanimously</b></p> <p><b>Course:</b> 2023 Florida Advanced Building Code: Accessibility Scoping Requirements, 8<sup>th</sup> Edition  <b>Provider:</b> Vector Solutions  <b>Accreditor:</b> Bill Dumbaugh  <b>BCIS Course Number:</b> 1305.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Don Brown  <b>Second:</b> James Schock  <b>Discussion:</b> <i>None</i>  <b>Approved Unanimously</b></p> <p><b>Course:</b> Advanced Course On the Significant Changes in Florida Building Code 8<sup>th</sup> Edition  <b>Provider:</b> Continuing Education and Development, Inc.  <b>Accreditor:</b> JC Code &amp; Construction Consultants, Inc.  <b>BCIS Course Number:</b> 1294.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Don Brown  <b>Second:</b> David John  <b>Discussion:</b> <i>None</i>  <b>Approved Unanimously</b></p> <p><b>Course:</b> 2023 Advanced Building Code 8<sup>th</sup> Edition Significant Changes  <b>Provider:</b> Gray Systems, Inc.  <b>Accreditor:</b> Nodorah Training Institute - 2  <b>BCIS Course Number:</b> 1288.0</p>

**Motion:** Course *approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content

**Motion:** David John

**Second:** Don Brown

**Discussion:** *None*

**Approved Unanimously**

#### NEW CONDITIONALLY APPROVED COURSES

**Course:** Advanced FBC 8<sup>th</sup> Edition (2023): Code Compliant Construction Documents - Online

**Provider:** AIA Florida

**Accreditor:** JC Code & Construction Consultants, Inc.

**BCIS Course Number:** 1301.0

**Motion:** Course *conditionally approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, *subject to adding the various heights to the referenced table on slide 106.*

**Motion:** David John

**Second:** Brad Schiffer

**Discussion:** *Commissioner John stated that on slide 106, the referenced heights attached to the table were not readable. John Farinelli (the course accreditor) stated that they were present when he reviewed the course. He further stated that he would make sure the heights were added to the table. The ED POC members agreed.*

**Approved Unanimously**

**Course:** Advanced FBC 8<sup>th</sup> Edition (2023): Code Compliant Construction Documents

**Provider:** AIA Florida

**Accreditor:** JC Code & Construction Consultants, Inc.

**BCIS Course Number:** 1300.0

**Motion:** Course *conditionally approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, *subject to adding the various heights to the referenced table on slide 106.*

**Motion:** Brad Schiffer

**Second:** James Schock

**Discussion:** *Commissioner Schiffer noted that this was the same course as the previous course, but instructor led. So slide 106 would also need to be modified for this course.*

**Approved Unanimously**

**Course:** Advanced Florida Electrical 8<sup>th</sup> Edition – Chapter 4

**Provider:** Education Pathways

**Accreditor:** Bill Dumbaugh

**BCIS Course Number:** 1299.0

**Motion:** Course *conditionally approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, *subject to adding a title page to the presentation and resubmitting the course materials in the correct categories in the BCIS.*

**Motion:** Don Brown

**Second:** Brad Schiffer

**Discussion:** *Commissioner John stated that the presentation was uploaded/submitted into the wrong category in the BCIS and a title slide was missing from the presentation. He explained that when materials were submitted incorrectly, the Commissioner's job of reviewing the course materials was much more difficult. As a result, he recommended that this course be denied, instead of conditionally approved. Michael Clark,*

	<p><i>the Education Administrator, stated that both of Commissioner John’s issues for this course were correct. However, he further stated that a course submitted in the wrong category was not covered under the current Rule language. He said that we can recommend how a course is submitted, but not deny that course if submitted differently. Justin Vogel (FBC legal counsel) stated that he could not find in the Rule language any references as to how a course is submitted. He also stated that the ED POC can’t deny the course based on how it was submitted. As a result, the ED POC members agreed to conditionally approve the course. Mr. Clark stated that he would specifically remind both accreditors and providers to submit their course materials in the correct categories in the BCIS.</i></p> <p><b>Approved Unanimously</b></p>
6.)	<p><b>PENDING ADMINISTRATIVELY APPROVED UPDATED COURSES FOR RECOMMENDATION TO THE COMMISSION</b></p> <p>NONE PENDING</p>
7.)	<p><b>PENDING ADMINISTRATIVELY APPROVED SELF AFFIRMED (NO CHANGE) UPDATED COURSES FOR RECOMMENDATION TO THE COMMISSION</b></p> <p>NONE PENDING</p>
8.)	<p><b>PENDING ADMINISTRATIVELY APPROVED SELF AFFIRMED (ONE CHANGE) UPDATED COURSES FOR RECOMMENDATION TO THE COMMISSION</b></p> <p>NONE PENDING</p>
9.)	<p><b>EDUCATION ADMINISTRATOR ACTIVITY REPORT</b></p> <p><i><b>Discussion:</b> The Education Administrator stated that the report contained brief descriptions of the normal activities of the Administrator from July 24th, 2024, through September 21st, 2024, including staffing the ED POC meetings and handling inquiries from a variety of sources concerning the FBC Education Program. He also stated that “Training Funding” information (for 2023-2024) was also included in the report, which is promoted by Building A Safer Florida (BASF), and which included the who/what of eligibility requirements. He stated that if anyone was interested, or had questions, to contact Cam Fentriss by the email address listed with the information. No questions were forthcoming from the ED POC members concerning the report content.</i></p> <p><b>A.</b> Provided administrative support for FBC Education POC for the August 5th, 2024, meeting.</p> <p><b>B.</b> Prepared minutes for FBC Education POC August 5th, 2024, meeting.</p> <p><b>C.</b> Prepared agenda for FBC Education POC meeting scheduled for October 7th, 2024.</p> <p><b>D.</b> Worked with training providers and accreditors to ensure compliance with Rule 61G20-6.002</p>

E. Checked the BCIS to ensure information is current regarding the FBC Education and Accreditation Program

F. Conducting a review of the “Education and Accreditation” portion of the BCIS website. The focus of the review is ease of use, correct information, and updated information. A findings report will be forthcoming.

G. Inquiries addressed from July 24th, 2024, to September 21st, 2024, were as follows:

24 inquiries: 11 telephone; 9 email; 4 phone and email

**Category of Inquirers:**

- 3 Accreditors
- 10 Providers
- 5 Consumers (Public)
- 1 Manufacturer/distributor
- 1 Building officials
- 1 County PIO
- 1 City finance office
- 1 HOA representative
- 1 Building inspector

**Types of Inquiries :**

- 16 Advanced Courses
- 2 Windows
- 1 Mobile/modular
- 1 Board of Architecture and Interior Design
- 1 Storm preparation guide
- 1 DCA finance report
- 2 Roofing

**Training Funding Available for 2024-2025**

Two types of funding: 7-hour program or “minimum 1 hour” program  
Reimbursement amount: \$23.00 per hour per attendee Available now, ends June 15, 2025  
Eligible attendees:

- Licensed architects, engineers, interior designers, landscape architects, construction contractors, electrical contractors, or building code administrators or inspectors
- Home inspectors, mold remediators
- Must include license number for all categories above
- Employees in design and construction industries, requires this documentation:
- Letter from their design/construction licensed employer
- Copy of certificate of workers’ compensation insurance or exemption

Eligible course topics:

- Florida Building Code
- Florida Fire Prevention Code
- Construction plan and permitting requirements
- Construction liens
- Hurricane mitigation

For “minimum 1 hour” program, course requirements:

	<p>-- At least 50% must be codes</p> <p>For 7-hour program, course requirements:</p> <p>-- At least three (3) hours codes</p> <p>-- At least two (2) hours advanced codes</p> <p>For any program, course requirements:</p> <p>-- Mitigation training for home inspectors must include proctored exam and comply with section 627.711(2), F.S.</p> <p>-- *Course evaluations are REQUIRED that cover the following:</p> <p>--- Satisfaction with instructor</p> <p>--- Satisfaction with course materials</p> <p>--- Satisfaction with conduct of the training</p> <p>--- Ask whether “highly satisfied” “satisfied” “not satisfied” for each above</p> <p>Must enter into an agreement before submitting for grant funds, must verify availability of funds first.</p> <p>Documentation required (failure to submit is a 5% penalty):</p> <p>-- Submitted within FIVE (5) WORKING DAYS AFTER EACH COURSE</p> <p>-- Advertisement (must be approved in advance)</p> <p>-- Sign in sheets as acceptable for each licensing board</p> <p>-- Separate sign in sheets for licensees and non-licensed employees</p> <p>-- Non-licensed employee sign in sheets must include type of proof submitted</p> <p>-- *Copy of course evaluation for each attendee</p> <p>*Failure to demonstrate that 75% or more of trainees were satisfied or highly satisfied with the course instructor will result in a 1% penalty for each 5% increment or portion thereof that the percentage of satisfied trainees fall below 75%.</p> <p>E-mail Cam Fentriss at basfgrant@gmail.com if interested and for more information.</p>
10.)	<p><b>OTHER POC BUSINESS</b></p> <p>Commissioner Brown stated that he wanted to thank Commissioner John for his thorough reviews of the courses contained in the Agenda.</p>
11.)	<p><b>PUBLIC COMMENT</b></p> <p>No public comment was forthcoming.</p>
12.)	<p><b>POC MEMBER AND STAFF COMMENT</b></p> <p>No POC member and/or staff comment was forthcoming.</p>
13.)	<p><b>ADJOURN</b></p> <p><b>ADJOURNED AT 9:36 AM EST</b></p> <p><b>Motion:</b> To adjourn</p>

	<b>Motion:</b> Don Brown <b>Second:</b> Davis John <b>Approved Unanimously</b>
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**STAFF CONTACT:** Michael Clark (MRC Consulting) mrcconsulting@earthlink.net: 850.545.1451

**NOTE:** This document is available to any person requiring materials in alternate format upon request. Contact Office of Codes and Standards, Florida Building Commission, Department of Business and Professional Regulation, 2601 Blair Stone Road, Tallahassee, Florida 32399 or call (850) 487-1824.

**COMMITTEE MEMBERSHIP AND MEETING SCHEDULE**

<b>EDUCATION POC MEMBERSHIP</b>	
<b>MEMBER</b>	<b>REPRESENTATION</b>
Brian Langille	Natural Gas Distributor, Chair
James Schock	Representative – Persons With Disabilities
Don Brown	Insurance Industry
David John	Engineering
Brad Schiffer	Architect
<b>STAFF</b>	
Justin Vogel	Legal Advisor
Jim Hammers	Technical Support
Mo Madani	Administrative Support
<b>FACILITATOR</b>	
Michael Clark	(MRC Consulting)

<b>2024 POC MEETING SCHEDULE</b>		
I.	February 5th, 2024 (9:00 AM EST)	Tallahassee and via teleconference
II.	April 8 <sup>th</sup> , 2024 (9:00 AM EST)	Tallahassee and via teleconference
III.	June 6 <sup>th</sup> , 2024 (9:00 AM EST)	Tallahassee and via teleconference
IV.	August 5 <sup>th</sup> , 2024 (9:00 AM EST)	Tallahassee and via teleconference
V.	October 7 <sup>th</sup> , 2024 (9:00 AM EST)	Tallahassee and via teleconference
VI.	November 2024 (TBA)	Tallahassee and via teleconference

<b>2024 COURSE ACCREDITATION APPLICATION DEADLINE SCHEDULE</b>		
	<b>ED POC MEETING DATE</b>	<b>ACCREDITED APPLICATIONS SUBMITTAL DEADLINE</b>
I.	February 5th, 2024, Meeting	January 21, 2024
II.	April 8 <sup>th</sup> , 2024, Meeting	March 24, 2024
III.	June 6 <sup>th</sup> , 2024, Meeting	May 26, 2024
IV.	August 5 <sup>th</sup> , 2024 Meeting	July 21, 2024

V.	October 7 <sup>th</sup> , 2024 Meeting	September 22, 2024
VI.	November 2024 Meeting	(TBA)

**NOTE: THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST TO THE DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION, CODES AND STANDARDS, 5TH FLOOR, 2601 BLAIRSTONE RD., TALLAHASSEE, FL, 32399.**