



# dbpr

Department of  
**BUSINESS AND PROFESSIONAL REGULATION**

RON DESANTIS, GOVERNOR



MELANIE S. GRIFFIN, SECRETARY

**\*LICENSEE NOTICE – ANNUAL MILESTONE INSPECTION REPORTING FUNCTION IS  
NOW AVAILABLE IN ONLINE ACCOUNTS \***

The Department has great news on how building code administrators can conveniently provide the annual milestone inspection reporting information for the 2024 calendar year! The reporting function is now up and running and can be accessed by logging into your online account. Please enter the information listed below by October 1, 2025:

- The number of buildings required to have a milestone inspection within the agency's jurisdiction during that calendar year. NOTE: If no buildings were required to have a milestone inspection during the fiscal year, you are still required to file a report for your jurisdiction.
- The number of buildings for which a phase one milestone inspection was completed during that calendar year.
- The number of buildings granted an extension under section 553.899(3)(c), Florida Statutes.
- The number of buildings required to have a phase two milestone inspection.
- The number of buildings for which a phase two-milestone inspection has been completed.
- The number, type, and value of permit applications received to complete repairs required by a phase two milestone inspection.
- A list of buildings deemed to be unsafe or uninhabitable as determined by a milestone inspection.

NOTE: Click on the license-specific menu under "Annual Milestone Inspection Report" to access this function through your online licensure account at: [www.MyFloridaLicense.com](http://www.MyFloridaLicense.com).

Click [here](#) to access the Department's Online Services page, which includes a link to instructions on how to create an online account.

If you have any questions, please contact the Department either via phone call at (850) 487-1980 or via email at: [dbpr.bcaib@myfloridalicense.com](mailto:dbpr.bcaib@myfloridalicense.com).

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